

CITY OF BRAIDWOOD AGENDA
Regular Meeting, Tuesday October 27, 2015 @ 7:00pm

Call to Order
Pledge of Allegiance
Roll Call
Public Comment

APPROVAL OF MINUTES October 13, 2015 Regular Meeting

REPORTS BY CITY OFFICIALS

Mayor- ReAppoint Michelle Serena, Zoning Chair, 5 yr. term
 -Appoint Brett Hart to Zoning Board, 5 yr. term
Administrator- Discussion to possibly Amend Ord. 14-01 regarding Adopted 2014 Electrical Code

Clerk- Proclamation Resolution 15-25, Declaring Nov. 13th "World Pancreatic Cancer Day"

Engineer- EZ Street Water & Sewer Contract (TIF) Change Order #6 & Final
 EZ Street Water & Sewer Contract (TIF) Pay Request #4 & Final

City Attorney-

REPORTS BY CITY COMMISSIONERS

Accounts and Finances -Payment of Bills
 -Payroll

Streets and Public Improvements -

Public Buildings & Property-

Public Health & Safety- Motion to set Wage Rate for Position of Code Enforcement Officer @ \$15/hr, not to exceed \$750/mo = \$20

Planning & Zoning -

Executive Session- Discuss personnel, pending and/or imminent litigation, collective bargaining/labor relations or land acquisition

-Actions to be taken following Executive Session:

Old Business

New Business

Adjournment

CITY OF BRAIDWOOD
City Council Regular Meeting Minutes
Tuesday, October 27, 2015

Call to Order

Mayor Jim Vehrs called the meeting to order at 7:00 P.M.

Pledge of Allegiance

The Mayor asked the Police Chief to lead everyone in The Pledge of Allegiance.

Roll Call

Elected Officials present: Mayor Vehrs, Commissioner Fay Smith, Commissioner Elena Hibler and Commissioner Eric Tessler and Commissioner Jim Hutton.

Appointed officials present: City Attorney Bryan Kopman, City Administrator Andy Galatte, Chief Nick Ficarello, City Engineer Brian Hertz and City Clerk Sue Grygiel were present.

Public Comment

Opened at 7:01pm.

Jay Dixon, Had a comment on Snow Removal. The sidewalks are cleared for school kids to walk on and we get down to the Shell station and plows when plowing put back on the sidewalks. Now the kids have to walk in the street around sidewalk filled with snow at that busy intersection. Is there something we can do to keep these sidewalks clear so kids are not walking in the street? Comm. Smith said that will be changed and he will not have that. Administrator told Jay if they don't clear it let him know and he will take care of it.

Public Comment closed at 7:02pm.

Approval of Minutes

The minutes for the October 27, 2015 Regular Meeting were approved as read. Motion made by Comm. Hutton, seconded by Comm. Smith. Mayor asked for discussion. Motion approved with 5 ayes, 0 nays, (Hutton, Smith, Hibler, Tessler, & Mayor Vehrs).

REPORTS BY CITY COMMISSIONERS

Mayor

At this time the Mayor addressed his agenda items with appointments to the Zoning Board. The Mayor stated he would like to reappoint Michelle Serena as she has been on the board for many years and does a great job and I know she will continue to do a great job as our Chairperson. The Mayor also stated that he would like to appoint Brett Hart to the Zoning Board for a 5 yr. term beginning November 1, 2015. Brett has lived in Braidwood for 8 yrs. with his wife Tracy. Born and raised here, has 2 sons active in BBSA, Junior Comets, is a site lift director at Exxon Mobil and feels he would be a good choice for the Zoning Board. Brett would like to see Braidwood grow and be part of it.

A motion was made by Comm. Tessler to Reappoint Michelle Serena as Zoning Chair, seconded by Comm. Smith. Mayor asked for discussion. Motion approved 5 ayes, 0 nays (Tessler, Smith, Hibler, Hutton & Mayor Vehrs).

A motion was made by Comm. Hutton to appoint Brett Hart to the Zoning Board, seconded by Comm. Smith. Mayor asked for discussion. Motion Approved 5 ayes, 0 nays (Hutton, Smith, Hibler, Tessler & Mayor Vehrs).

