

CITY OF BRAIDWOOD AGENDA
Reed-Custer Middle School "City Government Turn About Day"
Tuesday April 24, 2018 @ 7:00pm

Call to Order

Pledge of Allegiance

Roll Call

Public Comment (Comments are limited to no more than 3 minutes per Sect. 2-34(b) of the City's Code of Ord.)

APPROVAL OF MINUTES - April 10, 2018

REPORTS BY CITY OFFICIALS

Mayor- Proclamation for Municipal Clerks Week, May 6-12, 2018

Administrator-

Clerk-RCHS Cheerleaders Requesting Tag Day for "Cheer Hawaii", for girls nominated to go to Hawaii to represent Braidwood and our High School, Saturday May 19th 9-1pm

Engineer-

City Attorney-

REPORTS BY CITY COMMISSIONERS

Accounts and Finances -Payment of Bills

-Payroll Expenses

-Motion relating to Water/Sewer Rate

-Adoption of Investment Policy of the City of Braidwood

-Adoption of City of Braidwood Fixed Asset Capitalization Policy

-Adoption of City of Braidwood Fund Policy

Streets & Public Improvements-

Public Property-

Public Health & Safety-Accept Resignation of P.T. Officer Brian Lewis, effective April 10, 2018

Planning & Zoning-

Executive Session-Discuss Personnel, Pending and/or Imminent Litigation, Collective Bargaining/Labor

Relations or Land Acquisition

-Actions to be taken following Executive Session:

Old Business

New Business

Adjournment

CITY OF BRAIDWOOD
City Council Regular (Turn About) Meeting Minutes
Tuesday, April 24, 2018

Call to Order

Acting Mayor Ember VanDuyne called the city council meeting to order at 7:00pm.

Pledge of Allegiance

Acting Mayor VanDuyne asked everyone to please stand for the Pledge of Allegiance and her parents lead the Pledge..

Roll Call

Acting City Clerk Koerner called roll. Acting Mayor VanDuyne, Acting Commissioners; Voyles, Aylward, Smith and Acting City Attorney Munafo. Acting Comm. Kochale was absent. Elected Officials present: Commissioner Hibler, Commissioner Hutton, Commissioner Tessler and Mayor Vehrs were present. Commissioner Smith was absent. Appointed officials present: Atty. Kopman, City Clerk Sue Grygiel, Chief Nick Ficarello, City Administrator Labriola and City Engineer Gereaux were present. .

Public Comment

Pam DelAquila, Secretary of Braidwood Area Healthy Community Coalition. Pam talked about the upcoming Taking Back Drugs Day and also the Narcan training class going on that same day. Pam then read about Narcan, how its use, types of drugs used for and why, gave statistics on benefits of using Narcan as well as why people should be trained on administering this drug. Closed at 7:06pm.

At this point Mayor VanDuyne introduced guest speaker Brett Nauman from Exelon, Braidwood Station. He was joined by Chamber President Chris Osterfund, Debbie Jo from the Route 66 Red Carpet Corridor. Brett talked a little bit about Red Carpet Corridor which is on May 5th stating that it's a great tourism event for Braidwood. Red Carpet Corridor runs from Joliet, IL south to Towanda. Brett presented a check to Debbie Jo's organization to help put on this great community event. Brett thanked the Mayor because prior talking with the Mayor he knew nothing of this event. Brett said at Exelon they want to bolster the community and this event is a great opportunity to put Braidwood on showcase along with the other communities that are part of it. Brett then presented Debbie Jo with a check for \$1500.

At this time Maria Alexychuk addressed the council. Maria is making a comment about the current cash situation for Braidwood. Maria said right now as it stands it appears that the city is fiscally responsible and sound at this point in time. With additional tax money coming in it's only going to get better. Maria said she is an outsourced Finance Director working for the city and will be assisting with the Audit.

