

**CITY OF BRAIDWOOD AGENDA
CITY HALL COUNCIL CHAMBERS
141 W. MAIN STREET
BRAIDWOOD, IL 60408
Regular Meeting, Tuesday, October 28, 2025 at 7:00pm**

I. Call to Order

II. Pledge of Allegiance

III. Roll Call by City Clerk

**Elizabeth Dixon
James Mikel, Jr.**

**Warren Wietting
Todd Lyons**

Dale Walsh

IV. Public Comment: State your full name and spell your last name.

Sec. 2-34. - Public comment. (a) At the beginning of each city council meeting, before action is taken on any item, except for approval of the minutes, there shall be a portion allowed for public comment. Public comment is allowed on any subject matter pertaining to city business and is not restricted to matters on the agenda. (b) No prior registration shall be required for any person giving public comment, but before speaking, the person shall state his name and address. There shall be a three-minute time limit to the public comment of each person, but the mayor may waive such time limit. (Ord. No. 98-16, § 3, 4-28-98; Ord. No. 99-13, § 1, 4-27-99)

V. APPROVAL OF MINUTES

A. Approve Minutes of the Tuesday, October 14, 2025 Regular Meeting

VI. REPORTS BY CITY OFFICIALS

A. Mayor

B. City Management Consultant

1. Discussion of converting city emails to .gov emails

C. Clerk

1. Requesting a motion to approve Ordinance 25-46 Approving and Authorizing the City of Braidwood to enter into and for the Mayor of Braidwood to execute a quote and Statement of Work with Civic Plus regarding Codification of the City's Code of Ordinances.
2. Requesting a motion to approve Ordinance 25-47 Approving and Authorizing the City of Braidwood to enter into and for the Mayor of Braidwood to execute a quote and Statement of Work with Civic Plus regarding the City's website and media-related services

D. Engineer

1. Request a motion to approve Resolution 25-23 Rejecting all bids for the Water and Wastewater Treatment Plant Standby Generator Replacement Project

E. City Attorney

VII. REPORTS BY CITY COMMISSIONERS

A. Accounts and Finances

1. Approve Payment of Bills \$478,646.68
2. Approve Payroll \$105,552.95
3. The estimated 2025 Property Tax Levy is \$2,085,767, which is less than 105% of the amount of property taxes actually extended the preceding year. The 2025 Property Tax Levy is proposed for final action at the City's November 25, 2025, regular meeting. The 2024 levy was set at 4.99 and the 2025 is set at 4.5, a decrease.

B. Streets and Public Improvements

C. Public Buildings & Property

D. Public Health & Safety

1. Motion to approve Ordinance 25-48 Amending the City of Braidwood Code of Ordinances as it pertains to Administrative Adjudications
2. Motion to approve Ordinance 25-49 Authorizing the Mayor of Braidwood to enter into and execute an Intergovernmental Agreement between the City of Braidwood and Reed-Custer Community Unit School District NO. 255U regarding a Police Resource Officer (School Year 2025-2026)
3. Motion to approve Ordinance 25-50 Approving two quotes from Twin Supplies, LTD regarding the LED Light Replacement Program and authorizing the City of Braidwood to enter into and for the Mayor of Braidwood to execute any related documents

E. Planning & Zoning

1. Next Planning and Zoning meeting to be announced.

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. EXECUTIVE SESSION

- A. Motion to go into executive session to discuss (i) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees (5 ILCS 120/2 (c) (1)) and (ii) pending, probable, or imminent litigation against, affecting, or on behalf of the City (5 ILCS 120/2 (c) (11))
- B. Motion to close executive session

- XI.** Next City Council Meeting is Wednesday, November 12, 2025 at 7:00pm (*moved to Wednesday because we are closed Veterans' Day, Tuesday, November 11, 2025*).

XII. ADJOURNMENT

**All agenda packets are available at www.braidwood.us
Under the tab Residents-Council Agendas and Minutes**

Minutes of the Regular Meeting of the Braidwood City Council Tuesday, October 28, 2025
Braidwood City Hall 141 W. Main St., Braidwood, IL 60408

Call to Order: The Regular Meeting of the Braidwood City Council on October 28, 2025 was called to order at 7:00 p.m., by Mayor Lyons in the Council Chambers of the Braidwood City Hall.