Administrator

Andy addressed that the Braidwood Park District is currently working with the Braidwood Baseball Association to improve the fields. It has come to the attention that the city has (4) 45 ft. aluminum poles which aren't being used, and would like to donate these poles to the Park District. Comm. Hutton explained that when they did the new intersection up downtown the city kept them for future use which we have never needed. The Park District could use them for the Baseball fields for the extension of the fields by the school next year. Comm. Hutton said we first have to declare them surplus then can donate to the Park District. They will be having more night games at the park and they're going to start a 16 yr. old league and will be playing mostly at night.

Andy then addressed Ordinance 14-01 where city adopted the 2005 Electrical Code. After talking with the city attorney we basically have to change the wording. He understands the council still wants to use Romex for residential and Conduit for commercial. We are currently following the 2005 Electrical Code but will be adopting the 2014 Electrical Code.

We are working diligently and hopefully in the next few weeks will have a contract for Townes of Braidwood.

City Clerk

The city clerk addressed her agenda item regarding a Proclamation Declaring November 13th as "World Pancreatic Cancer Day". This is a Proclamation Resolution, 15-25 declaring November 13th as Pancreatic Cancer Day in the City of Braidwood.

A motion was made by Comm. Smith, seconded by Comm. Hutton to approve Proclamation Resolution 15-25 as printed. Mayor asked for discussion. Motion approved 5 ayes, 0 nays (Smith, Hutton, Hibler, Tessler & Mayor Vehrs).

City Clerk also reminded everyone that tomorrow, Wednesday, at 7:00pm the Braidwood Area Historical Society is hosting A Night about Paranormal Experiences Presentation at the Library.

Engineer

Brian Hertz addressed his agenda items of which are both for the EZ Street Water & Sewer Project with Issert Construction.

The first one is Change Order #6 & Final. This order includes additional work related to installing a neutral wire per ComEd for metering the electric service at the lift station. This change order also balances out the quantities, and includes a deduction for erosion control blanket not used. Change Order #6 will result in an increase of \$245.42 in the contract price, closing out this contract.

A motion was made by Comm. Hutton, seconded by Comm. Tessler to approve Change Order #6 & Final with an increase in the amount of \$245.42. Mayor asked for discussion. Motion approved 5 ayes, 0 nays (Hutton, Tessler, Hibler, Smith & Mayor Vehrs).

The second one is the 4th & Final Pay Request for Issert Construction which includes the release of all retainage on this project. So this will pay the contractor in full and close out the job. The total for this payment is \$107,194.12.

A motion was made by Comm. Smith, seconded by Comm. Hutton to approve the 4th & Final Pay Request to Issert in the amount of \$107,194.12. Mayor asked for discussion. Motion approved 5 ayes, 0 nays (Smith, Hutton, Hibler, Tessler & Mayor Vehrs).

City Attorney

Nothing to Report.

REPORTS BY CITY COMMISSIONERS

Accounts & Finances

Comm. Hibler made a motion to pay the total bills due on our Check Register in the amount of \$241,912.63, seconded by Comm. Smith. Mayor asked for discussion. Motion approved with 5 ayes, 0 nays (Hibler, Smith, Tessler, Hutton & Mayor Vehrs).

Comm. Hibler made a motion to pay the Payroll Expenses due in the amount of \$17,047.46, seconded by Comm. Smith. Mayor asked for discussion. Motion approved with 5 ayes, 0 nays (Hibler, Smith, Tessler, Hutton & Mayor Vehrs).

Streets & Public Improvements

Comm. Smith advised that the Public Works Department did one more good job. I believe in one day we made about 12 residents of this town happy by us getting in there and getting our job done, everyone in both departments worked together to get it done. We will continue to get things done, we are here for the taxpayers and the Mayor has been working with him to get things done that we need to.

