CITY OF BRAIDWOOD AGENDA
Regular Meeting, Tuesday, July 14, 2015 @ 7:00pm

Call to Order
Pledge of Allegiance
Roll Call
Public Comment

APPROVAL OF MINUTES - June 23, 2015 Regular Meeting

REPORTS BY CITY OFFICIALS

Mayor- Appointment of ESDA Coordinator, Lt. Mike Pemble EMTP/FF
-Appointment of ESDA Deputy Coordinator, Josh Bolatto FF
-Accept Resignation of Lisa Glisson, effective 7/6/15
-Seeking Motion to take Resolution 15-19 off the Table

Administrator -

Clerk- National Life Chain "Respect Life Sunday" 2:30-3:30, Rte. 53 & Rte. 113
-Braidwood Lions Club Request, Class E Temporary Liquor License, Aug. 8, 12:00am-12:00pm, RCHS Alumni Reunion

Engineer-

City Attorney- Resolution 15-22, Appointment of Accountant, Julie Quigley
-Discussion on Rules & Procedures for Planning & Zoning Board

REPORTS BY CITY COMMISSIONERS

Accounts and Finances - Review Annual Audit, Mack & Assoc.
-Payment of Bills
-Payroll

Streets and Public Improvements -

Public Buildings & Property-

Public Health & Safety-Appointment of Deputy Chief
-Motion to Waive Residency Requirements listed in Sec.2-2 of City Code as It Relates to Chief Nick Ficarello and Patrol Officer Damron

Planning & Zoning - Ordinance Amendment, Zoning Sec.23-139

Executive Session- Discuss personnel, pending and/or imminent litigation, collective bargaining/labor relations or land acquisition

-Actions to be taken following Executive Session

Old Business

New Business

Adjournment

CITY OF BRAIDWOOD
City Council Regular Meeting Minutes
Tuesday, July 14, 2015
City Council Chambers

Call to Order
Mayor Jim Vehrs called the meeting to order at 7:00 P.M.

Pledge of Allegiance
The Mayor asked the Fire Chief to lead us in The Pledge of Allegiance, recited by all present.

Roll Call

Elected Officials present: Mayor Vehrs, Commissioner of Public Buildings & Property Jim Hutton, Commissioner of Public Health & Safety Eric Tessler, Commissioner of Streets & Public Improvements Fay Smith and Commissioner of Accounts and Finances Elena Hibler.

Appointed officials present: City Administrator Andy Galatte, City Attorney Bryan Kopman, Chief Nick Ficarello and City Clerk Sue Grygiel. City Engineer Brian Hertz was absent.

Public Comment

Scotty Allison, Thanked the city with the recent Tornado damage at their residence.

Robin Gakey, She said she knows that July 4th is gone but wants to address the very loud fireworks that are being lit and some of them are the larger mortars. They are new to Braidwood and could hear blocks of dogs barking and were hoping that the city could do something about for next year.

Delmar Hakey, Thanked the Mayor for all the city work that has been done on Pond Street. Also thank you to Mayor Vehrs for working the grader for this project.

No further comments, Public Comment closed at 7:04pm.

Approval of Minutes

The minutes for the July 14, 2015 Regular Meeting were approved as read. Motion made by Comm. Hutton, seconded by Comm. Smith. Mayor asked for discussion. Motion approved with 5 ayes, 0 nays (Hutton, Smith, Tessler, Hibler & Mayor Vehrs).

REPORTS BY CITY COMMISSIONERS

Mayor
The Mayor's first agenda item was the appointments of the ESDA Coordinator, Braidwood Fire Department Lt. Mike Pemble, EMTP/FF and the ESDA Deputy Coordinator, Braidwood Fire Department FF Josh Bolatto. The Mayor asked for a motion to approve the appointment of Lt. Mike Pemble as Braidwood ESDA Coordinator. Motion made by Comm. Smith, seconded by Comm. Hutton. Mayor asked for discussion. Motion approved with 4 ayes, 1 nay (Smith, Hutton, Hibler & Mayor Vehrs) 1 nay (Tessler).

Mayor asked for a motion to approve the appointment of Firefighter Josh Bolatto as Deputy Coordinator for Braidwood ESDA. Motion made by Comm. Smith, seconded by Comm. Hutton. Mayor asked for discussion. Motion approved with 4 ayes, 1 nay (Smith, Hutton, Hibler & Mayor Vehrs) 1 nay (Tessler).

