

City of Braidwood
City Council Agenda
City Hall Council Chambers
141 W. Main Street
Braidwood, IL 60408
Regular Meeting, Tuesday, March 24, 2026 at 7:00 PM

I. Call to Order

II. Pledge of Allegiance

III. Roll Call by City Clerk

IV. Public Comment

State your full name and spell your last name.

Sec. 2-34. - Public comment. (a) At the beginning of each city council meeting, before action is taken on any item, except for approval of the minutes, there shall be a portion allowed for public comment. Public comment is allowed on any subject matter pertaining to city business and is not restricted to matters on the agenda. (b) No prior registration shall be required for any person giving public comment, but before speaking, the person shall state his name and address. There shall be a three-minute time limit to the public comment of each person, but the mayor may waive such time limit. (Ord. No. 98-16, § 3, 4-28-98; Ord. No. 99-13, § 1, 4-27-99)

V. Approval of Minutes

A. Approve Minutes of the Regular City Council Meeting RESCHEDULED to Thursday, March 12, 2026

VI. Reports by City Officials

A. Mayor

B. City Management Consultant

C. Clerk

D. Engineer

1. Request a motion to approve Resolution 26-3 Authorizing and Approving a certain purchase of Rock Salt from the State of Illinois for the City of Braidwood for the 2026-2027 Winter Season
2. Request a motion to approve Ordinance 26-17 Approving and Authorizing the City of Braidwood to enter into and for the mayor to execute a proposal for professional engineering services with Robinson Engineering regarding the 2026 Sanitary Sewer Flow Monitoring

E. City Attorney

1. Request a motion to approve Ordinance 26-18 Authorizing the City of Braidwood to enter into and for the mayor of Braidwood to execute a proposal for Professional Services and a Professional Services Agreement with RVi Planning + Landscape Architecture

VII. Reports by City Commissioners

A. Accounts and Finances

1. Approve Payment of Bills in the amount of \$162,662.54
2. Approve Payroll in the amount of \$95,081.12
3. Approve Ordinance amending the Water and Sewer Service Rates for 2026
4. Motion to approve Resolution 26-4 FY2027 MFT Street Resurfacing (May 1, 2026 - April 30, 2027)

B. Streets and Public Improvements

C. Public Buildings & Property

D. Public Health & Safety

E. Planning & Zoning

VIII. Old Business

IX. New Business

X. Executive Session

A. Motion to go into executive session to discuss (i) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees (5 ILCS 120/2 (c) (1)) and (ii) pending, probable, or imminent litigation against, affecting, or on behalf of the City (5 ILCS 120/2 (c) (11))

B. Motion to close executive session

XI. Next Meeting

XII. Adjournment

All agenda packets are available on the [City of Braidwood Website](#)

Minutes of the Regular Meeting of the Braidwood City Council Thursday, March 12, 2026
Braidwood City Hall 141 W. Main St., Braidwood, IL 60408
RESCHEDULED FROM TUESDAY, MARCH 10, 2026
DUE TO WEATHER

Call to Order: The Regular Meeting of the Braidwood City Council on March 12, 2026 was called to order at 7:02 p.m., by Mayor Lyons in the Council Chambers of the Braidwood City Hall.

Pledge of Allegiance: Mayor Lyons requested all rise for the Pledge of Allegiance.

Roll Call: Upon Roll Call by the Clerk, the following members of the corporate authorities answered “Here” or “Present”;

Elected Officials:

Present: Commissioner Dixon, Commissioner Wietting, Commissioner Walsh, and Mayor Lyons

Absent: Commissioner Mikel

Appointed Officials:

Present: City Consultant Manager Steve Gulden, Police Chief Eric Allen, City Clerk Sarah Weaver, and City Attorney Bryan Wellner

Absent: City Engineer Sean Kelly

Quorum: There being sufficient members of the corporate authorities in attendance to constitute a quorum, the meeting was declared in order.

Public Comment:

Jay Dixon, 195 N. Lincoln Street, addressed the Council to commend the Braidwood Police Department. Mr. Dixon stated that Officer Zach Manos noticed his vehicle trunk was open late one evening and stopped to notify him, preventing a potential dead battery. Mr. Dixon thanked the officer for his attentiveness and service.

Approval of Minutes: Commissioner Wietting made a motion, seconded by Commissioner Dixon, to approve meeting minutes from the February 24, 2026 Regular Council Meeting. Motion carried with 4 ayes; 0 nays; 0 Abstain (Dixon, Wietting, Walsh, and Lyons)

Mayor’s Report:

- **Narcan Box**
A Narcan distribution box has been placed in the hallway at City Hall through the Braidwood Area Healthy Community Coalition. Residents can obtain Narcan at no cost.
- **Digital Entrance Signs**
City staff met with a digital sign company regarding installing entrance signs within the city. The company would construct and maintain the signs while covering costs through advertising revenue. The City would receive free message time for public notices. Several potential locations are being explored, including near the Mastodon property, while working to avoid IDOT permitting issues.

Administrator Report:

- **Constellation Nuclear Plant Tour**

Mayor Lyons, Police Chief, City Clerk, and myself toured the Constellation nuclear power plant. Officials noted the facility's high level of professionalism, safety measures, and advanced technology. Staff also noted that approximately 50% of Illinois' electricity is generated by nuclear power.

- **Blood Drive**

A community blood drive will be held on March 19 from 2:00 PM to 6:00 PM at City Hall, organized by ESDA Director Josh.

- **Decorative Street Signs**

The City is exploring decorative poles for street and stop signs along Main Street to improve appearance and reduce multiple sign poles at intersections.

- **Secure Truck Lines Development**

City staff is nearing an agreement on Phase 1 improvements for the Secure Truck Lines trailer storage site on Route 53. Improvements include water service installation, berm relocation, fencing, landscaping, brick entrance features, and asphalt paving. The proposal will return to Council for final site plan approval and a front yard fence variance.