Approval of Minutes

Acting Comm. Smith made a motion, seconded by Acting Comm. Aylward to approve the Regular Meeting Minutes of April 10, 2018. Motion approved 4 ayes, 0 nays, (Smith, Aylward, Voyles, & Acting Mayor VanDuyne), 1 absent (Kochale).

Motion approved 4 ayes, 0 nays (Vehrs, Hibler, Hutton & Tessler) 1 absent(Smith)

REPORTS BY CITY OFFICIALS

Mayor

Acting Comm. Voyles made a motion to approve the Proclamation for Municipal Clerks Week, May 6-12, seconded by Aylward. Motion approved 4 ayes, 0 nays (Voyles, Aylward, Smith & Acting Mayor VanDuyne) 1 absent (Kochale).

Acting Mayor VanDuyne reminded everyone on April 28th there's the Take Back Drugs Day and Narcan training, both here at city hall. May 5th is the Red Carpet Corridor on Rte. 66 from 8am-5pm. On May 12th is Exelon's Fishing For A Cure, kids fishing derby starting at 9am-3pm.

Administrator

Administrator Labriola reminded everyone that on May 9th, Secretary of State's Mobile Office will be here to provide services to residents in and around Braidwood from 9am-2pm. Don said that the Braidwood PACE Van is about two weeks away.

City Clerk

The Acting Clerk has a request for a Tag Day from the Reed Custer High School Cheerleaders for "Cheer Hawaii" for the girls nominated to represent Braidwood and our High School in Hawaii. They are requesting Saturday, May 19th from 9am-1pm. Acting Comm. Aylward made a motion to approve the RCHS Cheerleaders Tag Day, seconded by Acting Comm. Koerner. Motion approved 4 ayes, 0 nays (Aylward, Koerner, Voyles & Acting Mayor VanDuyne) 1 absent (Kochale).

City Clerk took roll, 4 ayes, 0 nays (Hibler, Hutton, Tessler & Mayor Vehrs) 1 absent (Smith).

Engineer

Acting Engineer Michael Gereux advised that they collected bids for the 2018 MFT Program. The bids came in well under budget and will be on the Agenda for approval at the next board meeting.

City Attorney

Acting Atty. Munafo had nothing to report at this time. However will be speaking under a portion of Comm. Hibler's report.

REPORTS BY CITY COMMISSIONERS

Accounts & Finances

Comm. Hibler made a motion to pay the total bills due on our Check Register in the amount of \$109,176.42, seconded by Acting Comm. Aylward. Motion approved with 4 ayes, 0 nays (Hibler, Acting Comms. Aylward, Voyles, Smith & Acting Mayor VanDuyne) 1 absent (Kochale).

Comm. Hibler made a motion to pay the total bills due on our Check Register in the amount of \$109,176.42, seconded by Comm. Tessler. Motion approved 4 ayes, 0 nays (Hibler, Tessler, Hutton & Mayor Vehrs) 1 absent (Smith).

Comm. Hibler made a motion to approve the Payroll Expenses due in the amount of \$109,836.32, seconded by Acting Comm. Koerner. Motion approved 4 ayes, 0 nays (Hibler, Acting Comms. Koerner, Aylward & Acting Mayor VanDuyne) 1 absent (Smith).

Comm. Hibler made a motion to pay the Payroll Expenses due in the amount of \$109,836.32, seconded by Comm. Tessler. Motion approved 4 ayes, 0 nays (Hibler, Tessler, Hutton & Mayor Vehrs) 1 absent (Smith).

Comm. Hibler said the next item on the Agenda relating to the water & sewer rate she is turning over to the Atty. Kopman. Acting Finance Comm. Read Sec. 86-197 of the Braidwood Code of Ordinances stating that each May 1, each of the rates shall increase by 4% unless the city council prior to the first day of May shall by motion decide that an increase will not be imposed for the next fiscal year. Atty. Kopman explained further that the increases on water & sewer are automatic unless a motion is made that the increase will not be imposed.

