

CITY OF BRAIDWOOD AGENDA
Tuesday, May 26, 2015 @ 7:00pm
Regular Meeting-City Council Chambers

Call to Order
Pledge of Allegiance
Roll Call
Public Comment

Approval of Minutes

May 12, 2015 -Regular Meeting

REPORTS BY CITY OFFICIALS

Mayor

ESDA Discussion

Administrator

Clerk

Reed-Custer 4th Annual Golf Outing Saturday, June 13th
Accept Resignation of Clerical Staff Annmarie Dell'Aquila
Discussion of Braidwood Resident assisting as Translator for City

Engineer

EZ St. Water/Sewer Extension 2nd Pay Request S.A.Insert

City Attorney

Resolution 15-15 Resolution Authorizing Execution of a Reciprocal Agreement with the IDOR

REPORTS BY CITY COMMISSIONERS

Accounts and Finances

Payment of Bills
Payroll

Streets and Public Improvements

Discussion on Advertising for Employment in Street Dept.

Public Buildings & Property

Appoint Rob Grivetti as Head Sewer Operator
Appoint Matt Grivetti as Head Water Operator

Public Health & Safety

Appoint (2) Temporary Part-Time Retired State Police Officers-Auditing Evidence Locker

Planning & Zoning Board Report

June 1, 2015 Meeting @ 7:00pm

Old Business

New Business

Executive Session

Discuss personnel, pending and/or imminent litigation, collective bargaining/labor relations
or land acquisition
Actions to be taken following Executive Session

Adjournment

CITY OF BRAIDWOOD
Minutes
City Council Regular Meeting
Tuesday, May 26, 2015
City Council Chambers

Call to Order

Mayor Jim Vehrs called the meeting to order at 7:00 P.M.

Pledge of Allegiance

The Pledge of Allegiance was recited by all present.

Roll Call

Elected Officials present: Mayor Vehrs, Commissioner of Public Property Jim Hutton, Commissioner of Streets and Public Improvements Fay Smith, Commissioner of Public Health and Safety Eric Tessler, and Commissioner of Accounts and Finances Elena Hibler.

Appointed officials present: City Administrator Andy Galatte, City Attorney Bryan Kopman, City Engineer Brian Hertz, Chief Nick Ficarello and City Clerk Sue Grygiel.

Public Comment

Jim Canup, 460 Sullivan. Jim, member of the American Legion, thanked everyone for coming out for the Memorial Day Program. Also thanked all those who donated to the Poppy Day. They took in \$1,000 of which will be donated to Manteno Veterans Home, Honor Flights in Chicago and Fisher House, a place for Veterans Families at Hines Hospital. Reminder that Summerfest and the Parade are coming up.

Jamie Blackwell, 703 W. 3rd St. Congratulated the Council he hadn't been able to say that. Jamie had a question to Comm. Tessler. Did Mr. Girot get a \$45,000 severance paycheck? Comm. Tessler said it was not severance it was compensation time that was accumulated for 4 years. Jamie asked if he were to FOIA that tomorrow would I be able to get all that information? Comm. Tessler told him he would have to talk to Sue, City Clerk. Jamie said he knows he can talk to Sue for FOIA, but what he was asking Comm. Tessler is can you be accountable for all this time, his Vacation, he's a salary man? Jamie said he has never heard of that in Braidwood. Comm. Tessler replied he should be able to.

Chris Jarchow, 713 Erie St. He wants to talk about ditch along his house on Erie St. which is really a health issue. He would like any of the council to come over at 8:00 in August and see how long you can stand it outside. There's an abundance of raccoons, skunks, muskrats all over the place. He said he has actually lost part of his yard due to this ditch. His house used to be about 8ft. from the ditch now it's about 6.5 ft. from the ditch. Chris said he brought in gravel to stop the ditch erosion but it's not working. He would like to see the ditch filled. Also one of his other neighbors is here tonight regarding this ditch. Comm Hutton asked to speak at this time advising the council and Chris Jarchow that there is a gentleman here tonight to discuss the Claypool drainage ditch issues and how it pertains to his ditch. Administrator Galatte also advised the Mayor that the Engineer has a full report on this ditch also.