Steve requested a motion to approve Ordinance No. 26-14. Commissioner Walsh made a motion, seconded by Commissioner Dixon to approve Ordinance No. 26-14 Amending the Code of Ordinances for the City of Braidwood as it pertains to Chapter 22 Building and Building Regulations, Chapter 38 Fire Prevention and Protection and Chapter 54 Manufactured Homes and Trailers. Motion carried with 4 ayes; 0 nays; (Walsh, Dixon, Wietting, and Lyons)

Also requested a motion to approve Ordinance No. 26-15. Commissioner Wietting made a motion, seconded by Commissioner Dixon to approve Ordinance No. 26-15 Granting variances and approving a site plan for 225 N. Hickory Street, Braidwood, IL 60408 (PIN No. 02-24-07-117-001-0000). Motion carried with 4 ayes; 0 nays; (Wietting, Dixon, Walsh, and Lyons)

City Clerk Report:

Residents were reminded that yard waste collection resumes April 1. Beginning with the first collection week in April, yard waste carts must only contain yard waste. Garbage placed in those carts will not be collected.

The City is continuing work on the new municipal website, which is expected to launch later this month or early April.

Engineer Report

Steve also requested a motion to approve Resolution No. 26-2. Commissioner Wietting made a motion, seconded by Commissioner Dixon to approve Resolution No. 26-2 for Construction on State Highways. Motion carried with 4 ayes; 0 nays; (Wietting, Dixon, Walsh, and Lyons)

City Attorney Report:

Attorney Wellner requested a motion to approve Ordinance No. 26-16. Commissioner Walsh made a motion, seconded by Commissioner Dixon to approve Ordinance No. 26-16 Authorizing the Execution of an agreement between the City of Braidwood and property owners and finding that the property located at 693 W. Main Street is Legal Nonconforming. Motion carried with 4 ayes; 0 nays; (Walsh, Dixon, Wietting, and Lyons)

The City Attorney reported that the City obtained a judicial deed for the property located at 585 W. Main Street, giving the City control of the property. Future discussion will determine next steps regarding demolition.

Accounts & Finance Report: Commissioner Dixon made a motion, seconded by Commissioner Wietting, to approve the Payment of Bills, in the amount of \$265,911.65 as identified in the Accounts Payable General Ledger dated March 10, 2026. Motion carried with 4 ayes: 0 nays. (Dixon, Wietting, Walsh, and Lyons)

Commissioner Dixon then made a Motion, seconded by Commissioner Walsh, to Approve Payroll Expenses in the amount of \$96,628.70 as identified in the Payroll General Ledger dated February 27, 2026. Motion carried with 4 ayes; 0 nays. (Dixon , Walsh, Wietting, and Lyons).

The Commissioner also reported:

- The City audit is proceeding on schedule and must be completed by June 30.
- The water rate increase will be limited to 2% for the 2026–2027 budget year.
- The City’s General Fund reported a \$524,000 surplus, with overall governmental funds showing a \$1.16 million surplus.

Streets & Public Improvement Report:

Discussion included:

- Installation of decorative street sign poles on Main Street.
- Removal of an abandoned utility box near I-55 and Kennedy Road.
- Maintenance work on zoo animal displays.

Public Property Report:

Work continues on repairs to Well #1, and the pump is expected to be operational soon.

Public Health & Safety Report:

Chief Allen reported:

- 118 traffic stops
- 27 citations issued
- 79 written warnings
- 18 ordinance violations
- 3 semi-truck violations
- 10 properties brought into vehicle compliance

The ESDA volunteers were recognized for staffing the Emergency Operations Center and performing storm monitoring during recent severe weather events.

Planning & Zoning Report:

Recent Planning and Zoning items were previously discussed and approved by the Council earlier in the meeting

Old Business: None.

New Business: Commissioner Walsh discussed semi-truck traffic traveling on Division Street south of Main Street. Chief Allen said police have issued citations and provided route maps to trucking companies to redirect drivers to approved truck routes.

Adjournment: Commissioner Wietting made a motion, seconded by Commissioner Walsh, to adjourn the March 12, 2026 regular meeting of the Braidwood City Council. Motion carried with 4 ayes: 0 nays. (Dixon, Wietting, Walsh, Mikel, and Lyons)

The next regular meeting of the Council will be held Tuesday, March 24, 2026 at 7:00 pm.

Approved this 24 Day of March 2026.

_____ Mayor

_____ City Clerk

RESOLUTION NO. 26-3

**A RESOLUTION AUTHORIZING AND APPROVING A CERTAIN PURCHASE OF
ROCK SALT FROM THE STATE OF ILLINOIS FOR THE CITY OF BRAIDWOOD
FOR THE 2026-2027 WINTER SEASON**

WHEREAS, the City of Braidwood (the “City”) is an Illinois municipal corporation; and

WHEREAS, the State of Illinois, Department of Central Management, (the “State”) is planning to solicit bids for rock salt in bulk for ice control 2026-2027 winter season (the “Bid”); and

WHEREAS, the City has previously participated in the State’s Bid in past years; and

WHEREAS, the Mayor and Commissioners have determined that it is necessary, advisable and in the best interests of the Village and its residents to participate in the Bid and to execute all documents related to the Bid, including those documents attached hereto and incorporated herein as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF BRAIDWOOD AS FOLLOWS:

SECTION 1. RECITALS INCORPORATED

The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. PURPOSE

The purpose of this Resolution is to authorize and approve of the City’s participation in the Bid, to ratify, authorize, and/or approve the execution of all documents related to the Bid, and to further authorize the Mayor or his designee to take all steps necessary to carry out the terms and intent of this Resolution and to ratify any steps taken to effectuate those goals.

SECTION 3. AUTHORIZATION

City Council for the City hereby approves the Bid and authorizes and directs the Mayor or his designee to approve and sign the Bid and any other relevant documents from the State in accordance with its terms, or any modifications thereof, and to ratify any and all previous action taken to effectuate the intent of this Resolution, including those documents attached hereto and incorporated herein as Exhibit A. To the extent that any requirement of bidding would be applicable, the same is hereby waived.

SECTION 4. SEVERABILITY

If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect

SECTION 5. REPEALER

Any policy, resolution, or ordinance that conflicts with the provisions of this ordinance shall be and is hereby repealed to the extent of such conflict.

SECTION 6. EFFECTIVE DATE

This resolution shall be in full force and effect from and after its passage, approval, publication, and filing with the City Clerk as provided by law.

PASSED this ____ day of _____, 2026 with ____ members voting aye, ____ members voting nay, the Mayor voting _____, with ____ members abstaining or passing and said vote being:

	AYE	NAY	ABSTAIN	ABSENT
Commissioner Elizabeth Dixon	_____	_____	_____	_____
Commissioner Warren Wietting	_____	_____	_____	_____
Commissioner James Mikel. Jr.	_____	_____	_____	_____
Mayor Todd Lyons	_____	_____	_____	_____
Commissioner Dale Walsh	_____	_____	_____	_____

APPROVED THIS ____ day of _____, 2026.