Public Buildings & Property

Comm. Hutton advised that we have contracted for the last 4 yrs. with Ken's Pond Service; he does the chemicals for the pond on Mitchell St. Comm. Hutton got his new contract in the mail and going to renew for \$1,390 he believes, he sprays twice a month from May to the end of October for the algae in the pond. Jim also advised that he will be declaring the poles Andy talked about at the next meeting so we can help out the Braidwood Park District. Jim then read his weekly reports. He had a Biology class from high school come out to the treatment plant today, same as they did last year. The teacher brought out eleven students, they spent 2 hrs. at the plant. Rob, Matt & Gary gave them a guided tour. Another nineteen kids are scheduled for Thursday. The kids asked some very interesting questions for high school students. Rob showed them the outside then went inside to look under microscope identifying different bugs, very interested in what they saw.

Public Health & Safety

Comm. Tessler gave the Chief's stats for the last two weeks. The next thing Eric addressed was his Agenda item regarding Wage Rate for Code Enforcement officer. Comm. Tessler made a motion to set the wage rate for the position of Code Enforcement Officer at \$15/hr. not to exceed \$750 a month. This equates out to about 12 hrs. per week and the majority of those hours are going to be served on Saturday's, motion seconded by Comm. Hutton. Mayor asked for discussion. Comm. Tessler said Roy Overland is the Code Enforcement Officer, he started about a week ago riding around with Officer Coronelli on Saturday. Comm. Tessler said we'll see how it goes. Roy is excited as well as Eric and we'll just play it by ear. Mayor asked what Rex King's rate of pay was? Eric said it was comparable and city clerk told them it was \$700 a month. Mayor also asked the commissioner is the \$750 within your budget and he replied yes. Motion approved 5 ayes, 0 nays (Tessler, Hutton, Hibler, Smith & Mayor Vehrs).

The Chief informed him tonight that all the repairs and upgrades for the perimeter security and limited access to the evidence vault have been completed. The officers are being trained on usage of Narcan. The Chief explained the squads do not have an overdose chemical, but they will now. Narcan is an opiate neutralizer which is used to reverse the affects in an overdose of Heroin, Phetinol, OxyContin, drugs containing an opiate. Our Part-Time officer from City of Joliet is a Firefighter/Paramedic is providing the training and has access to the Narcan kits.

Comm. Tessler requested an Agenda Item for the next council meeting, Surplus of a 2001 White GMC Pickup. There will be an ad for this vehicle in the local paper. Sealed bids will be turned into the department on November 16th at 9:00am. The bids will include a telephone number, bidders address and all bids will be opened at 10:00am with the city clerk as witness. Highest bidder will receive the truck, bid price will start at \$3300, payment will be in certified check form.

Planning & Zoning Board Report

Chairman Michelle Serena thanked the Mayor and council on her Re-Appointment to the Zoning Board. The Zoning Board is having a meeting on November 2nd basically to get the application process reviewed for new building, will also be working on Chapter 22 and will be working on the Electrical Code issue also.

Executive Session

A motion was made by Comm. Hutton, seconded by Comm. Tessler to go into Executive Session at 7:26pm for the purpose of discussing pending and/or imminent litigation, and land acquisition. Motion approved with 5 ayes, 0 nays (Hutton, Tessler, Smith, Hibler, & Mayor Vehrs).

A motion was made by Comm. Tessler, seconded by Comm. Smith to Reconvene the Regular Scheduled meeting at 7:45pm. Motion approved with 5 ayes, 0 nays (Tessler, Smith, Hibler, Hutton & Mayor Vehrs).

Old Business

Comm. Hutton advised that the concrete is poured at Zoo and there are signs for the washrooms. We have a game table for wheelchairs. Andy let the council know that they have been tagging the Ash Bore trees on the parkways and parkways only.

New Business

The Mayor also reminded everyone that on November 1st there is a 5K Run for Brayden at 12:00 at the Braidwood Recreation Club. This has been put together by Gerald Curl's son and he has done a wonderful job-thank you.

Adjournment

Comm. Tessler made motion to adjourn the regular meeting, seconded by Comm. Hibler. Motion approved with 5 ayes, 0 nays (Tessler, Hibler, Smith, Hutton & Mayor Vehrs).
Meeting adjourned.

Approved this 10th day of November 2015

Jan Vehrs

Mayor

Sue Grogan

City Clerk