Bob Koerner, Claypool Drainage District. Bob addressed the council and people present. Bob has been on the Claypool Drainage District for 18 yrs. Comm. Hutton asked him to come to the meeting tonight as there have been issues over the years as to whose responsibility is the claypool ditches. The District covers about 28 square miles; the farthest point is Burger King in Wilmington then to Coal City at the Mazon Creek and as far

as the Gulf of Mexico. The question has been who is responsible for taking care of it within the municipality and answer it's the municipality's responsibility. The District leaves responsibility to the city because it's within their community. The community can get more done knowing more about their town than the District would. Everyone is entitled to drainage on their property but cannot increase the flow of water. Braidwood adopted and follows the Storm Water Drainage Ordinance from Will County. Drainage Law is very complicated and misunderstood. The Claypool District makes sure that waterways are fixed and are following the rules of different Will County Departments, making sure that a person's property is protected as well as the city doing the right thing by their residents. Bob said he can offer ideas along storm water areas. The community has to plan out projects and determine whether short term or long term depending on financial situations. The city attorney can help along with the commissioners and Administrator as well in planning out your projects.

Comm. Hutton asked does Claypool own any property? No they do not own any property. Many years ago they acquired easements during farmer's times. At that time Districts were determined by water sheds. Bob advised that the District has had a \$90,000 Budget for the last 16 yrs. and hopefully it will stay that way. When a municipality annexes 40-48 acres usually along a drainage ditch, the town then takes over that drainage due to annexation.

Comm. Hutton asked Bob what if someone wanted to put tile on their property? The property owner would have to go to city asking for help. The city engineer gets involved to determine who is going to pay and does it in fact need drainage tile. The engineer looks at aerials of the property and drainage flow. An engineering study is needed and if the property owner doesn't do then he is liable. The key to the property owner is to follow all the requirements so your neighbor or guy down the street doesn't complain that you are flooding him out.

Administrator Galatte commented that the city used to clean up the ditches, 4-5 yrs. ago there was a city clean up. He asked Bob if it's possible to clean up this property on Erie St? Bob looked at the map and it's in city limits, Comm. Hutton said but we don't have an easement. Bob said yes you do Jim it's the drainage easement. If it's affecting safety of the community, the city can go in there cut trees, etc. The engineer would have to review and advise the city, the engineer as the expertise. It's up to the city for the financing and the right type of project.

Chris Jarchow's neighbor at 340 W. 6th St. stood up and said he too would work with the city and resolve this issue. Engineer Brian Hertz said there is an unimproved driveway there that crosses 6th St. and there may be some vacated easements and 7th St. also has unimproved driveways that we could look into.

Comm. Hutton thanked Bob Koerner for coming tonight and explaining to council and public. Bob said he has a duty to help people and so does the city. The engineer can fit a solution that will fit the city's budget.

No further comments, Public Comment closed at 7:35pm.

Approval of Minutes

The minutes for the May 12, 2015 Regular Meeting were approved as read. Motion made by Comm. Hutton, seconded by Comm. Tessler. Mayor asked for discussion. Motion approved with 5 ayes, 0 nays (Smith, Tessler, Hibler, Hutton & Mayor Vehrs).