Pledge of Allegiance: Mayor Lyons requested that all rise for the Pledge of Allegiance.

Roll Call: Upon Roll Call by the Clerk, the following members of the corporate authorities answered "Here" or "Present";

Elected Officials:

Present: Commissioner Dixon, Commissioner Mikel, and Mayor Lyons

Absent: Commissioner Wietting and Commissioner Walsh

Appointed Officials:

Present: City Management Consultant Steve Gulden, Police Chief Eric Allen, City Clerk Sarah Weaver, City Engineer Sean Kelly, and City Attorney Bryan Wellner

Absent: None.

Quorum: There being sufficient members of the corporate authorities in attendance to constitute a quorum, the meeting was declared in order.

Public Comment: Tim O'Brien addressed the Council.

Mr. O'Brien, a retired Chicago Fire Department member, expressed concerns regarding rumors of Section 8 or multi-unit housing development in Braidwood, warning against such development based on his experiences in Chicago. He also commented on community divisions and urged city officials to work together.

No other public comments were made.

Public comment was closed.

Approval of Minutes: Commissioner Mikel made a motion, seconded by Commissioner Dixon, to approve the meeting minutes from the October 14, 2025 Regular Council Meeting. Motion carried with 3 ayes; 0 nays; 0 Abstain (Mikel, Dixon, and Lyons)

Mayor's Report: Lyons:

- *Dale's absence:* Dale was not present due to his wife being hospitalized; the Council extended thoughts and prayers to his family.
- *Junior Comet Football:* The 6th and 7th grade Junior Comets advanced to the Super Bowl, playing Sunday at 2:00 p.m. at Lincoln-Way West High School in Manhattan.
- *Cheerleading:* The lightweight cheerleaders placed 2nd in competition.
- *Housing rumors:* Mayor clarified that while a developer had inquired about an apartment complex, the City expressed no interest. No apartments are being built within city limits.

- *Development updates:* The City met with D’Orazio and Bauer; projects remain on track with expected building to begin in spring.

Administrator Report: Steve Gulden

- Recommended transitioning city email domains from .us to .gov for increased credibility and security. Preferred domain: cityofbraidwood.gov.
- Route 129 project progressing; binder course down, surface completion expected before winter.
- Issues with Surf not completing utility repairs; staff addressing lack of performance bond.
- Working on LED lighting grant for City Hall.
- Lake *property proposal*: Developer interested in corporate retreat concept (early stages).
- Storm *sewer projects*: Completed on Vita Lane; Stacy Court and 3rd Street are nearing completion. All projects are expected to finish by the end of the week.
- Upcoming *meeting*: Next Committee of the Whole and Regular Meeting scheduled for Wednesday, November 12, 2025 (Veterans Day observed on November 11).

City Clerk Report: Sarah Weaver

- *Fall Cleanup*: LRS cleanup on scheduled garbage days (Nov. 3–4). List of acceptable items available on the City website.
- *Yard Waste Collection*: Ends last week of November; secondary can may be used for regular waste through winter.
- *Trick-or-Treat*: Friday, 5:00–8:00 p.m.
- *Garbage Contract Bid Opening*: Scheduled for November 4, 2025.

Requested a motion for Ordinance 25-46. Commissioner Mikel made a motion, seconded by Commissioner Dixon to approve Ordinance 25-46 Approving and Authorizing the City of Braidwood to enter into and for the Mayor of Braidwood to execute a quote and Statement of Work with Civic Plus regarding Codification of the City’s Code of Ordinances. Motion carried with 3 ayes, 0 nays (Mikel, Dixon, and Lyons)

Requested a motion for Ordinance 25-47. Commissioner Mikel made a motion, seconded by Commissioner Dixon to approve Ordinance 25-47 Approving and Authorizing the City of Braidwood to enter into and for the Mayor of Braidwood to execute a quote and Statement of work with Civic Plus regarding the City’s website and media-related services. Motion carried with 3 ayes, 0 nays (Mikel, Dixon, and Lyons)

Engineer Report: Sean Kelly

- Provided updates on Vita Lane, Stacy Court, and 3rd Street projects – near completion.