Mayor

ATTEST:

City Clerk

Exhibit A

Thanks for filling out this form: CMS CY2026-CY2027 Rock Salt Contract Joint Participation Agreement

2 messages

Forms Response Receipts <forms-receipts-noreply@google.com>
To: sweaver@braidwood.gov

Mon, Mar 16, 2026 at 2:12 PM

Thanks for filling out this form: [CMS CY2026-CY2027 Rock Salt Contract Joint Participation Agreement](#)

You're receiving this email because you filled out the following form using your email address. Make sure you recognize and trust this form before copying or clicking on any links. If it looks suspicious, **report it**. The content of this form is not created or endorsed by Google.

Here's what was received.

CMS CY2026-CY2027 Rock Salt Contract Joint Participation Agreement

This Rock Salt Joint Participation Agreement is offered to those governmental units who agree to participate in the CY2026-CY2027 Rock Salt solicitation and who agree to take delivery of required tonnage as specified in the resulting joint purchase master contract(s). The resulting joint purchase master contract(s) will be for a one (1) year term with no options to renew.

BY SUBMITTING THIS ROCK SALT CONTRACT JOINT PARTICIPATION AGREEMENT WITH A ROCK SALT TONNAGE AMOUNT, YOUR GOVERNMENTAL UNIT WILL BE OBLIGATED TO TAKE DELIVERY OF THAT SPECIFIED AMOUNT DURING THE CONTRACT TERM. READ THROUGH ALL TERMS OF THIS DOCUMENT, INCLUDING THE SIGNATORY'S CERTIFICATIONS, BEFORE SUBMISSION. IF YOU HAVE QUESTIONS ABOUT THE CERTIFICATIONS CONTAINED IN THIS AGREEMENT, CONTACT YOUR GOVERNMENTAL UNIT'S LEGAL COUNSEL.

If you have more than one Ship To location, you **MUST** complete a separate Contract Participation Agreement for each location.

The deadline to respond is 5:00 p.m. April 07, 2026. This submission date is firm and if you do not respond by this date, you will not be included in the new solicitation or resulting joint purchase master contract for Rock Salt for the CY2026-CY2027 season.

Email *

sweaver@braidwood.gov

What is the name of your Governmental Unit? *

City of Braidwood

Enter your Federal Employee Identification Number (FEIN) *

Enter the numbers as follows: 123456789 (No spaces)

362531740

Do you have the purchasing authority to complete the Rock Salt Contract Participation Agreement for CY2026-2027? *

Yes

No

Purchasing Authority Acceptance

Does your Governmental Unit wish to participate in the new solicitation for the CY2026-CY2027 season? *

Yes

No

What is the **Street Number and Name** for the Ship to Address? *

This is the address to which the salt is to be delivered.

902 N. School St

What is the name of the **City** for the Ship to Address? *

Braidwood

What is the **Zip Code** for the Ship to Address? *

60408

In what **County** is the Ship to Address located? *

Will

What is the **Governmental Name** for the Bill to Address? *

City of Braidwood

What is the **Street Number and Name** for the Bill to Address? *

This is the address to which the Vendor will send the invoice.

141 W. Main St.

What is the name of the **City** for the Bill to Address? *

Braidwood

What is the **Zip Code** for the Bill to Address? *

60408

Who is the Contact Person for your Governmental Unit? *

Scott Howard

What is the Contact Person's Title? *

Street Foreman

What is the Contact Person's telephone number? *

815-386-4288

What is the Contact Person's email address? *

showard@braidwood.gov

How many **tons** of Rock Salt is your Governmental Unit requesting that CMS solicit on your behalf? *

*A minimum of 22 tons is required and estimates should be calculated in 22 tons increments. Enter a **number** only and do not add any words. For example enter as "22" and not "22 tons"*

800

What is your minimum purchase commitment for the CY2026-CY2027 season? *

If you choose 80% and the participant estimates a quantity of 100 tons, the participant is only obligated to order 80 tons. If you choose 100% and the participant estimates a quantity of 100 tons, the participant is obligated to order 100 tons. Regardless of your choice below, all participants will be allowed a maximum purchase commitment of 120%. That means that if a participant estimates a quantity of 100 tons, the participant can order up to 120 tons.

80%


100%

Certificate of Authority *

I certify that funds are available for this agreement and that such items are available for the sole use of this governmental unit, and not for personal use of any official or individual or resale. In addition, I agree to abide by the Joint Purchasing Procedures established by the Department of Central Management Services.

Please upload the completed Blank Certificate of Authority that was attached to the email with the link to this participation agreement form. **(Only Document and PDF file types are accepted)**

Submitted files

 FY27 Salt Authority by Vote City of Braidwood - Sarah Weaver.pdf

Printed Name of Authorized Signature

Please enter Last Name, First Name

*

Weaver, Sarah

BY SUBMITTING THIS ROCK SALT CONTRACT JOINT PARTICIPATION AGREEMENT FORM ON BEHALF OF YOUR GOVERNMENTAL UNIT, YOU ARE HEREBY CERTIFYING TO THE STATE OF ILLINOIS THAT YOU HAVE ACTUAL AUTHORITY (PROOF OF WHICH IS ATTACHED HERETO) TO OBLIGATE YOUR GOVERNMENTAL UNIT TO PARTICIPATE IN THE SOLICITATION AND TAKE DELIVERY OF ALL AMOUNTS SPECIFIED IN YOUR SUBMISSION. YOU FURTHER CERTIFY THAT YOU HAVE COMPLIED WITH ALL APPLICABLE PURCHASING AND CONTRACT REQUIREMENTS

SET FORTH BY YOUR GOVERNMENTAL UNIT.

*

Yes, I certify.

