

**CITY OF BRAIDWOOD AGENDA
CITY HALL COUNCIL CHAMBERS
141 W. MAIN STREET
BRAIDWOOD, IL 60408
Regular Meeting, Tuesday, November 25, 2025 at 7:00pm**

I. Call to Order

II. Pledge of Allegiance

III. Roll Call by City Clerk

**Elizabeth Dixon
James Mikel, Jr.**

**Warren Wietting
Todd Lyons**

Dale Walsh

IV. Public Comment: : State your full name and spell your last name.

Sec. 2-34. - Public comment. (a) At the beginning of each city council meeting, before action is taken on any item, except for approval of the minutes, there shall be a portion allowed for public comment. Public comment is allowed on any subject matter pertaining to city business and is not restricted to matters on the agenda. (b) No prior registration shall be required for any person giving public comment, but before speaking, the person shall state his name and address. There shall be a three-minute time limit to the public comment of each person, but the mayor may waive such time limit. (Ord. No. 98-16, § 3, 4-28-98; Ord. No. 99-13, § 1, 4-27-99)

V. APPROVAL OF MINUTES

- A.** Approve Minutes of the Wednesday, November 12, 2025 Regular Meeting

VI. REPORTS BY CITY OFFICIALS

A. Mayor

- 1.** Request a motion to approve Ordinance 25-52 Regarding a Social Media Use Policy for the City of Braidwood

B. City Management Consultant

- 1.** Request a motion to approve Ordinance 25-53 Adopting a Hiring and Recruitment Policy and Procedure for the City of Braidwood

C. Clerk

D. Engineer

- 1.** Request a motion to reduce the Letters of Credit for D'Orazio and Bauer

E. City Attorney

- 1.** Request a motion to approve Ordinance 25-54 LOC Amending the Code of Ordinances for the City of Braidwood Regarding Letters of Credit and Project Guarantees

VII. REPORTS BY CITY COMMISSIONERS

A. Accounts and Finances

- 1.** Approve Payment of Bills \$440,391.64
2. Approve Payroll \$102,862.72
3. Motion to approve Ordinance 25-55 for the Levy and Assessment of taxes for the City of Braidwood, Will County, Illinois, for the Fiscal Year Beginning May 1, 2025, and ending April 30, 2026
4. Motion to approve Ordinance 25-56 Amending the Code of Ordinances for the City of Braidwood Regarding Maintenance, Utility Billing, Payment, and Disconnection of Utility Services Procedures

B. Streets and Public Improvements

C. Public Buildings & Property

D. Public Health & Safety

1. Motion to approve Ordinance 25-57 Authorizing the Chief of Police to enter into and execute the Reciprocal Reporting of Criminal Offenses by students' agreement between the Braidwood Police Department and the Office of the Grundy County State's Attorneys
2. Motion to approve Ordinance 25-58 Amending the City of Braidwood Code of Ordinances as it pertains to Parking During Street Cleaning

E. Planning & Zoning

1. The next Planning and Zoning meeting will be scheduled on Thursday, December 18, 2025, at 7:00 p.m.

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. EXECUTIVE SESSION

- A. Motion to go into executive session to discuss (i) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees (5 ILCS 120/2 (c) (1)) and (ii) pending, probable, or imminent litigation against, affecting, or on behalf of the City (5 ILCS 120/2 (c) (11))
- B. Motion to close executive session

- XI.** Next City Council Meeting is Tuesday, December 9, 2025 at 7:00 pm
Next Committee of the Whole Meeting is Tuesday, December 9, 2025, at 6:30 pm.

XII. ADJOURNMENT

Minutes of the Regular Meeting of the Braidwood City Council Tuesday, November 25, 2025
Braidwood City Hall 141 W. Main St., Braidwood, IL 60408

Call to Order: The Regular Meeting of the Braidwood City Council on November 25, 2025 was called to order at 7:00 p.m., by Mayor Lyons in the Council Chambers of the Braidwood City Hall.

Pledge of Allegiance: Mayor Lyons requested that all rise for the Pledge of Allegiance.

Roll Call: Upon Roll Call by the Clerk, the following members of the corporate authorities answered "Here" or "Present";

Elected Officials:

Present: Commissioner Dixon, Commissioner Mikel, and Mayor Lyons

Absent: Commissioner Wietting and Commissioner Walsh

Appointed Officials:

Present: City Consultant Manager Gulden, Police Chief Allen, City Clerk Weaver, City Engineer Sean Kelly, and City Attorney Wellner

Absent: None.