Requested a motion for Resolution 25-23. Commissioner Mikel made a motion, seconded by Commissioner Dixon to approve Resolution 25-23 Rejecting all bids for the Water and Wastewater Treatment Plant Standby Generator Replacement Project. Motion carried with 3 ayes, 0 nays (Mikel, Dixon, and Lyons)

City Attorney Report: Bryan Wellner

- Reported ongoing work on multiple projects; no formal report to the public at this time.

Accounts & Finance Report: Commissioner Dixon made a motion, seconded by Commissioner Mikel, to approve the Payment of Bills, in the amount of \$478,646.68 as identified in the Accounts Payable General Ledger dated October 28, 2025. Motion carried with 3 ayes: 0 nays. (Dixon, Mikel, and Lyons)

Commissioner Dixon then made a Motion, seconded by Commissioner Mikel, to Approve Payroll Expenses in the amount of \$105,552.95 as identified in the Payroll General Ledger dated October 24, 2025. Motion carried with 3 ayes; 0 nays. (Dixon, Mikel, and Lyons).

Streets & Public Improvement Report:

- Commissioner not present. The mayor and the Engineer confirmed the street and road projects are progressing and near completion.

Public Property Report:

- Commissioner not present. The clerk read the report.
 - 7 on/off for non-payment
 - 5-meter repairs
 - 1 water leak repair (Surf Hit)
 - 75 locates
 - 10 hydrant drains
 - 2200 monthly water reads
 - Mounted AED box and sign in City Hall hallway; (staff training to be scheduled)
 - 50 b-boxes plotted on subsurface maps
 - Located water main on Vita Lane
 - found aux valve for hydrant on Vita and Ridge

Discussion of roof repairs at Public Works and Salt Dome. Bids received:

- Salt Dome – approx. \$9,000
 - Other Buildings – approx. \$54,000
- Contractors in short supply; staff continuing to seek competitive pricing.

Public Health & Safety Report: Commissioner Mikel made a motion, seconded by Commissioner Dixon to approve Ordinance 25-48 Amending the City of Braidwood Code of Ordinances as it pertains to Administrative Adjudications. Motion carried with 3 ayes, 0 nays (Mikel, Dixon, Lyons)

Commissioner Mikel made a motion, seconded by Commissioner Dixon to approve Ordinance 25-49 Authorizing the Mayor of Braidwood to enter into and execute an Intergovernmental Agreement between the City of Braidwood and Reed-Custer Community Unit School District No. 255U regarding a Police Resource Officer (School Year 2025-2026). Motion carried with 3 ayes, 0 nays (Mikel, Dixon, and Lyons)

Commissioner Mikel made a motion, seconded by Commissioner Dixon to approve Ordinance 25-50 Approving two quotes from Twin Supplies, LTD regarding the LED Light Replacement Program and authorizing the City of Braidwood to enter into and for the Mayor of Braidwood to execute any related documents. Motion carried with 3 ayes, 0 nays (Mikel, Dixon, and Lyons)

Police Department Press Release Report (Oct. 14–27):

- Calls for Service: 367
- Case Reports: 42
- Arrests: 6 (8 charges total)
- Traffic Stops: 112
- Citations: 35 | Warnings: 52 | P-Tickets: 9
- Code Enforcement: 13 abandoned vehicles addressed (11 by compliance, 2 by tow)
- Noted two officers completed 18-month probation; community engagement activities held at Reed-Custer Career Fair and Fire Department Open House.

Planning & Zoning Report: No report. Next meeting to be announced.

Old Business: None.

New Business: Discussion of roof bids (as above). No additional items presented

Adjournment: Commissioner Dixon made a motion, seconded by Commissioner Mikel, to adjourn the October 28, 2025 regular meeting of the Braidwood City Council. Motion carried with 3 ayes: 0 nays. (Dixon, Mikel, and Lyons)

The next regular meeting of the Council will be held on Wednesday, November 12, 2025, at 7:00 pm.
The next Committee of the Whole Meeting will be held on Wednesday, November 12, 2025, at 6:30 pm.

Approved this 12 Day of November, 2025.



Mayor



City Clerk