[Create your own Google Form](#)

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Sarah Weaver <sweaver@braidwood.gov>
To: Sean Kelly <skelly@reltd.com>

Mon, Mar 16, 2026 at 2:12 PM

[Quoted text hidden]

ORDINANCE NO. 26-17

AN ORDINANCE APPROVING AND AUTHORIZING THE CITY OF BRAIDWOOD TO ENTER INTO AND FOR THE MAYOR TO EXECUTE A PROPOSAL FOR PROFESSIONAL ENGINEERING SERVICES WITH ROBINSON ENGINEERING REGARDING THE 2026 SANITARY SEWER FLOW MONITORING

WHEREAS, the City of Braidwood (the “City”) is a municipality in accordance with the Constitution of the State of Illinois of 1970; and

WHEREAS, under Article VIII Section 1(a) of the Illinois Constitution, the City is authorized to enter into contracts for a valid public purpose.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BRAIDWOOD AS FOLLOWS:

SECTION 1: AUTHORIZATION AND EXECUTION

The Proposal for Professional Engineering Services dated March 10, 2026 from Robinson Engineering regarding the 2026 Sanitary Sewer Flow Monitoring and the associated terms and conditions attached hereto as Exhibit A (the “Proposal”), are hereby approved by the Mayor and Commissioners of the City of Braidwood for an amount not to exceed \$65,150.00, and the Mayor for the City of Braidwood, or his designee, is hereby authorized to execute the aforementioned documents to carry out the intent of the Proposal.

SECTION 2: SEVERIBILITY

If any section, paragraph, clause or provision of this ordinance is held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any other provision of this ordinance.

SECTION 3: REPEALER

All ordinances, resolutions or orders, or parts thereof, which conflict with the provisions of this ordinance, are to the extent of such conflict hereby repealed.

SECTION 4: EFFECTIVE DATE

This ordinance shall be in full force and effect from and after its passage, approval, publication, and filing with the City Clerk as provided by law.

PASSED this ____ day of _____, 2026 with ____ members voting aye, ____ members voting nay, the Mayor voting _____, with ____ members abstaining or passing and said vote being:

	AYE	NAY	ABSTAIN	ABSENT
Commissioner Elizabeth Dixon	_____	_____	_____	_____
Commissioner Warren Wietting	_____	_____	_____	_____
Commissioner James Mikel	_____	_____	_____	_____
Mayor Todd Lyons	_____	_____	_____	_____
Commissioner Dale Walsh	_____	_____	_____	_____

APPROVED THIS _____ day of _____, 2026.

ATTEST:

Todd Lyons, Mayor

City Clerk

EXHIBIT A

Proposal– Robinson Engineering

Joseph Sullivan

Direct Line: (815) 412-2025

Email: joe.sullivan@reltd.com

March 10, 2026

To: City of Braidwood
141 W. Main Street
Braidwood, Illinois 60408

Attn: Mr. Steve Gulden, Interim City Manager

RE: **PROPOSAL FOR PROFESSIONAL ENGINEERING SERVICES FOR
VILLAGE OF BRAIDWOOD - 2026 SANITARY SEWER FLOW MONITORING**

Dear Mr. Gulden:

Robinson Engineering, Ltd. (REL) is pleased to present this proposal to investigate the City of Braidwood's (City) sanitary sewer collection system tributary to its wastewater treatment plant (WWTP). Included in this proposal are the following: 1. Project Overview, 2. Scope of Services, 3. Proposed Project Schedule, 4. Items Requested from the City, 5. Payment Terms, 6. Standard Terms and Conditions and 7. Basin Exhibit.

1. PROJECT OVERVIEW

The City of Braidwood wants to measure the flow coming from existing sewer basins within the sanitary sewer collection system that are all tributary to the City's wastewater treatment plant. During rainfall events, the City's WWTP experiences high flows due to excess infiltration and inflow (I/I) into the sewer system. The City recognizes the potential savings associated with reducing I/I and wishes to begin addressing their I/I problems and associated structural deficiencies and reduced operational capacity. Currently, Braidwood is interested in flow monitoring at six (6) locations upstream of the WWTP as shown on the attached sanitary sewer flow monitoring basin map. This work will be done in conjunction with rainfall monitoring at two (2) locations.

The goals of the project are to measure and assess both the dry-weather and wet-weather flow components to all six (6) basins tributary to the WWTP, and to establish baseline flows, identify the parts of the system with the most deficiencies and to prioritize next step sewer system investigations such as manhole inspections, sewer televising, and smoke testing. Addressing I/I in this way will allow the City to identify I/I sources for these sewer areas and start to reduce the I/I and restore system capacity in the most needed parts of the system first.

2. SCOPE OF SERVICES

A. Project Start Up: REL will schedule a project startup / kick-off meeting with the City of Braidwood to discuss project scope, establish lines of communication, and set the project schedule. Throughout the project, REL will communicate with the City the need for a sewer crew to be onsite for meter installation, calibrations, maintenance, and equipment retrieval, as well as provide updates on the condition of the flow monitors and rain gauges.

B. Flow and Rainfall Monitoring: Flow and rainfall monitoring will be conducted for a period of approximately 90 calendar days to assess both wet-weather and dry-weather flow conditions in the sanitary sewer system upstream of the WWTP. This will help determine the extent of I/I in the system, establish a baseline for the

current system flows, and develop an overall plan for systematic evaluations targeting I/I identification and removal. It is anticipated that the system can be broken up into approximately six (6) similarly sized flow basins, and that the monitors deployed can provide a ranking as to which portions of the system are experiencing the most significant I/I. Flow and rainfall monitoring will include the following components:

- i. Site Investigations & Meter Installations:** Prior to installation, six (6) flow monitoring sites and two (2) rain gauge sites will be visited by professionals who will assess target locations for hydraulic performance at each meter site. Field depth and velocity readings will be taken as well as detailed pipe and manhole measurements. This information will be provided to the City in detailed project site sheets. Once the sites are approved, REL's subconsultant, ADS Environmental Services (ADS), will install the flow meters. Similarly, the potential rain gauge sites will be visited to determine an acceptable location that can provide a suitable installation where the gauges will be protected. The rain gauge installations will be performed by experienced ADS crews.
- ii. Flow and Rainfall Monitoring:** Flow monitoring will be conducted using open channel area/velocity flow meters equipped with a pressure depth sensor and doppler velocity sensor mounted near the invert of the pipe, combined with a redundant ultrasonic level sensor mounted near the crown of the pipe. To analyze the flow basins correctly, collected data needs to include both dry-weather and wet-weather flows; therefore, this work is planned to be performed in both late spring and early summer seasons, requiring a minimum 90-day monitoring period.
- iii. Weekly Data Checks:** Once a week, REL staff will remotely view the meter data through the online data platform, Prism™. The rain gauges will also be monitored weekly. Experienced data analysts will look for trends in the data, data continuity and confirm all meters are working properly. Additionally, data analysts will assess if any maintenance is needed at each meter site including sensor scrubs, battery replacements and/or if additional calibrations are warranted. Both flow meters and rain gauges will be equipped with cellular telemetry allowing data to be retrieved remotely and available to be viewed by both REL and the City throughout the duration of the flow monitoring project.
- iv. Data Analysis:** Once the flow monitoring is complete, data analysts will finalize the raw data set based on field calibrations collected during the monitoring period. The data will be put through a QA/QC process to ensure data reliability and repeatability. Once the final data set is processed and published, it will be ready for in-depth engineering analysis. This analysis will consider storm peaking factors to determine if there is significant rapid response in flows during wet weather. Analysts will also perform a volumetric analysis to show volume of I/I over the duration of the event. Additionally, Flow (Q) vs. Intensity (I) will be plotted using regression analysis to predict flows for 1-Yr, 5-Yr and 10-Yr storm recurrence intervals. Dry-weather flows will be analyzed to quantify base flow and base infiltration rates as well as to determine the average dry weather flow (ADWF) for the driest one-week period, which will be used to compare with wet weather flow events. Finally, scattergraphs will be used to assess capacity, including the plotting of ISO-Qs and best fit curves for predicted flow output at each site.
- v. Flow Monitoring Report and Deliverables:** The following items will be included in a summary report which will be provided to the City including recommendations for the next steps to be taken.