Quorum: There being sufficient members of the corporate authorities in attendance to constitute a quorum, the meeting was declared in order.

Public Comment: None

Approval of Minutes: Commissioner Dixon made a motion, seconded by Commissioner Mikel, to approve the meeting minutes from the November 12, 2025 Regular Council Meeting. Motion carried with 3 ayes; 0 nays; 0 Abstain (Dixon, Mikel, and Lyons)

Mayor's Report: Mayor Lyons requested a motion to approve Ordinance 25-52. Commissioner Mikel made a motion, seconded by Commissioner Dixon to approve Ordinance 25-52 Regarding a Social Media Use Policy for the City of Braidwood. Motion carried with 2 ayes; 0 nays (Mikel, Dixon, and Lyons)

1. Trailer Park Agreement (2006)
 - Discussion regarding an agreement with John Dixon III concerning dedication of a street and water meter obligations.
 - Water line availability and requirements to be reviewed; item referred to Committee of the Whole.
2. Holiday Events & Announcements
 - Christmas Parade & Tree Lighting: Saturday, Dec. 6 – Tree lighting at 5:00 p.m. with the Junior Comets JV Super Bowl Champions assisting.
 - Daily social media parade countdown underway.
 - Encouraged community participation with Christmas-themed costumes.
 - Santa Mailbox now available at City Hall.
 - Holiday Decorating Contest details to be posted.

- Special Events Committee applications open.
- Children's Holiday Coloring Contest coming soon.

Administrator Report: City Consultant Manager Gulden requested a motion to approve Ordinance 25-53. Commissioner Mikel made a motion, seconded by Commissioner Dixon to approve Ordinance 25-53 Adopting a Hiring and Recruitment Policy and Procedures for the City of Braidwood. Motion carried with 3 ayes; 0 nays; (Mikel, Dixon, and Lyons)

1. 120 Water Lead Line Survey
 - Surveys to be mailed in December to approx. 1,241 residents.
 - Information will help create the City's Lead Line Replacement Plan.
2. Garbage Contract Update
 - Proposals reviewed; LRS returning Dec. 9 to present.
 - LRS remains the lowest cost option with a \$0.96 increase for year one.
 - Homewood Disposal's quote would increase rates by \$7.73.
3. Planning & Zoning Commission
 - Meeting scheduled for Dec. 18 at 7 p.m.
 - Review of PUD classification and B-3 district zoning amendments.
4. Development Updates
 - Self-Storage Facility (225 N. Hickory): Engineering and site plan reviews underway.
 - Marketing Initiative: Weekly internal meetings to streamline communication, highlight City initiatives, and improve transparency.
 - Goal Setting Workshop: Dec. 10 confirmed; Dec. 18 may be rescheduled due to Planning and Zoning meeting.
 - Mastodon / D'Orazio / Mechanic Shop: Pre-construction meetings held; compliance expectations established.
 - Camping World: Progress continues; delays attributed to state-level approvals.

City Clerk Report: Clerk Weaver

Garbage Contract Comparison

- Six vendors contacted; only LRS and Homewood Disposal responded.
- Homewood Disposal: \$31.77 base + \$6 surcharge = \$37.77/month.
- LRS: \$25 base + \$6 surcharge = \$31.00/month (up from \$30.04).
- LRS is lowest bidder with added benefit of two bulk items/week.

LRS representative to attend December 9 Committee of the Whole.

Engineer Report: Engineer Kelly requested a motion to approve a Letter of Credit Reduction. Commissioner Mikel made a motion, seconded by Commissioner Dixon to approve a Letter of Credit Reduction for D'Orazio in the amount of \$402,201.00 and Bauer in the amount of \$394,427.00. Motion carried with 3 ayes; 0 nays; (Mikel, Dixon, and Lyons)

Final driveway patching completed; Stacey Court improvements noted as successful.