Mayor's next agenda item was the acceptance of Lisa Glisson's Resignation effective July 6, 2015. Mayor asked for a motion to accept. A motion was made by Comm. Hutton, seconded by Comm. Smith to accept the Resignation of Lisa Glisson effective July 6, 2015. Mayor asked for discussion.

Comm. Tessler spoke at this time stating that if we accept her termination letter, he didn't think it was a Resignation, that it's not a good thing for the city. He feels she was very well versed in what she did and we are going to be losing a huge asset. The Mayor advised the council that we did not terminate her, she gave Administrator Galatte a letter at 4:56pm on July 6th. Comm. Tessler felt that the restructuring of city hall left no position available for Lisa Glisson. Mayor Vehrs said no, it's because we did not fill Annmarie's position which was a Union position, Ms. Pressley's position was a Non-Union position and the only position available was the At Will position to assist Mr. Galatte. At this point Attorney Kopman addressed the council advising them that when Lisa Glisson was demoted by the prior council there was no open position within the Union at the time at all.

Comm. Hibler asked to speak also. She agreed with Comm. Tessler that Lisa was an asset to the city. She said that Lisa was by far the most highly trained person in municipal government that Braidwood has ever had. Lisa knew her job inside and out from the very top as city clerk all the way down to utility billing, she could negotiate intelligently with important people, plus people liked her. When you lose an employee of the stature of Lisa Glisson, the city is taking a great loss.

The Mayor asked again if there was any more discussion. Comm. Hutton asked what's the legal opinion on this right now in terms of her employment. Attorney Kopman said that she resigned, she was offered a position and she refused to take it, she's resigned. The Mayor advised that were still in negotiations with Rick Loza and the city for her and it was a shock to him when she handed in the letter. We were to meet again with Rick Loza, myself, Lisa, Union Attorney Dave Miller, The Mayor said it wasn't cut and dry. Comm. Hutton asked if Rick Loza said she was in the Union, and Mayor replied she's out of the Union. Attorney Kopman wanted to address her level of pay which was based on by direction of the Union, she had to be paid relative to one of the other employees. Her rate of pay came from the Union Rick Loza and the Attorney wanted to make that point clear.

Motion approved with 3 ayes, 2 nays (Hutton, Smith & Mayor Vehrs) 2 nays (Tessler, Hibler).

Mayor addressed his last agenda item regarding the seeking Motion to take Resolution 15-19 off table from the last council meeting. Attorney Kopman asked to address briefly. Resolution 15-19 at the last meeting set forth authorizing reassignment of a city employee, basically council's approval of the new position with Lisa Glisson. It was tabled, needs to be addressed and the motion to take it off the table brings it back before the council. Then I would suggest the resolution is mute as her resignation has now been accepted. Mayor asked for discussion. A motion was made to take Resolution 15-19 off the table by Comm. Smith, seconded by Comm. Hutton. Mayor asked for discussion. Motion approved with 5 ayes, 0 nays (Smith, Hutton, Tessler, Hibler & Mayor Vehrs).

Administrator

Andy advised that he was at Coal City this morning at a meeting that he's now part of a group called Long Term Recovery Committee Core. This a group of different volunteers throughout Grundy, Will and even Essex, which we found out today there may be some damage from the tornado there as well. He's hoping to have tomorrow all the contact numbers for anyone affected by the June 22nd tornado as far as registering for any type of assistance, from insurance companies, FEMA. All this will be here for people to see. They are changing it from "Come Help Coal City" to "Come Help the People Affected by the June 22nd tornado". There also 55 volunteers coming to the area from Michigan to help with relief.

City Clerk
The City Clerk read a request from the Knights of Columbus regarding hosting their Annual "National Life Chain 2015". National Life Chain is a nationwide event that takes place annually on the first Sunday in October, known as "Respect Life Sunday", which Braidwood has participated in for more than 25 years. The Mayor spoke on their behalf as he has participated for a long time as well and gave a brief overview of the National Life Chain. The date of the event is October 4th, between the hours of 2:30 and 3:30pm at the intersections of Rte. 53 and Rte. 113.
A motion was made by Comm. Tessler, seconded by Comm. Hutton to approve the Knights of Columbus request for the National Life Chain 2015. Mayor asked for discussion. Motion approved with 5 ayes, 0 nays (Hutton, Smith, Tessler, Hibler & Mayor Vehrs).