 1. Summary report & Location maps
 2. Site installation sheets for (6) metering sites & (2) rain gauges (including photos)
 3. Dry Weather Overview and Analysis – diurnal curves (Stevens-Shutzbach Method)
 4. ADWF – Driest Week or best selected from Slicer Software
 5. Peaking Factor Analysis & Rainfall Analysis

6. Regression Analysis for 1, 5, and 10-Yrs recurrence intervals
7. Scattergraphs for Capacity Analysis with Best fit and ISO-Q Lines
8. Volumetric analysis (Normalized/LF of pipe and Un-Normalized (total volume MG))
9. Raw and Final (QAQC) CSV data packet
10. Recommendations for next step actions

C. Project Management and Meetings: In addition to the startup / kick-off meeting, REL will provide project management services for the duration of the project and attend additional meetings with the City as needed.

3. PROPOSED PROJECT SCHEDULE

<u>Task</u>	<u>Target Start</u>	<u>Target End</u>
Project Startup	24-Mar-26	3-Apr-26
Site Reconnaissance	6-Apr-26	10-Apr-26
Meter Installs	20-Apr-26	24-Apr-26
Flow Monitoring	24-Apr-26	23-Jul-26
Data Analysis	23-Jul-26	22-Aug-26
Draft Flow Monitoring Summary	22-Aug-26	21-Sep-26
Final Flow Monitoring Summary	21-Sep-26	21-Oct-26

All dates are assuming an authorization to proceed will occur on or before March 23, 2026

4. ITEMS REQUESTED FROM THE CITY

- GIS data files for sanitary sewers, manholes, lift stations and force mains
- Access to sewer system manholes for meter installations and maintenance
- Locations near the project area for rain gauge installations

5. PAYMENT TERMS

Costs for the services described herein are dependent upon the Items listed in #4 above. Services will be billed on a lump sum and unit price basis by task, as shown in the estimated fee schedule below:

<u>Task</u>	<u>Description</u>	<u>Units</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Cost</u>
A.	Project Startup	Lump Sum	1	\$1,500	\$1,500
B.	Flow and Rainfall Monitoring				
i.	Site Investigations & Meter Installations	Each	6	\$2,200	\$13,200
i.	Rain Gauge Installations	Each	2	\$550	\$1,100
ii.	Flow Meter O&M (meter/month)	Meter*Months	18	\$1,575	\$28,350
ii.	Rain Gauge O&M (meter/month)	Meter*Months	6	\$750	\$4,500
iii.	Weekly Data Checks	Lump Sum	1	\$2,750	\$2,750
iv.	Data Analysis	Lump Sum	1	\$4,400	\$4,400
v.	Flow Monitoring Report & Deliverables	Lump Sum	1	\$5,850	\$5,850
C.	Project Management & Meetings	Lump Sum	1	\$3,500	\$3,500
				Total	\$65,150

6. STANDARD TERMS AND CONDITIONS

The Standard Terms and Conditions for this proposal are attached hereto and incorporated herein.

7. MAP EXHIBIT

The Map Exhibit for this proposal is attached hereto and incorporated herein.

We thank you for the opportunity to submit this proposal for your consideration. Please feel free to call me at (815) 412-2025 or email me at joe.sullivan@reltd.com if you have any questions regarding this proposal, or if any additional information is needed.

Very truly yours,



Joseph Sullivan
I&I Department Manager
(630) 346-2877
joe.sullivan@reltd.com

U:\Sullivan_PROPOSALS\Braidwood\2026 Flow Monitoring Proposal\City of Braidwood - 2026 Flow Monitoring Proposal.docx

xc: Sean Kelly, PE, CFM, Senior Project Manager, Robinson Engineering

Accepted this _____ day of _____ 2026.

By: _____
Signature

Printed Name, Title

ROBINSON ENGINEERING, LTD (“REL”) STANDARD TERMS AND CONDITIONS

CONTRACT – These Standard Terms and Conditions may be amended, added to, superseded, or waived only if both REL and Client specifically agree in writing to any amendment of these Terms and Conditions (“Agreement”).

STANDARD OF CARE - The standard of care for all professional engineering, survey or related professional services performed or furnished by REL under this Agreement will be the care and skill ordinarily used by members of the same profession practicing under similar circumstances at the same time and in the same locality. REL makes no warranties, express or implied, under this Agreement or otherwise, in connection with REL’s services on this Project.

RELIANCE – REL may, without liability, rely on the accuracy and completeness of information provided by Client, Client’s consultants and any contractors, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards without the need for verification.

CHANGES IN SCOPE –The proposed fees constitute REL’s estimate to perform the services required to complete the Project. However, all required services are not always definable in the initial planning. Accordingly, circumstances may dictate a change in the scope of services to be performed. Where this occurs, changes in the Agreement shall be negotiated, an equitable adjustment shall be made to REL’s compensation and agreed to in writing by REL and Client.

DELAYS – REL shall complete its obligations within a reasonable time. If, through no fault of REL, such periods of time or dates are changed, or the orderly and continuous progress of REL’s services is impaired, or REL’s services are delayed or suspended, then the time for completion of REL’s services, and the rates and amounts of REL’s compensation, shall be adjusted equitably.