City Attorney Report: Attorney Wellner requested a motion to approve Ordinance 25-54. Commissioner Mikel made a motion, seconded by Commissioner Dixon, to approve Ordinance 25-54 Letter of Credit Amending the Code of Ordinances for the City of Braidwood Regarding Letters of Credit and Project Guarantees. Modernizes requirements and applies to all developments installing public improvements. Motion carried with 3 ayes; 0 nays; (Mikel, Dixon, and Lyons)

Accounts & Finance Report: Commissioner Dixon made a motion, seconded by Commissioner Mikel, to approve the Payment of Bills, in the amount of \$440,391.64, as identified in the Accounts Payable General Ledger dated November 21, 2025. Motion carried with 3 ayes: 0 nays. (Dixon, Mikel, and Lyons)

Commissioner Dixon then made a Motion, seconded by Commissioner Mikel, to Approve Payroll Expenses in the amount of \$102,862.72 as identified in the Payroll General Ledger dated November 25, 2025. Motion carried with 3 ayes; 0 nays. (Dixon, Mikel, and Lyons).

Commissioner Dixon made a motion, seconded by Commissioner Mikel to approve Ordinance 25-55 for the Levy and Assessment of taxes for the City of Braidwood, Will County, Illinois, for the Fiscal Year beginning May 1, 2025 and ending April 30, 2025. Motion carried with 3 ayes; 0 nays; (Dixon, Mikel, and Lyons)

Commissioner Dixon made a motion, seconded by Commissioner Mikel to approve Ordinance 25-56 Amending the Code of Ordinances for the City of Braidwood Regarding Maintenance, Utility Billing, Payment, and Disconnection of Utility Services Procedures. Motion carried with 3 ayes; 0 nays (Dixon, Mikel, and Lyons)

1. Finance Updates
 - FY23–24 Audit Completed; audit firm presenting Dec. 9.
 - TIF review scheduling underway; fines expected due to past-due filings.
 - MFT Reimbursements:
 - Total reimbursement required: \$91,287.37
 - Errors cost the City approximately \$47,890.75.
 - GATA 2021 Audit filed; City again eligible for state/federal grants.
 - Water Department pursuing Lead Service Line Inventory grant support.

Streets & Public Improvement Report: None.

Public Property Report:

Report given by City Clerk:

Water Department Activity

- 52 locates
- 8 shut off
- 2 water meter repairs
- 3 water leak repairs
- 6 final reads
- Monthly water reads
- 22 water late notice tags

Public Health & Safety Report: Commissioner Mikel made a motion, seconded by Commissioner Dixon to approve Ordinance 25-57 Authorizing the Chief of Police to enter into and execute the

Reciprocal Reporting of Criminal Offenses by students' agreement between the Braidwood Police Department and the Office of the Grundy County State's Attorney. Motion carried with 3 ayes; 0 nays; (Mikel, Dixon, and Lyons)

Commissioner Mikele made a motion, seconded by Commissioner Dixon to approve Ordinance 25-58 Amending the City of Braidwood Code of Ordinances as it pertains to Parking during street cleaning. Motion carried with 3 ayes; 0 nays; (Mikel, Dixon, and Lyons)

1. Police Activity Report (Nov 12–24)
 - Calls for Service: 239
 - Case Reports: 30
 - Arrests: 4
 - Traffic Stops: 81 (29 citations, 33 warnings)
 - Semi-Truck Violations: 3
 - Property Violations: 2 (both resolved)
2. Additional Updates
 - Joint active threat training held with the Fire Department and school officers.
 - Police Department is fully compliant with all state-mandated training.
 - Recognition given to Sgt. Phil Tyree.
 - Coffee With the Chief: Dec. 2 at 6 p.m. at City Hall.

Planning & Zoning Report: The next Planning and Zoning is scheduled for Thursday, December 18, 2025, at 7:0 pm.

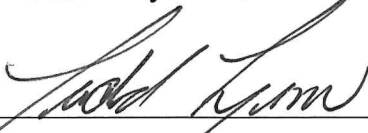
Old Business: Karen Hart provided an update on the Beautification Committee activities.

New Business: None.

Adjournment: Commissioner Mikel made a motion, seconded by Commissioner Dixon, to adjourn the November 25, 2025 regular meeting of the Braidwood City Council. Motion carried with 3 ayes: 0 nays. (Mikel, Dixon, and Lyons)

The next regular meeting of the Council will be held Tuesday, December 9, 2025 at 7:00 pm.
The next Committee of the Whole Meeting is Tuesday, December 9, 2025, at 6:30 pm.

Approved this 9 Day of December 2025.



Mayor



City Clerk