The next item under the Clerk was a request from the Braidwood Lions Club for a Temporary Class E Liquor License for the Reed Custer Alumni Reunion. The Reunion is scheduled for August 8, 2015 from 12:00pm to 12:00am at Braidwood Park Districts Old Smokey City Park. The Lions Club would like to hold a beer garden fundraiser during the Reunion, selling beer and wine coolers only. Proceeds from fundraiser will benefit the Lions Club Humanitarian Sight & Sound Services. A motion was made by Comm. Tessler, seconded by Comm. Hutton to approve the issue of a Class E Temporary License to the Lions Club for the RCHS Reunion. Mayor asked for discussion. Motion approved with 5 ayes, 0 nays (Tessler, Hutton, Smith, Hibler & Mayor Vehrs).

Engineer
Absent at this meeting.

City Attorney
Attorney Kopman addressed his first agenda item regarding Resolution 15-22, a motion approving the Appointment of Accountant, Julie Quigley. The Mayor introduced Julie to the council. A motion was made by Comm. Hutton, seconded by Comm. Tessler to approve Resolution 15-22, Appointment of Accountant. Mayor asked for discussion. Comm. Tessler asked if we could have a little bit of her background. Julie was asked by the Mayor to give some background on herself to the council.
Motion approved with 5 ayes, 0 nays (Hutton, Tessler, Smith, Hibler and Mayor Vehrs).

The city attorney followed up on something from last meeting wherein Michelle Serena, Zoning Chair requested Rules and Procedures as far as requirements on what is to be submitted to the Zoning Board when requesting a Rezoning, Variance, Special Use. Michelle was looking for an opinion from the city engineer on a review of the request. The city ordinance allows the Planning & Zoning Board to make their own rules for applications. Suggestion was for her board to work together and see what they need to put these Rules & Procedures together and put into Ordinance form, and make adjustments needed along the way.

REPORTS BY CITY COMMISSIONERS

Accounts & Finances
Comm. Hibler asked Tonya and Laurie from Mack & Associates to come forward and explain the audit they just completed to the council.

Comm. Hibler reported to the council that the Illinois Public Risk Fund and Arthur Gallagher Company has sent a check to Braidwood for Tornado Relief and read the letter that accompanied the check. The amount of the check was $6,669. They said that the city could use the funds more than the grant at this time.

Comm. Hibler made a motion to pay the bills on the Check Register in the amount of $183,827.89. seconded by Comm. Tessler. Mayor asked for discussion. Motion approved with 5 ayes, 0 nays (Hibler, Tessler, Smith, Hutton & Mayor Vehrs).

Comm. Hibler advised that we have three additional checks that are to be paid out by the Police Department out of the Federal Forfeiture Account, totaling $5,400. Comm. Hibler made motion to pay the three additional checks in the amount of $5,400, seconded by Comm. Tessler. Mayor asked for discussion. Motion approved with 5 ayes, 0 nays (Hibler, Tessler, Hutton, Smith & Mayor Vehrs).

Comm. Hibler made a motion to pay the Payroll Expenses in the amount of $69,786.38 seconded by Comm. Tessler. Mayor asked for discussion. Motion approved with 5 ayes, 0 nays (Hibler, Tessler, Hutton, Smith & Mayor Vehrs).

Streets & Public Improvements
Comm. Smith advised the council and public that if they come across any potholes to please contact him at city hall. They are also trying to keep up on grass cutting but with all the rain we have had the city is playing catch up.

Public Buildings & Property
Comm. Hutton gave his weekly report.

Public Health & Safety
Comm. Tessler gave the Chief's Stats Reports from 6/24-7/14/15 before addressing his agenda items. On June 24th we had consultants come in and do interviewing for the Deputy Chief's position. They interviewed Steve Finlon and Michelle Soucie. Their recommendation was to promote Sgt. Michelle Soucie for the positon of Deputy Chief. Comm. Tessler made the motion to appoint Sgt. Michelle Soucie as Deputy Chief, seconded by Comm. Hutton. Mayor asked for discussion. Motion approved 5 ayes, 0 nays (Tessler, Hutton, Smith, Hibler & Mayor Vehrs). At this time, the City Clerk swore Michelle Soucie in as Deputy Chief.