RIGHT OF ENTRY – Client agrees to obtain legal right-of-entry on the property when entry to property is required by the work of this Agreement.

ENVIRONMENTAL CONDITIONS OF SITE - REL’s scope of services does not include any services related to any environmental issues related to the site including petroleum, radioactive material, polychlorinated biphenyls (PCBs), hazardous waste, and any substance, product, waste, or other material of any nature whatsoever that is or becomes listed, or regulated by any Federal, State, or local statute, law, rule, regulation, ordinance, resolution, code, order, or decree regulating, relating to, or imposing liability or standards of conduct concerning any hazardous, toxic, or dangerous waste, substance, or material.

SUSPENSION & TERMINATION – Client may suspend the Project upon seven (7) days written notice to REL. If REL’s services are substantially delayed through no fault of REL, REL may suspend services after giving seven (7) days written notice to Client. Either party may terminate this agreement upon thirty (30) days written notice to the other party in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. If the project resumes after being suspended 30 days or more, the contract fee may be re-negotiated to reflect costs of delay, start-up, and other costs.

Client shall remain liable for and shall promptly pay REL and (if applicable) REL’s independent professional associates or consultants for all services rendered to the date of such suspension/termination of services plus suspension/termination charges incurred by REL and REL’s independent professional associates or consultants. Suspension/termination charges may include, but not be limited to, salaries, overhead, and fee, incurred by REL and REL’s independent professional associates or consultants either before or after the termination date.

OPINION OF PROBABLE COSTS – REL’s opinions of probable Construction Cost (if any) are to be made on the basis of REL’s experience, qualifications, and general familiarity with the construction industry. However, because REL has no control over the cost of labor, materials, equipment, or services furnished by

others, or over contractors’ methods of determining prices, or over competitive bidding or market conditions, REL cannot and does not guarantee that proposals, bids, or actual Construction Cost will not vary from opinions of probable Construction Cost prepared by REL. If Client requires greater assurance as to probable Construction Cost, then Client agrees to obtain an independent cost estimate.

REUSE OF PROJECT DOCUMENTS – All Documents are instruments of service, and REL owns the Documents, including all associated copyrights and the right of reuse at the discretion of REL. REL shall continue to own the Documents and all associated rights whether or not the Specific Project is completed. Client may make and retain copies of Documents for information and reference in connection with the use of the Documents on the Specific Project. REL grants Client a limited license to use the Documents on the Specific Project, extensions of the Specific Project, and for related uses of the Client, subject to receipt by REL of full payment due and owing for all services relating to preparation of the Documents, and subject to the following limitations:

- Client acknowledges that such Documents are not intended or represented to be suitable for use on the Specific Project unless completed by REL, or for use or reuse by Client or others on extensions of the Specific Project, on any other project, or for any other use or purpose, without written verification or adaptation by REL;
- Any such use or reuse, or any modification of the Documents, without written verification, completion, or adaptation by REL, as appropriate for the specific purpose intended, will be at Client’s sole risk and without liability or legal exposure to REL or to its officers, directors, members, partners, agents, employees, and REL’s independent professional associates or consultants;
- Client shall indemnify and hold harmless REL and its officers, directors, members, partners, agents, employees, and REL’s independent professional associates or consultants from all claims, damages, losses, and expenses, including attorneys’ fees, arising out of or resulting from any use, reuse, or modification of the Documents without written verification, completion, or adaptation by REL; and
- Such limited license to Client shall not create any rights in third parties.

RELATIONSHIP WITH CONTRACTORS – REL shall not at any time supervise, direct, control, or have authority over any contractor’s work, nor will REL have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at the Site, nor for any failure of a contractor to comply with Laws and Regulations applicable to that Contractor’s furnishing and performing of its work. REL shall not be responsible for the acts or omissions of any contractor. REL shall have no authority to stop the work of any contractor on the Project. If applicable, the Client shall ensure that REL and REL’s independent professional associates or consultants are named on any contractor’s General Liability Policy on a primary and non-contributory basis using ISO Endorsements CG 2010 or CG 2037.

LIMITATION OF LIABILITY – To the fullest extent permitted by law, the total liability, in the aggregate, of REL and its officers, directors, members, partners, agents, employees, or REL’s independent professional associates and consultants, to Client, and anyone claiming through or under Client, for any claims, losses, costs, or damages whatsoever arising out of, resulting from or in any way relating to this Project or Contract, from any cause or causes, including but not limited to tort (including negligence and professional errors and omissions), strict liability, breach of contract, or breach of warranty, shall be limited to (1) responsibility for payment of all or the applicable portion of any deductibles, either directly to REL’s insurers or in settlement or satisfaction, in

Client’s Initial: _____

Date: _____

whole or in part, of Client's Claims, and (2) total available insurance proceeds paid on behalf of or to REL by REL's insurers in settlement or satisfaction of Client's Claims under the terms and conditions of REL's applicable insurance policies up to the amount of insurance required under this Agreement.

Such limitation will not be reduced, increased, or adjusted on account of legal fees paid, or costs and expenses of investigation, claims adjustment, defense, or appeal. If no such insurance coverage is provided with respect to Client's Claims, then the total liability, in the aggregate, of REL and REL's officers, directors, members, partners, agents, employees, or REL's independent professional associates and consultants, to Client and anyone claiming by, through, or under Client, for any and all such uninsured Client's Claims will not exceed **\$50,000**.

The Client may negotiate a higher limitation of liability for an additional fee, which is necessary to compensate for the greater risk assumed by REL.

INSURANCE – REL shall maintain insurance coverage for Professional, Commercial General, Automobile, Worker's Compensation and Employer's Liability in amounts in accordance with any legal requirements and REL's business requirements. Certificates of Insurance shall be provided by REL upon written request.

INDEMNIFICATION – To the fullest extent permitted by Laws and Regulations, REL shall indemnify and hold harmless Client, and Client's officers, directors, and employees, from losses, damages, and judgments (including reasonable consultants' and attorneys' fees and expenses) from third-party claims or actions relating to a Specific Project, provided that any such claim, action, loss, damages, or judgment is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself), including the loss of use resulting therefrom, but only to the extent caused by any negligent act or omission of REL or REL's officers, directors, members, employees, or REL's independent professional associates and consultants. The indemnification commitments in this Agreement do not include a defense obligation by the indemnitor. To the fullest extent permitted by Laws and Regulations, a party's total liability to the other party and anyone claiming by, through, or under the other party for any cost, loss, or damages caused in part by the negligence of the party and in part by the negligence of the other party or any other negligent entity or individual, will not exceed the percentage share that the party's negligence bears to the total negligence of Client, REL, and all other negligent entities and individuals. This indemnification provision is subject to and limited by the provisions included above in "Limitation of Liability."

