

**CITY OF BRAIDWOOD AGENDA
CITY HALL COUNCIL CHAMBERS
141 W. MAIN STREET
BRAIDWOOD, IL 60408
Regular Meeting, Tuesday, October 14, 2025 at 7:00pm**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call by City Clerk**
 - Elizabeth Dixon**
 - James Mikel, Jr.**
 - Warren Wietting**
 - Todd Lyons**
 - Dale Walsh**

IV. Public Comment : State your full name and spell your last name. Sec. 2-34. - Public comment. (a) At the beginning of each city council meeting, before action is taken on any item, except for approval of the minutes, there shall be a portion allowed for public comment. Public comment is allowed on any subject matter pertaining to city business and is not restricted to matters on the agenda. (b) No prior registration shall be required for any person giving public comment, but before speaking, the person shall state his name and address. There shall be a three-minute time limit to the public comment of each person, but the mayor may waive such time limit. (Ord. No. 98-16, § 3, 4-28-98; Ord. No. 99-13, § 1, 4-27-99)

V. APPROVAL OF MINUTES

- A. Approve Minutes of the Tuesday, September 23, 2025 Regular Meeting**

VI. REPORTS BY CITY OFFICIALS

- A. Mayor**
 - 1. Request a motion to approve Resolution 25-20 Approving a Letter of Credit with Old National Bank regarding Dora, LLC.**
- B. City Management Consultant**
- C. Clerk**
- D. Engineer**
- E. City Attorney**

VII. REPORTS BY CITY COMMISSIONERS

- A. Accounts and Finances**
 - 1. Approve Payment of Bills** \$194,672.62
 - 2. Approve Payroll 09.26.2025** \$96,494.24
 - 3. Approve Payroll 10.10.2025** \$91,540.87
 - 4. Motion to approve Resolution 25-21 to appropriate the sum of \$550,000.00 of Motor Fuel Tax Fund for 5/1/2017 to 12/31/2018**
 - 5. Motion to approve Resolution 25-22 to appropriate the sum of \$280,000.00 of Motor Fuel Tax Fund for 5/1/2017 to 12/31/2018**
- B. Streets and Public Improvements**
- C. Public Buildings & Property**
- D. Public Health & Safety**
- E. Planning & Zoning**

1. Next Planning and Zoning meeting to be announced.

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. EXECUTIVE SESSION

- A. Motion to go into executive session to discuss (i) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees (5 ILCS 120/2 (c) (1)) and (ii) pending, probable, or imminent litigation against, affecting, or on behalf of the City (5 ILCS 120/2 (c) (11))
- B. Motion to close executive session

- XI.** Next City Council Meeting is Tuesday, October 28, 2025 at 7:00pm

XII. ADJOURNMENT

Minutes of the Regular Meeting of the Braidwood City Council Tuesday, October 14, 2025
Braidwood City Hall 141 W. Main St., Braidwood, IL 60408

Call to Order: The Regular Meeting of the Braidwood City Council on October 14, 2025 was called to order at 8:06 p.m. by Mayor Lyons in the Council Chambers of the Braidwood City Hall.

Pledge of Allegiance: Mayor Lyons requested that all rise for the Pledge of Allegiance.

Roll Call: Upon Roll Call by the Clerk, the following members of the corporate authorities answered “Here” or “Present”;

Elected Officials:

Present: Commissioner Dixon, Commissioner Wietting, Commissioner Walsh, Commissioner Mikel, and Mayor Lyons

Absent: None.

Appointed Officials:

Present: City Consultant Manager Gulden, Police Chief Allen, City Clerk Weaver, City Engineer John Zabrocki, and City Attorney Wellner

Absent: None.

Quorum: There being sufficient members of the corporate authorities in attendance to constitute a quorum, the meeting was declared in order.

Public Comment: None.