Acting Comm. Smith made a motion to not impose the 4% water and 4% sewer rate increases, seconded by Comm. Aylward. Motion approved 4 ayes, 0 nays (Acting Comms. Smith, Aylward, Voyles & Acting Mayor VanDuyne) 1 absent (Kochale).

Atty. Kopman asked the council if there is any motion to be made by the council.

Comm. Tessler made a motion to not increase the water 4% and sewer 4%, seconded by Comm. Hutton, then went into discussion. At this point the Mayor started the discussion. The Mayor said as they've gone over the figures for the last two weeks on new budgets and know where the city stands. This includes gaming taxes, other taxes etc. and other income coming in. If this 4% increase for water & sewer passes tonight it would be around \$86,391. After going over figures with Maria before the meeting, we are recouping this money at a high rate by collecting our past due water bills. In over a month the city has collected over \$70,000 and as the rate keeps continuing with the notices going out and residents paying their bills we should be on track and stay ahead of the program. The Mayor's feeling especially to the senior citizens in our town, why would we put an extra burden on them when we look back at pay rates on our bills with seniors they're always on time. The seniors have lived through hard times and good times and said he doesn't want to see this increase go through. Comm. Tessler said quite honestly he was for the increase in rate and it's been a couple of years since we've had an increase. He said after reviewing the paper he was given before the meeting, seeing the same number as the Mayor read off, \$86,391 is a lot of money. Comm. Tessler said that as a council we should be creative enough to try and absorb this \$86,391 and with recouping over \$70,000 already in past due water bills, the number is going to continue to grow. Comm. Tessler said he knows he's pushed the boundary with his budget this year all in due to getting drugs off our streets, which he feels is justifiable. He said he feels that by not increasing the rates now is the right move in his opinion especially with the numbers Maria has provided us. Comm. Hutton said that utilities last year went up \$45,000 in one line item, wages are going up, parts going up, overtime has gone up and this would be the third year with no rate increase, and said not a way to run a business. He said he feels it's a shame we don't pass it this year. Comm. Hibler said she agrees with Comm. Tessler and would like to not approve the increases. Atty. Kopman advised the council to be clear that a vote for yes means no increase and a vote of no means a 4% increase on water & sewer. Further discussion and questions between Comm. Tessler and Comm. Hutton.

Clerk took Roll Call vote. Motion approved. 3 ayes, 1 nay (Tessler, Hibler & Mayor Vehrs) 1 absent (Smith).

Comm. Hibler then addressed her next agenda items. First is approval of Investment Policy for the City of Braidwood which was approved by Maria, our CPA. Comm. Hibler asked Maria to please explain to the council. This Investment Policy sets an outline for the city if the city so chooses to do any type of investment. The outline sets what your allowed to invest and what you're not allowed to invest in, alternative investments. Also states a conflict of interest so that no council member can get involved personally with the investments.

Comm. Hibler made a motion that we approve the adoption of the Investment Policy for the City of Braidwood as written, seconded by Comm. Tessler. Motion approved. 4 ayes, 0 nays (Hibler, Tessler, Hutton & Mayor Vehrs) 1 absent (Smith).

The commissioner went on to her next item, the adoption of the Braidwood Fixed Asset Capitalization Policy. Maria then explained this policy also. This Policy outlines the type of assets the city would own, the useful life of those assets which would also determine the number of years that would depreciate the assets and sets a minimum threshold of \$25,000 for those assets.

Comm. Hibler made a motion to approve the City of Braidwood Fixed Asset Capitalization Policy as written, seconded by Comm. Tessler. Motion approved. 4 ayes 0 nays (Hibler, Tessler, Hutton & Mayor Vehrs) 1 absent (Smith).

Comm. Hibler addressed her last agenda item, the adoption of City of Braidwood Fund Policy. Maria explained this policy. It describes the different classifications of fund balance, one is for

Financial Statement purposes and you get your Audit Report already broken down. This policy follows GASB, the Financial Accounting Standards policy as to what your Fund Balance needs to look like. It explains the difference between Unrestricted Funds, or Restricted Funds, setting aside money for a vehicle or improvements and such.

