

**CITY OF BRAIDWOOD AGENDA  
CITY HALL COUNCIL CHAMBERS  
141 W. MAIN STREET  
BRAIDWOOD, IL 60408  
Regular Meeting, Tuesday, December 9, 2025 at 7:00pm**

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Roll Call by City Clerk**

**Elizabeth Dixon  
James Mikel, Jr.**

**Warren Wietting  
Todd Lyons**

**Dale Walsh**

**IV. Public Comment:** State your full name and spell your last name.

Sec. 2-34. - Public comment. (a) At the beginning of each city council meeting, before action is taken on any item, except for approval of the minutes, there shall be a portion allowed for public comment. Public comment is allowed on any subject matter pertaining to city business and is not restricted to matters on the agenda. (b) No prior registration shall be required for any person giving public comment, but before speaking, the person shall state his name and address. There shall be a three-minute time limit to the public comment of each person, but the mayor may waive such time limit. (Ord. No. 98-16, § 3, 4-28-98; Ord. No. 99-13, § 1, 4-27-99)

**V. APPROVAL OF MINUTES**

- A.** Approve Minutes of the Tuesday, November 25, 2025 Regular Meeting

**VI. REPORTS BY CITY OFFICIALS**

**A. Mayor**

- 1.** Request a motion to approve Ordinance 25-59 Designating Meeting Dates and Times and Holiday Observations in 2026 for the Corporate Authorities and Plan Commission for the City of Braidwood

**B. City Management Consultant**

**C. Clerk**

**D. Engineer**

**E. City Attorney**

**VII. REPORTS BY CITY COMMISSIONERS**

**A. Accounts and Finances**

- |                                                                                                                                     |              |
|-------------------------------------------------------------------------------------------------------------------------------------|--------------|
| <b>1.</b> Approve Payment of Bills                                                                                                  | \$328,204.98 |
| <b>2.</b> Approve Payroll                                                                                                           | \$94,924.08  |
| <b>3.</b> Annual Plant Operators Stipend                                                                                            | \$6,750.00   |
| <b>4.</b> Audit Presentation - WIPFLI                                                                                               |              |
| <b>5.</b> Motion to accept audit as presented                                                                                       |              |
| <b>6.</b> Motion to approve Resolution 25-26 to appropriate the sum of \$8,000 of Motor Fuel Tax Funds for 01/01/2019 to 12/31/2019 |              |
| <b>7.</b> Motion to approve Resolution 25-27 to appropriate the sum of \$5,500 of Motor Fuel Tax Funds for 01/01/2020 to 04/30/2021 |              |

**B. Streets and Public Improvements**

**C. Public Buildings & Property**

1. Motion to approve Ordinance 25-60 Waiving Competitive Bidding and Approving a Proposal from Door Masters, the Salt Barn Rolling Steel Door
2. Motion to approve Ordinance 25-61 Waiving Competitive Bidding and Approving Four Proposals from Adler Roofing and Sheet Metal Inc. Regarding Roof and Related Repairs

**D. Public Health & Safety**

**E. Planning & Zoning**

1. The next Planning and Zoning meeting is Thursday, December 18, 2025, at 7:00 pm.

**VIII. OLD BUSINESS**

**IX. NEW BUSINESS**

**X. EXECUTIVE SESSION**

- A. Motion to go into executive session to discuss (i) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees (5 ILCS 120/2 (c) (1)) and (ii) pending, probable, or imminent litigation against, affecting, or on behalf of the City (5 ILCS 120/2 (c) (11))
- B. Motion to close executive session

- XI.** Next City Council Meeting is Tuesday, December 23, 2025 at 7:00pm  
Next Committee of the Whole Meeting is Tuesday, January 13, 2025, at 6:30 pm.

**XII. ADJOURNMENT**

**Minutes of the Regular Meeting of the Braidwood City Council Tuesday, December 9, 2025**  
**Braidwood City Hall 141 W. Main St., Braidwood, IL 60408**

**Call to Order:** The Regular Meeting of the Braidwood City Council on December 9, 2025 was called to order at 7:26 p.m., by Mayor Lyons in the Council Chambers of the Braidwood City Hall.