MUTUAL WAIVER – To the fullest extent permitted by Laws and Regulations, Client and REL waive against each other, and the other's officers, directors, members, partners, agents, employees, or other independent professional associates and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement from any cause or causes. Such excluded damages include but are not limited to loss of profits or revenue; loss of use or opportunity; loss of good will; cost of substitute facilities, goods, or services; and cost of capital.

GOVERNING LAW, JURISDICTION & VENUE – This Agreement shall be governed by, and construed in accordance with, the laws of the State of Illinois. Further, the parties agree and consent to the exclusive jurisdiction of the courts of the State of Illinois for all purposes regarding this Agreement and that venue of any action brought hereunder shall be exclusively in Will County, IL.

NON-ENFORCEMENT – A party's non-enforcement of any provision shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

ASSIGNMENT – A party shall not assign its rights or obligations pursuant to this Agreement without the express written permission and consent of the other party. This Agreement shall be binding upon and inure to the benefit of any permitted assigns.

SURVIVAL – All express representations, waivers, indemnifications, and limitations of liability included in this Agreement shall survive its completion or termination for any reason.

THIRD PARTIES - Nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Client or REL to any Contractor, Contractor's subcontractor, supplier, other individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement shall be for the sole and exclusive benefit of Client and REL and not for the benefit of any other party.

SEVERABILITY - Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Client and REL, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that expresses the intention of the stricken provision.

STATUTE OF LIMITATIONS – To the fullest extent permitted by law, all causes of action arising under this Agreement shall be deemed to have accrued, and all statutory periods of limitation shall commence to run, no later than the date of Substantial Completion of this Agreement.

CONFLICTS - If a conflict exists between the Agreement provisions and these Standard Terms and Conditions then these Standard Terms and Conditions shall prevail and control.

DIGITAL TRANSMISSIONS – The parties agree that each may rely, without investigation, upon the genuineness and authenticity of any document, including any signature or purported signature, transmitted digitally, without reviewing or requiring receipt of the original document. Each document or signature so transmitted shall be deemed an enforceable original. Upon request, the transmitting party agrees to provide the receiving party with the original document transmitted digitally; however, the parties agree that the failure of either party to comply with such a request shall in no way affect the genuineness, authenticity, or enforceability of the document. Each party waives and relinquishes as a defense to the formation or enforceability of any contract between the parties, or provision thereof the fact that a digital transmission was used.

COMPLIANCE WITH FREEDOM OF INFORMATION AND OPEN MEETING ACTS - REL and (if applicable) REL's independent professional associates or consultants may be required to produce documents and emails as part of the Freedom of Information Act and Open Meetings Act (Illinois Public Act 96-0542), or from a court ordered subpoena. Requests of this nature are beyond the control of REL and are specifically not included in this contract. REL will notify the Client of any request received on behalf of this contract and will invoice the Client for time and materials at the published rates in effect at the time of the request.

TERMS OF PAYMENT – As it applies to county, township, municipality, municipal corporation, school district, school board, forest preserve district, park district, fire protection district, sanitary district and all other local governmental units, the Illinois Prompt Payment Act (30 ILCS 540 et seq) shall apply. For Clients not covered by the Illinois Prompt Payment Act (30 ILCS 540 et seq), Client recognizes that late payment of invoices results in extra expenses for REL and (if applicable) REL's independent professional associates or consultants. As such, REL and (if applicable) REL's independent professional associates or consultants retains the right to assess Client interest at a rate of one percent (1%) per month, but not to exceed the maximum rate provided for by law, on invoices which are not paid within thirty (30) days from the date of the invoice. Also, Client agrees to pay reasonable attorney and collection fees incurred by REL in the collection of Client's past due amounts. In the event undisputed portions of REL's invoices are not paid when due, REL reserves the right to suspend the performance of its services under this Agreement until all past due amounts including services, expenses, assessed charges, reasonable attorney and collection fees, have been paid in full. Client waives any and all claims against REL for any such suspension.

