

CITY OF BRAIDWOOD
CITY COUNCIL SPECIAL MEETING

Tuesday, April 30, 2019, at 6:00pm

AGENDA

Call to Order

Pledge of Allegiance

Roll Call

Public Comment (Comments are limited to no more than 3 minutes per Sect. 2-34(b) of the City's Code of Ord.)

Approval of Ordinance 19-03, Budget Ordinance for Fiscal Year 2019-2020

Old Business

New Business

Adjournment

CITY OF BRAIDWOOD
Special Meeting Minutes
Tuesday April 30, 2019

Call to Order

Mayor Jones called the Special Meeting to order at 6:00pm.

Pledge of Allegiance

Mayor Jones asked Administrator Altiery to lead us in the Pledge of Allegiance.

Roll Call

Elected Officials present: Commissioner Saltzman, Commissioner Money, Commissioner Hart and Mayor Jones were present. Commissioner Smith was absent.

Appointed officials present: City Attorney Campbell, City Clerk Sue Grygiel, Administrator Altiery and Police Chief Lyons were present.

Public Comment

Opened at 6:01pm.

Closed at 6:01pm.

Mayor Jones asked the city attorney to explain the Special Meeting for tonight. Atty. Campbell addressed the council advising them that we're doing an Ordinance tonight to approve the FY2019-2020 Budget. We will be looking for a motion to approve Ordinance 19-03 the Budget Ordinance.

Comm. Saltzman made a motion to approve the Budget Ordinance FY 2019-2020, Ordinance 19-03, seconded by Comm. Hart.

Comm. Saltzman started the discussion prior to the Roll Call Vote. Wayne wanted to bring up to the council that our Revenues for the last year were down and we might have to have a Work Meeting down the road to adjust line items in the Budget. The Firm that's been in city hall going over the books and reconciling the bank accounts from what they've explained the city might not be in as bad a shape as we thought. They've cleaned up our E-Pay and GovPay accounts, found items that weren't booked to the General Ledger, making Journal Entries to correct those. They are also putting together a procedure process of what should be done, such as what should be a Journal Entry, recurring Journal Entries. The city clerk said she asked them if they could possibly put together a Report once they're done to explain what they've done and why for the city councils information. Comm. Saltzman also said that when they're done, we possibly may retain them on a monthly basis to Reconcile our accounts so we continue to move forward.

Motion approved 4 ayes 0 nays (Saltzman, Hart, Money & Mayor Jones) 1 absent (Smith).

Old Business

Nothing Reported

New Business

Comm. Saltzman said he had a good conversation with the City Administrator today and also gave him some things to look into for him. He said they also talked about writing Grants which is something that has never been addressed, at least he didn't think so. Wayne said Grants have always been a big thing with him and Tony was already looking into. The city clerk also advised the council that she gave everyone before the meeting a Training Seminar for Newly Elected Officials through the Illinois Municipal League which in prior years was at no cost to the municipality and now there's a \$75 fee for the day of the Seminar. Also advised them of the different locations and that you can register online at any one of the Seminar locations.

Atty. Campbell advised the Administrator and the council that there are also Open Meetings Act classes online. He explained that once a Newly Elected Official takes there Oath of Office, they have 90 days to take this online training class through the Attorney Generals Office. The attorney advised the new council that this training is a requirement by law.

Comm. Money said while we are reconciling everything can we split the meters for the water department and the sewer department so we can get a better understanding of which one of those departments uses what electricity.

Adjournment

Comm. Saltzman made motion to adjourn the Special meeting at 6:10pm, seconded by Comm. Money. Motion approved with 4 ayes, 0 nays (Saltzman, Money, Hart & Mayor Jones) 1 absent (Smith).

Approved this 14th day of May 2019
Russ Hart Mayor
Sue Haggard City Clerk

AYES: 4
NAYS: 0
ABSENT: 0
ABSTAIN: 1