Approval of Minutes: Commissioner Wietting made a motion, seconded by Commissioner Mikel, to approve the meeting minutes from the September 23, 2025 Regular Council Meeting. Motion carried with 5 ayes: 0 nays; 0 abstain (Wietting, Mikel, Dixon, Walsh, and Lyons)

Mayor’s Report: Requested a motion for Resolution 25-20. Commissioner Dixon made a motion, seconded by Commissioner Mikel to approve Resolution 25-20 Approving a Letter of Credit with Old National Bank regarding Dora, LLC. Motion carried with 4 ayes, 0 nays, and 1 abstain (Dixon, Mikel, Walsh, and Lyons)

- **Drug Take-Back Event:** Scheduled for Saturday, October 25, 2025, from 10:00 a.m. to 1:00 p.m. at the Braidwood Police Department parking lot. The event includes the Will County Hidden in Plain Sight educational trailer, coordinated by Danita with the Coalition.
- **ComEd Update:** A new External Affairs Manager has been appointed for ComEd. He will serve as a contact for escalated outage or service issues after normal procedures have been followed.
- **Intergovernmental Agreement – Park District:** Ongoing discussions regarding the disbursement of grocery tax revenues for park development and equipment. Further details to be finalized before ordinance approval.
- **Trunk or Treat:** City and Police Department participated; event was a success.
- **Grant Updates:**
 - **OSLAD Grant:** Submitted on time.

- Safe Routes to School Grant: Submitted; awaiting state response.
- Introduction: Welcomed John Zabrocki, President of Robinson Engineering, assisting the city with the Capital Improvement Plan (CIP) development.

Administrator Report:

- Capital Improvement Plan (CIP): John Zabrocki (Robinson Engineering) gave an overview of the program to prioritize infrastructure projects across water, sewer, and streets, aligning them with available funding. The CIP will be used as a key budgeting tool moving forward.
- Building Department:
 - 76 inspections and 57 permits processed in September.
 - Inspections ranged from fencing to commercial and residential development.
- Building Code Update: Scheduled for Council consideration in November 2025.
- D'Orazio Letter of Credit: Was on the agenda tonight.
- Planning & Zoning:
 - Ongoing discussions with developer Mr. Waldick regarding a 2006 subdivision plat.
 - Developer interest in a self-storage facility off Hickory Street.
- Salt Dome Repairs: Two quotes received; additional pricing is being obtained from the original manufacturer to include roof and doorway repairs.
- Camping World: Engineering submittal under review; comment letter issued.
- Economic Development: Continued coordination on pending developments.
- Springbrook Software: Implementation progressing; Sarah Weaver assigned as project manager.
- Oasis Truck Stop: Developer submitted a professional fee agreement (\$20,000).
Ongoing review of building facades and traffic improvements on Kankakee and Kennedy per annexation agreement.

City Clerk Report: No report.

Engineer Report:

Presented by John Zabrocki (Robinson Engineering):

- Safe Routes to School Grant: Submitted last week.
- Generator Replacement Program: Bids scheduled to open October 22, 2025, with Council review on October 28, 2025.
- Road Program: Layout completed; contractor mobilization expected soon.

City Attorney Report: No report.

Accounts & Finance Report: Commissioner Dixon made a motion, seconded by Commissioner Mikel, to approve the Payment of Bills, in the amount of \$194,672.62 as identified in the Accounts Payable General Ledger dated October 14, 2025. Included expenditures: Fuel – \$5,000; ComEd – \$20,000; Loan payment – \$13,179; Accounting – \$12,000; Lockwood Furnace (Sewer Dept. A/C) – \$18,000; Legal – \$10,285 (includes \$596 reimbursable through professional fees); Midwest Salt – \$70,000; Local 150 Insurance – \$20,000; Postmaster – \$6,000 (two months of water bill mailings); Springbrook Software (PO module) – \$2,500. Motion carried with 5 ayes: 0 nays. (Dixon, Mikel, Wietting, Walsh and Lyons)

Commissioner Dixon requested a motion to approve payroll from September 26, 2026. Commissioner Wietting made a Motion, seconded by Commissioner Mikel, to Approve Payroll Expenses in the amount

of \$96,494.24 as identified in the Payroll General Ledger dated September 26, 2025. Motion carried with 5 ayes; 0 nays. (Wietting, Mikel, Dixon, Walsh and Lyons).