The next agenda item addressed was to waive the residency requirement due to Chief Ficarello and another officer being on the borderline of the requirement. We don't want to lose the Chief of course as well as the patrol office and we are short staffed at this time. Comm. Tessler made a motion to waive residency requirements at this time under Section 2-2 of the City Code for these two positions, seconded by Comm. Hibler. Mayor asked for discussion. Motion approved with 5 ayes, 0 nays (Tessler, Hibler, Hutton, Smith & Mayor Vehrs).

Comm. Tessler commented that the Chief advised him of a couple of upgrades at the Police Department in regards to bullet proof glass. The outside office windows are not bullet proof only the hallway window into the police department are at this time. Also a Keyless Card Reader should be added. Usually the door into the department isn't locked, but will start to be locked after hours now, weekdays at 5:00pm, and on weekends will be locked all the time. A second phone in department lobby is needed for assistance to call dispatch. Chief Ficarello will be getting him an estimate and Comm. Tessler will be following up at the next meeting. Comm. Tessler also advised everyone that in next couple of weeks they are going to have a meeting with Wescom to see if we can lower our cost with them.

Planning & Zoning Board Report
Chairman Michelle Serena said they had a meeting and will be giving the council there recommendations from their July 6, 2015 Zoning Board Meeting. Michelle advised that they will be having a meeting on August 3rd, a Public Hearing for Thompson Transportation/Schmidt Lane for a Special Use Request. Michelle turned her Ordinance amendment over to City Attorney at this point. The Planning & Zoning Board requested an Amendment of the city ordinances regarding the notices that have to be posted on the property subject to type of hearing necessary. The current signage posted has a lot of things on it and it's difficult to read when you're driving by, the print is small, too many things on the sign itself. The Board is requesting to go to a new sign which Coal City currently uses, much easier to read. The new sign provides a phone number if they're interested in what's going on with that property they can call city hall for that information. This is the only

change to the Zoning Sec. 23-139 part of the ordinance, everything else remains the same in regards to the hearing.

A motion was made by Comm. Tessler to approve Ordinance 15-07, Amending Portion of Chapter 23 of the Zoning Code, seconded by Comm. Hutton. Mayor asked for discussion. Motion approved with 5 ayes, 0 nays (Tessler, Hutton, Smith, Hibler & Mayor Vehrs).

Executive Session
A motion was made by Comm. Hutton, seconded by Comm. Smith to go into Executive Session at 7:52pm for the purpose of discussing Personnel, pending and/or imminent litigation, collective bargaining/labor relations or land acquisition. Mayor Vehrs also invited Chief Ficarello into Closed Session. Motion approved with 5 ayes, 0 nays (Tessler, Hutton, Smith, Hibler & Mayor Vehrs).

A motion was made by Comm. Smith, seconded by Comm. Hutton to Reconvene the Regular Scheduled meeting. Motion approved with 5 ayes, 0 nays (Hutton, Tessler, Smith, Hibler & Mayor Vehrs).

Comm. Tessler made motion to withdraw Resolution 15-19, now mute, seconded by Comm. Smith. Mayor asked for discussion. Motion approved with 5ayes, 0 nays (Tessler, Smith, Hutton, Hibler & Mayor Vehrs).

Old Business
Nothing to Report.

New Business
Comm. Hutton asked Attorney to look into having a city wide drug policy, drug testing for all city employees. Public Works does it at this point due to CDL Licenses. The Police Chief saw no problem with it but should be random just like Public Works. The Chief suggested hiring a Registered Nurse to come in periodically. Comm. Hutton said it takes about an hour there and back and the time to wait to be tested, it's about 2 hrs. every time they have to go. The Mayor said he would talk with D Construction and see how their Safety Dept. requires their drug testing. Chief said has to be an RN, a Certified Person to administer test.

Adjournment
Comm. Tessler made motion to adjourn the regular meeting, seconded by Comm. Hutton. Motion approved with 5 ayes, 0 nays (Tessler, Hutton, Smith, Hibler & Mayor Vehrs)
Meeting adjourned.

Approved this 27 day of JULY 2015

Mayor

City Clerk