

CITY OF BRAIDWOOD AGENDA
Regular Meeting, Tuesday March 28, 2017 @ 7:00pm

Call to Order
Pledge of Allegiance
Roll Call
Public Comment

APPROVAL OF MINUTES – March 14, 2017 Regular Meeting

REPORTS BY CITY OFFICIALS

Mayor-

Administrator-Discussion of & Presentation by Azavar Audit Solutions Re: Fee Audit Program

Clerk- Cheer Hawaii Tag Days Request; April 8th (9-3) and April 15th (9-3)

Engineer-

City Attorney- Discussion of Responses to Favero Subdivision Lot #3 Request for Proposal
-Motion to Authorize City Atty. to Negotiate Agreement for Sale of Favero
Subdivision Lot #3

REPORTS BY CITY COMMISSIONERS

Accounts and Finances -Payment of Bills
-Payroll Expenses

Streets & Public Improvements-

Public Property-

Public Health & Safety- Appoint & Swear In P.T. Officer Alexandria Bitto

Planning & Zoning-

Executive Session- Discuss personnel, pending and/or imminent litigation, collective bargaining/labor relations
or land acquisition
-Actions to be taken following Executive Session:

Old Business

New Business

Adjournment

CITY OF BRAIDWOOD
City Council Regular Meeting Minutes
Tuesday, March 28, 2017

Call to Order

Mayor Vehrs called the meeting to order at 7:00pm.

Pledge of Allegiance

Mayor Vehrs asked Comm. Tessler to lead us in the Pledge of Allegiance.

Roll Call

Elected Officials present: Commissioner Hibler, Commissioner Hutton, Commissioner Smith, Commissioner Tessler and Mayor Vehrs were present.

Appointed officials present: City Attorney Kopman, City Clerk Sue Grygiel, Chief Nick Ficareello and City Administrator Don Labriola were present. Engineer was absent.

Public Comment

Angie Hutton had a quick couple of questions and may have to answer at the next meeting. The transparency article that was in the newspaper about the website for the city, she asked if the city is going to address that. A couple weeks ago it was made mention about city stickers possibly doing something with them because it's a lot of work for the girls in the office. Can the council address that, can you fix it, can you not, are you looking into it. Both these things are being questioned about on the street. Comment has been it's going to be on the water bill, which Angie stressed it's not!

Tim Freckleton, lives at 212 N. School on the corner of School and 1st. Tim said he was approached on March 22nd by the Mayor and Todd, City Engineer asking to take 6 ft. of their property to widen 1st St. Tim said he doesn't feel widening the street is necessary. Mayor spoke at this time and said we're not going to widen the street, just going to blacktop. Mayor explained that when you use MFT money, the roads have to meet the specs to use MFT funds. 1st Street is not in the specifications and it needs to be widened. The Mayor said he and the engineer are coming at it with a different approach and going to try and do something different on 1st St.

Christine Martis, she is the new manager of Country House and spoke on their behalf. They are a new family owned restaurant here in town. Explained what they're trying to do and what kind of menu they have and was going to leave some to go menu's here and business cards for residents to get better acquainted with them.

Bill Rulien, brought up the article in the paper a few weeks ago about the other towns have passed us up in transparency, we seemed to have gone backwards and was just seeing what the city was going to do about it. Mayor explained that the city is looking into opening up another website for our communications and putting our finances on the website. He also explained we are not doing anything until our 2017 Audit is approved.

Closed at 7:10pm.

Approval of Minutes

Comm. Smith made a motion, seconded by Comm. Hutton to approve the Regular Meeting Minutes of March 28, 2017. Mayor asked for any further discussion. Motion approved 5 ayes, 0 nays, (Smith, Hutton, Hibler, Tessler & Mayor Vehrs).

REPORTS BY CITY OFFICIALS

Mayor

The Mayor welcomed everyone for coming out tonight for the council meeting. AmericInn was here and gave a presentation on their hotel and coming to Braidwood. She will be back here for the April 11th meeting to present to the council and audience. The Mayor thanked the landowners, the investors who came out for her presentation and showed an interest and their support in the hotel.

Administrator

Don advised everyone that we have a presentation tonight from Azavar Government Solutions. He is coming to the city as a part of a consortium with Coal City and Dwight. They have been presented to and are looking into passing the Contract in April. They are a Tech/Audit Company so their software is only proprietary to them. They help municipalities maximize their Revenue by making sure that all remitters-providers, whether they are gas, electric, food & beverage, city's telecom, cable. Making sure that all the city's addresses are being remitted to the correct city code. They take city's water billing or GIS data and the provider's data like an address to make sure our address information is the same as the providers address. We use the Geo Code which is the 4 numbers after your zip code.