REPORTS BY CITY COMMISSIONERS

Mayor

Mayor Vehrs addressed his agenda item on ESDA. Mayor said he spoke with the Braidwood Fire District and we decided to turn ESDA over to the fire department like it was in the past. They are going to make an appointment here within the next month, we will know who the officer down there who will be in charge and Mr. Heberer will be at the meeting to make that appointment. Comm. Tessler asked why we the city gave it up? Mayor said one of the reasons we gave it up to them was that with all their training and all the water we have here within the Rec Clubs, they have boats available, all equipment available and are better qualified to handle. They also have severe weather training just like our guys have done and I made the decision to let them handle ESDA. Comm. Tessler said it's always been Aubrey and the other two men from the city that have helped him,

they've always been supportive of the fire department and felt there never was an issue with them being part of ESDA. Our guys were supplementary to the fire department and it's always been that way why do we have to take it away asked Comm. Tessler, seems like an unnecessary move. The Mayor doesn't feel it's unnecessary, he figures the fire department is more qualified, they are first responders and are available right then and there.

Administrator

Nothing to Report.

City Clerk

The City Clerk advised the council of Reed-Custer's 4th Annual Golf Outing on Saturday June 13th, and forms are here available in city hall.

The City Clerk read the Resignation Letter from Annmarie Dell'Aquila effective Friday, May 15th, then asked for motion from council to approve. A motion was made by Comm. Smith, seconded by Comm. Hutton. Mayor asked for discussion. Motion approved with 5 ayes, 0 nays (Smith, Tessler, Hibler, Hutton & Mayor Vehrs).

The clerk then advised the council that the city has had to call a Spanish speaking resident to translate for the Police Dept. on several occasions and this resident has been more than willing to come up and assist in translation. Tari Atherton had brought this to clerks attention and felt the council needed to be made aware of and asked the council members if they had any ideas on how we could do something for this lady or acknowledge her in some way to please let her know.

Engineer

Engineer Hertz addressed his agenda item for the 2nd Pay Request to S. A. Issert for the EZ Street Water/Sewer Extension in the amount of \$120,197.20. The total contract amount is \$461,217.03 and Engineer recommends payment of \$120,197.20. The project has passed 50% completion and 5% of the contract amount is being retained until the project is completed and closed out. Motion made by Comm. Smith, seconded by Comm. Hutton. Mayor asked for discussion. Motion approved with 5 ayes, 0 nays (Smith, Tessler, Hibler, Hutton & Mayor Vehrs).

City Attorney

The Illinois Department of Revenue is changing their program as far as reporting on the collection of Sales Tax Revenue and have asked the city to enter into an Agreement whereby reducing the cost of administration by IDOR and exchange of information with the Department of Revenue. Also the State has passed Public Act 98-1058 which provides a municipality receiving reports electronically rather than sending out reports. A list of names and official titles of municipal personnel designated by the Mayor to represent the city is included in this Agreement with the Department of Revenue. The Attorney requested a motion to approve Resolution 15-15, Authorizing the Execution of a Reciprocal Agreement with Illinois Department of Revenue by the Mayor and City Clerk.

A motion was made by Comm. Tessler, seconded by Comm. Smith. Mayor asked for Discussion. Motion approved with 5 ayes, 0 nays (Smith, Tessler, Hibler, Hutton & Mayor Vehrs).

REPORTS BY CITY COMMISSIONERS

Accounts & Finances

Comm. Hibler made a motion that we pay the total bills in the amount of \$319,295.84, seconded by Comm. Smith. Mayor asked for discussion. Motion approved with 5 ayes, 0 nays (Smith, Tessler, Hibler, Hutton & Mayor Vehrs)

Comm. Hibler made motion that we pay the Payroll Expenses in the amount of \$72,367.11, seconded by Comm. Hutton. Mayor asked for discussion. Motion approved with 5 ayes, 0 nays (Smith, Tessler, Hibler, Hutton & Mayor Vehrs).

Streets & Public Improvements

Comm. Smith addressed the council stating that he needs help with workers, like today they only had two workers cutting grass, couple of men are on vacation. Comm. Smith stressed that he needs help in his department and he doesn't want it to be his responsibility. Mayor asked if he was going to put advertisement in the paper for this position? Comm. Smith yes he would like to because he really needs the help. Comm. Hutton asked Comm. Smith if he could get with Comm. Hibler to discuss his budget. Comm. Hibler said in a couple of days she would meet with him.