Commissioner Dixon made a motion, seconded by Commissioner Wietting, to approve Payroll Expenses in the amount of \$91,540.87 as identified in the Payroll General Ledger dated October 10, 2025. Motion carried with 5 ayes; 0 nays. (Dixon, Wietting, Walsh, Mikel, and Lyons)

Commissioner Dixon made a motion, seconded by Commissioner Walsh to approve Resolution 25-21 to appropriate the sum of \$550,000 of Motor Fuel Fund for 5/1/2017 to 12/31/2018. Motion carried with 5 ayes; 0 nays. (Dixon, Walsh, Wietting, Mikel, and Lyons)

Commissioner Dixon requested a motion for Resolution 25-22. Commissioner Walsh made a motion, seconded by Commissioner Wietting to approve Resolution 25-22 to appropriate the sum of \$280,000 of Motor Fuel Funds for 5/1/2017 to 12/31/2018. Motion carried with 5 ayes; 0 nays. (Walsh, Wietting, Dixon, Mikel, and Lyons)

Financial Report Summary

- General Fund surplus: \$1.2 million (prior year: \$861,000)
- Total government fund revenues: \$4.3 million
- Total expenditures: \$2.08 million
- Net fund balance change: +\$2.25 million
- General Fund expenses decreased by \$243,000.
- Illinois Funds balance: \$9.9 million.

Audit Update:

- 2024 audit remains incomplete.
- State Comptroller fines begin December 26, 2025, if the 2025 audit is not filed.
- City will request a waiver due to delays.

Personnel Update:

- Water Clerk Donna is retiring.
- Internal candidate identified per Local 179 contract; external posting not required.

Food Pantry:

- City will assist with repair requests; volunteer recruitment ongoing.

Streets & Public Improvement Report:

Commissioner Walsh:

- Five new stop signs installed in the Townes of Braidwood at the school district's request.
- Touch-a-Truck Event (Sept. 20) at Godley Park District: successful community event.
- Staff preparing a comprehensive stop sign inventory for future enforcement verification.

Public Property Report:

Commissioner Wietting:

- Recent work included: 3 emergency shutoffs; 6 B-box repairs; 12 meter repairs; 6 valve exercises; 4 hydrant repairs; 60 locates; 1 new meter installation; 1 leak repair (Surf Internet); 20 water shutoffs for non-payment

- Commended Reed-Custer High School vocational program, led by Katelin Arseneau, for partnering with local employers to provide students with real-world work experience.

Public Health & Safety Report:

Commissioner Mikel:

Police Department Report (Sept. 24–Oct. 13): Total calls for service: 422; Case reports: 45; Arrests: 9 (13 charges); Traffic stops: 162; Citations: 42; Written warnings: 93; Semi-truck violations: 4; P-tickets: 16

Upcoming Event: Drug Take-Back Day – October 25, 2025, 10 a.m.–1 p.m., Braidwood Police Department.

Coffee with a Cop: Successful event held recently.

Planning & Zoning Report:

George Kocek: Has assisted with the staff at City Hall who are currently reviewing all meeting records from 2019–present to ensure zoning and ordinance changes are accurately reflected in official records.

The next planning and zoning meeting to be announced.

Old Business: None.

New Business: None.

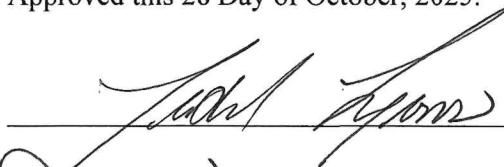
Executive Session: Commissioner Mikel made a motion, seconded by Commissioner Dixon to go into executive session at 8:44 p.m. Motion carried with 5 ayes; 0 nays. (Mikel, Dixon, Wietting, Walsh, and Lyons)

Commissioner Wietting made a motion, seconded by Commissioner Mikel, to end the executive session at 9:01 p.m. Motion carried with 5 ayes; 0 nays. (Wietting, Mikel, Dixon, Walsh, and Lyons)

Adjournment: Commissioner Wietting made a motion, seconded by Commissioner Mikel, to adjourn the October 14, 2025 regular meeting of the Braidwood City Council. Motion carried with 5 ayes: 0 nays. (Wietting, Mikel, Dixon, Walsh, and Lyons)

The next regular meeting of the Council will be held Tuesday, October 28, 2025 at 7:00 pm

Approved this 28 Day of October, 2025.

 Mayor

 City Clerk