City Clerk

Comm. Tessler made a motion to approve the RCHS Cheerleaders request to hold a Cheer Hawaii Tag Day On April 8th 9-3 and April 15th 9-3, seconded by Comm. Hutton. Motion approved 5 ayes, 0 nays (Tessler, Hutton, Hibler, Smith and Mayor Vehrs).

The Clerk also advised that there's going to be a St. Vincent's Table at Immaculate Conception Church, Fr. White Hall starting April 3 – June 26. They will be serving free hot and nutritional dinners to people in need or who are hungry every Monday from 5-6pm.

Engineer

Absent.

City Attorney

The attorney commented about the Proposal that was sent out by the city relative to the sale of Lot#3 in Favero Subdivision and the deadline was last Friday. The city received (1) Proposal and it came from Warren Weitting. At this time the attorney asked for a motion from the council authorizing his office to move forward with discussions to finalize the contract.

Comm. Hutton made a motion to authorize the city attorney to negotiate an Agreement for the Sale of Lot#3 in Favero Subdivision, seconded by Comm. Smith. Motion approved 5 ayes, 0 nays (Hutton, Smith, Hibler, Tessler & Mayor Vehrs).

REPORTS BY CITY COMMISSIONERS

Accounts & Finances

Comm. Hibler made a motion to pay the total bills due on our Check Register in the amount of \$124,261.95 seconded by Comm. Smith. Motion approved with 5 ayes, 0 nays (Hibler, Smith, Hutton, Tessler & Mayor Vehrs).

Comm. Hibler made a motion to pay the Payroll Expenses due in the amount of \$89,337.78 seconded by Comm. Smith. Motion approved 5 ayes, 0 nays (Hibler, Smith, Hutton, Tessler & Mayor Vehrs).

Streets & Public Improvements

Comm. Smith thanked everyone for getting the streetlight at Vita & Janet Lane that was hit replaced which took over a year. We finally got the claim submitted to our insurance and received

the money to replace it. Comm. Smith thanked the clerk for working to get this done because we almost lost the insurance money needed to replace this light pole. It will take 2-3 weeks before Clennon Electric gets to it. The city clerk also thanked Officer Finlon for his work in helping us to get this done as well.

Public Property

Comm. Hutton gave the Outside Crews Report first. Then gave the Plant Crews report; Len Cox finished the Sanitary Sewer Extension on North Division, pressure and vacuum tested, manholes all passed. They're working on hydrant tags and flow charts for the ISO with the Fire Department. Comm. Hutton said been talking with Atty. Campbell on our water billing, we're having issues. Our Ordinance says delinquent bill stays with the property so if not paid by previous owner at closing, new owner is stuck with the bill. He said he's looking into using a Transfer Stamp which a lot of towns are currently using. So before they close on a property they would have to call city hall to get this Transfer Stamp. Therefore new owner not stuck with the previous owner's bill. So they're research the stamp and moving forward to get it implemented. Comm. Hutton then brought Municipal Collections and they're working on a spreadsheet now with our delinquent bills. We will be turning over to them all our delinquent bills which take about a month or so before goes into effect.

Public Health & Safety

Comm. Tessler started with the numbers provided by the Chief from 3/14-3/27/17, total calls for service 296.

Comm. Tessler then addressed his agenda item. Comm. Tessler made a motion to Appoint and Swear in Part-Time Officer Alexandria Bitto, seconded by Comm. Smith. Motion approved 5 ayes, 0 nays (Tessler, Smith, Hibler, Hutton & Mayor Vehrs). At this time the city clerk swore in PT Officer Alexandria Bitto.

Planning & Zoning Board Report

Nothing to Report.

Closed Session

No request made for Closed Session.

Old Business

Comm. Hutton said Pond on Mitchell Street should be opening next Monday. We should also be receiving Permits in the next two weeks for Erie St.

New Business

Nothing to Report.

Adjournment

Comm. Tessler made motion to adjourn the Regular Meeting at 7:35pm, seconded by Comm. Hutton. Motion approved with 5 ayes, 0 nays (Tessler, Hutton, Smith, Hibler & Mayor Vehrs). Meeting adjourned.

Approved this 11th day of April 2017

Mayor

Sue Gregoire
City Clerk

AYES: 4
NAYS: 0
ABSENT: 1
ABSTAIN: 0