Public Buildings & Property

Comm. Hutton read the weekly reports. Gary Phebus passed his Class C Operator Test, so now he has a Class C "Water" and Class 4 "Sewer" License. He then addressed his agenda items with the appointments of Head Sewer Operator and Head Water Operator. His first appointment is Robert Grivetti, who is here tonight, as Head Sewer Operator. Comm. Hutton made motion, seconded by Comm. Tessler. Mayor asked for discussion. Comm. Smith commented that Rob has put his heart and soul into it, he is very interested in his job and respects his job. Comm. Smith said he would be very happy to see his appointment. Motion approved with 5 ayes, 0 nays (Smith, Tessler, Hibler, Hutton & Mayor Vehrs).

His second appointment is for Head Water Operator and that is Matt Grivetti, who couldn't be here tonight. Matt is in charge of Water and Rob is in charge of Sewer and they work back and forth. Comm. Hutton made motion, seconded by Comm. Hibler. Mayor asked for discussion. Comm. Smith said he hired Matt and has never been sorry and he has worked very hard to get where he's at. He is also very happy that Matt is getting this appointment. Motion approved with 5 ayes, 0 nays (Smith, Tessler, Hibler, Hutton & Mayor Vehrs).

Public Health & Safety

Comm. Tessler gave a couple of quick stats from 5/12/15-5/27/2015. Police Department had 49 Citations/Warnings, 24 Incidents/Arrests and 318 Calls for Service. Comm. Tessler would like to make two appointments of Temporary Part-Time Retired State Police Officers to do the auditing of the Evidence Locker. The two appointments are from the firm Integrity Security Personnel; Bruce Johnson a Retired Master Sgt. from the Illinois State Police who was in charge of all evidence in State Police matters for 9 counties, Carl Gutierrez is a Retired Lt. from the Illinois State Police with evidence management experience as well. They are both certified police officers, currently deputy coroners and also Teamster Members of Local 700. Comm. Tessler said the cost to do audit is not to exceed \$5,000 and audit will be conducted week of June 1st-June 5th. Chief Ficarello is requesting that they both be sworn in as Part-Time Officers to conduct the audit legally for the Braidwood Police Department. Comm. Tessler asked they be sworn in tonight.

Comm. Tessler made a motion to Appoint the two Retired Officers, seconded by Comm. Smith. Mayor asked for discussion. Motion approved with 5 ayes, 0 nays (Smith, Tessler, Hibler, Hutton & Mayor Vehrs).

Mayor Vehrs asked Bruce Johnson and Carl Gutierrez to step forward and the City Clerk swore them in as Temporary Part-Time Officers.

Planning & Zoning Board Report

Zoning Chairman Tim Duran advised the council of their Zoning Board Meeting being held on June 1st at 7:00pm.

Old Business

Nothing to Report.

New Business

Nothing to Report.

Executive Session

A motion was made by Comm. Hutton, seconded by Comm. Smith to go into Executive Session at 8:03pm for the purpose of discussing Personnel, pending and/or imminent litigation, collective bargaining/labor relations or land acquisition. Motion approved with 5 ayes, 0 nays (Smith, Tessler, Hibler, Hutton & Mayor Vehrs).

A motion was made by Comm. Hutton, seconded by Comm. Tessler to Reconvene the Regular Scheduled meeting at 8:30pm. Motion approved with 5 ayes, 0 nays (Hibler, Hutton, Smith, Tessler & Mayor Vehrs).

Adjournment

Mayor Vehrs advised no action is being taken after Executive Session and requested a motion to adjourn. Comm. Tessler made that motion, seconded by Comm. Hutton. The motion was approved with 5 ayes 0 nays (Smith, Tessler, Hibler, Hutton and Mayor Vehrs).
Meeting adjourned.

Approved this 9th day of June 2015

Jamesa Vehrs Mayor

Sue Grygnil City Clerk