**Pledge of Allegiance:** Mayor Lyons requested that all rise for the Pledge of Allegiance.

**Roll Call:** Upon Roll Call by the Clerk, the following members of the corporate authorities answered "Here" or "Present";

**Elected Officials:**

**Present:** Commissioner Dixon, Commissioner Wietting, Commissioner Walsh, Commissioner Mikel, and Mayor Lyons

**Absent:** None.

**Appointed Officials:**

**Present:** City Consultant Manager Steve Gulden, Police Chief Eric Allen, City Clerk Sarah Weaver, City Engineer Sean Kelly, and City Attorney Bryan Wellner

**Absent:** None.

**Quorum:** There being sufficient members of the corporate authorities in attendance to constitute a quorum, the meeting was declared in order.

**Public Comment:**

**Danita Morgan**, representing the *Braidwood Area Healthy Community Coalition*, addressed the Council regarding:

- A non-perishable food drive in collaboration with Financial Plus Credit Union in Diamond, and American Legion Post 39.
- Use of donations to create meal kits and stock micro-pantries.
- Volunteer opportunities and availability of tax receipts for monetary donations.
- A holiday safety message regarding impaired driving, including state and national statistics, and the importance of prevention, education, and planning ahead.

**Tony Altiery** spoke regarding:

- The City's comprehensive plan identifying senior housing as a major need.
- Suggested locations for senior living near existing amenities.
- Housing affordability for young adults returning after college.
- Encouragement to consider housing solutions over major park expenditures.

**Wayne Kanzler**, 226 Fossil Cove Lane, commended the City's Public Works Department, noting that Braidwood's streets were the cleanest compared to surrounding communities following the recent snowstorm.

**Approval of Minutes:** Commissioner Mikel made a motion, seconded by Commissioner Dixon, to approve the meeting minutes from the November 25, 2025 Regular Council Meeting. Motion carried with 3 ayes; 0 nays; 2 Abstain (Mikel, Dixon, and Lyons)

**Mayor's Report:**

Mayor Lyons thanked numerous individuals and organizations for their contributions to the holiday parade, tree lighting ceremony, and related events, including volunteers, civic groups, City staff, ESDA, Police and Fire Departments, and local sponsors.

The Mayor highlighted:

- The longstanding culture and effectiveness of the City's snow removal operations.
- Recognition of the Junior Comets football team as Super Bowl Champions.
- Ongoing holiday activities, including a children's coloring contest, Santa's mailbox, and the Christmas house lighting contest.

Requested a motion to approve the Ordinance 25-59. Commissioner Mikel made a motion, seconded by Commissioner Dixon to approve Ordinance 25-59 Designating Meeting Dates and Times and Holiday Observations in 2026 for the Corporate Authorities and Plan Commission for the City of Braidwood. Motion carried with 5 ayes; 0 nays; (Mikel, Dixon, Wietting, Walsh, and Lyons)

**Administrator Report:**

Mr. Gulden reported on:

- Coalition meeting participation and community engagement.
- Distribution of the IEPA lead water service line survey.
- Adjudication hearing officer resignation and replacement process.
- Illinois Route 113 interchange landscaping project updates.
- Generator project cost reductions.
- Bauer Chevrolet site development and building plans.
- Boundary line agreement discussions with Coal City and Diamond.
- Exploration of digital entry signage for City gateways.

**City Clerk Report:** No report.

**Engineer Report:** No report.

**City Attorney Report:**

Mr. Wellner reviewed recent updates to FOIA and Open Meetings Act laws, including:

- Prohibition of public meetings on election days.
- Clarification that junk mail is not a public record.
- New verification requirements for FOIA requests.
- Expanded remote participation provisions for active military service members.