Comm. Hibler made a motion to approve the City of Braidwood Fund Policy as written, seconded by Comm. Tessler. Comm. Hutton spoke up at this time because Comm. Smith asked to hold this up until the next meeting because he would like to go over this with Maria and so would he. Comm. Hutton made a motion to Table this agenda item until the next meeting, seconded by Comm. Tessler. Motion approved 4 ayes, 0 nays (Hutton, Tessler, Hibler & Mayor Vehrs) 1 absent (Smith).

Streets & Public Improvements

Acting Comm. Voyles said before he gives his report, courtesy of Police Chief Bollino, he discovered that the cells in the police station are rather comfortable. He said that he himself had not seen any visible potholes in the roads but this may not have been a complete check and it's possible that there are. So as far as he's concerned there are none.

Comm. Smith was absent.

Public Property

Acting Comm. Aylward gave the Outside Crews Report first, then he gave the Outside Crews report.

Public Health & Safety

Acting Comm. Smith said how interesting the tour of the Fire Department was.

Acting Comm. Smith made a motion to accept the resignation of PT Officer Brian Lewis effective April 10, 2018, seconded by Acting Comm. Voyles.

Comm. Hibler made a motion to accept the resignation of PT Officer Brian Lewis effective April 10, 2018, seconded by Comm. Hutton. Motion approved. 4 ayes, 0 nays (Hibler, Hutton, Tessler & Mayor Vehrs) 1 absent (Smith).

Planning & Zoning Board Report

Zoning Chair Michelle Serena approached the council advising them they will be having a Public Hearing on Monday, May 7th for a piece of property here in Braidwood that is in for a Variance.

Closed Session

Acting Comm. Voyles made a motion to go into Closed Session, seconded by Acting Comm. Aylward and also invited in the Acting City Engineer Gereaux and Acting Police Chief Bollino. Motion approved. 4 ayes 0 nays (Voyles, Aylward, Koerner & Acting Mayor VanDuyne) 1 absent (Kochale).

Reconvene Regular Meeting

Acting Comm. Koerner made a motion to reconvene the Regular Meeting at 7:53pm, seconded by Acting Comm. Voyles. Motion approved. 4 ayes, 0 nays (Koerner, Voyles, Smith & Acting Mayor VanDuyne) 1 absent (Kochale).

Acting Comm. Voyles made a motion to approve a Resolution to donate \$100 to K9 for vets and \$100 to the Braidwood Food Pantry, seconded by Acting Comm. Aylward. City attorney will have Resolution for next meeting. Motion approved. 4 ayes, 0 nays (Voyles, Aylward, Smith & Acting Mayor VanDuyne) 1 absent (Kochale)

Old Business

Mayor Vehrs thanked all the students, said they did a great job and this group was more involved throughout the day, asked good questions. They weren't as quiet as kids last year.

New Business

At this time Laurie Johnson passed out the students Certificates of the offices they held for Turn About Day. Told all the kids they should be very proud of themselves today and hoped they enjoyed their day as well as the city officials.

Adjournment

Acting Comm. Aylward made motion to adjourn the Regular Meeting at 7:57pm, seconded by Acting Comm. Voyles. Motion approved. 4 ayes, 0 nays (Aylward, Voyles, Smith & Acting Mayor VanDuyne) 1 absent (Kochale).

Comm. Tessler made a motion to adjourn the Regular Meeting at 7:57pm, seconded by Comm. Hutton. Motion approved. 4 ayes, 0 nays (Tessler, Hutton, Hibler & Mayor Vehrs) 1 absent (Smith).

Meeting adjourned.

Approved this 8th day of May 2018

James A. Vehrs Mayor

Sue Grogan City Clerk

AYES: 4

NAYS: 0

ABSENT: 1

ABSTAIN: 0