**Accounts & Finance Report:** Commissioner Dixon made a motion, seconded by Commissioner Walsh, to approve the Payment of Bills, in the amount of \$328,204.98 as identified in the Accounts Payable General Ledger dated December 9, 2025. Motion carried with 5 ayes; 0 nays. (Dixon, Walsh, Wietting, Mikel, and Lyons)

Commissioner Dixon then made a motion, seconded by Commissioner Wietting, to Approve Payroll Expenses in the amount of \$94,924.08 as identified in the Payroll General Ledger dated December 5, 2025. Motion carried with 5 ayes; 0 nays. (Dixon, Wietting, Walsh, Mikel, and Lyons).

Commissioner Dixon made a motion, seconded by Commissioner Wietting, to approve the Annual Plant Operators Stipend in the amount of \$6,750.00. Motion carried with 5 ayes; 0 nays; (Dixon, Wietting, Walsh, Mikel, and Lyons)

### **Audit Presentation**

Sarah McKenna of WIFLI presented the FY 2023-2024 audit. Following the discussion, a motion was made by Commissioner Dixon, seconded by Commissioner Wietting, to approve the audit as presented. Motion carried with 5 ayes; 0 nays; (Dixon, Wietting, Walsh, Mikel, and Lyons)

Commissioner Dixon made a motion, seconded by Commissioner Mikel to approve Resolution 25-26 appropriating \$8,000 of Motor Fuel Tax Funds for 1/1/2019 to 12/31/2019. Motion carried with 5 ayes; 0 nays; (Dixon, Mikel, Wietting, Walsh, and Lyons)

Commissioner Dixon made a motion, seconded by Commissioner Walsh to approve Resolution 25-27 appropriating \$5,500 of Motor Fuel Tax Funds for 1/1/2020 to 4/30/2021. Motion carried with 5 ayes; 0 nays; (Dixon, Walsh, Wietting, Mikel, and Lyons)

### **Streets & Public Improvement Report:**

Commissioner Walsh reported on snow removal efforts and recent water main repairs. Appreciation was extended to the Public Works staff.

### **Public Property Report:**

Commissioner Wietting requested a motion for Ordinance 25-60. Commissioner Mikel made a motion, seconded by Commissioner Walsh to approve Ordinance 25-60 Waiving Competitive Bidding and Approving a Proposal from Door Masters, the Salt Barn Rolling Steel Door. Motion carried with 5 ayes; 0 nays; (Mikel, Walsh, Dixon, Wietting, and Lyons)

Commissioner Wietting made a motion, seconded by Commissioner Walsh to approve Ordinance 25-61 Waiving Competitive Bidding and Approving three Proposals from Adler Roofing and Sheet Metal Inc. regarding roof and related repairs. Motion carried with 5 ayes; 0 nays; (Wietting, Walsh, Dixon, Mikel, and Lyons)

Report:

- Plow Snow – 18 hours

- 34 Locates
- 2 water leaks – 7 hours
- Helped streets with getting snow off the sidewalks
- 4 water shut offs for non-payment
- 4 final reads
- Parade preparation
- 2 meter repairs

### **Public Health & Safety Report:**

Commissioner Mikel reported:

- 221 service calls
- 25 case reports
- 8 subjects arrested
- 13 arrest charges
- 66 traffic stops
- 18 citations
- 29 written warning
- 1 semi-truck violation
- 14 P-tickets

Code Enforcement:

- 3 abandoned/inoperable vehicles removed from private property
- 3 by compliance
- 0 by tow

Chief Allen reported:

- Participation in Shop with a Cop event.
- Officer certifications and hiring progress.

### **Planning & Zoning Report:**

Then next Planning and Zoning meeting is Thursday, December 18, 2025, at 7:00 p.m.

### **Old Business:**

Commissioner Walsh wanted to thank everyone for their support and the donations on behalf of his late wife in the amount of \$1,400 to the Beautification Committee.

**New Business:** None.

**Adjournment:** Commissioner Wietting made a motion, seconded by Commissioner Walsh, to adjourn the December 9, 2025 regular meeting of the Braidwood City Council. Motion carried with 5 ayes: 0 nays. (Wietting, Walsh, Dixon, Mikel, and Lyons)

The next regular meeting of the Council will be held Tuesday, December 23, 2025 at 7:00 pm

Approved this 23 Day of December 2025.

Paul L. Smith Mayor

Sarah Weaver City Clerk