Client's Initial: _____ Date: _____

City of Braidwood Sanitary Sewer Flow Monitoring Basins

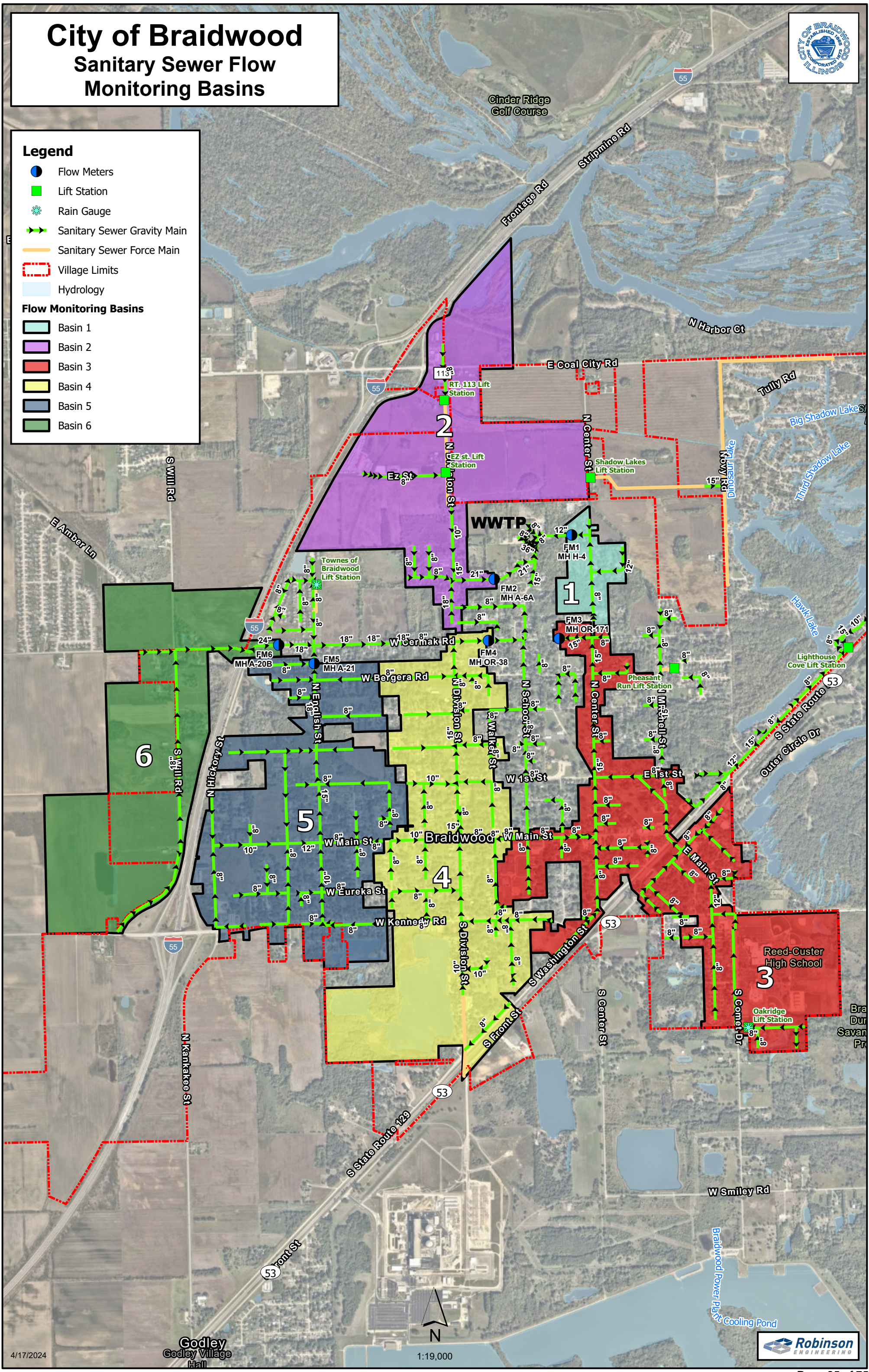


Legend

- Flow Meters
- Lift Station
- Rain Gauge
- Sanitary Sewer Gravity Main
- Sanitary Sewer Force Main
- Village Limits
- Hydrology

Flow Monitoring Basins

- Basin 1
- Basin 2
- Basin 3
- Basin 4
- Basin 5
- Basin 6



ORDINANCE NO. 26-18

**ORDINANCE AUTHORIZING THE CITY OF BRAIDWOOD TO ENTER INTO
AND FOR THE MAYOR OF BRAIDWOOD TO EXECUTE A
PROPOSAL FOR PROFESSIONAL SERVICES AND A PROFESSIONAL SERVICES
AGREEMENT WITH RVI PLANNING + LANDSCAPE ARCHITECTURE**

WHEREAS, the City of Braidwood (the “City”) is a municipality in accordance with the Constitution of the State of Illinois of 1970; and

WHEREAS, under Article VIII Section 1(a) of the Illinois Constitution, the City is authorized to enter into contracts for a valid public purpose; and

WHEREAS, after being available for public inspection with the City Clerk for at least a week prior to the date of this Ordinance, the City hereby finds that it is a public purpose and benefit to the City to enter into the agreement set forth in the Proposal for Professional Services and a Professional Services Agreement With RVI Planning + Landscape Architecture, attached hereto as Exhibit A.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BRAIDWOOD AS FOLLOWS:

SECTION 1: AUTHORIZATION AND EXECUTION

The Proposal for Professional Services and a Professional Services Agreement With RVI Planning + Landscape Architecture dated March 13, 2026, attached hereto as Exhibit A (collectively referred to as the “Agreement”) are hereby approved by the Mayor and City Council for the City of Braidwood and the Mayor or two Commissioners for the City of Braidwood are hereby authorized to sign such agreement.

SECTION 2: SEVERIBILITY

If any section, paragraph, clause or provision of this ordinance is held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any other provision of this ordinance.

SECTION 3: REPEALER

All ordinances, resolutions or orders, or parts thereof, which conflict with the provisions of this ordinance, are to the extent of such conflict hereby repealed.

SECTION 4: EFFECTIVE DATE

This ordinance shall be in full force and effect from and after its passage, approval, publication, and filing with the City Clerk as provided by law.

PASSED this ____ day of _____, 2026 with ____ members voting aye, ____ members voting nay, the Mayor voting _____, with ____ members abstaining or passing and said vote being:

	AYE	NAY	ABSTAIN	ABSENT
Commissioner Elizabeth Dixon	_____	_____	_____	_____
Commissioner Warren Wietting	_____	_____	_____	_____
Commissioner James Mikel, Jr.	_____	_____	_____	_____
Mayor Todd Lyons	_____	_____	_____	_____
Commissioner Dale Walsh	_____	_____	_____	_____

APPROVED THIS ____ day of _____, 2026.

Mayor

ATTEST:

City Clerk

EXHIBIT A

RVI PLANNING + LANDSCAPE ARCHITECTURE PROPOSAL AND AGREEMENT

Proposal for Professional Services

Braidwood Town Center – Final Design Services

Prepared for: City of Braidwood
By: Tim King, Principal



PROPOSAL FOR PROFESSIONAL SERVICES

March 13, 2026

Steve Gulden, City Manager
City of Braidwood ("Client")
141 West Main Street, Braidwood, IL 60408
RVI Project Number: 26000797

RE: **Braidwood Town Center – Final Design Services**

Dear Steve,

RVI Planning + Landscape Architecture ("Consultant") is pleased to submit the attached proposal for professional services for the Braidwood Town Center Final Design Services ("Project"). We appreciate the opportunity to continue to work with you and your colleagues at the City of Braidwood.

PROJECT UNDERSTANDING

We understand that the City of Braidwood was awarded an OSLAD grant from the IDNR for the Braidwood Town Center project. The city would now like to complete final design in accordance with the awarded OSLAD grant. The total estimated cost for the improvements in the OSLAD grant application is \$1,524,100 and the grant award is \$600,000, requiring a minimum 50 percent match. The balance of \$924,100 is the City's responsibility to construct the proposed improvements as identified in the application.

SCOPE OF SERVICES

We propose the services summarized below and described in greater detail in Article 1 as required to advance the OSLAD identified improvements through final design and construction.

First, during Program, Research, and Analysis, we will discuss the project with the city team to confirm the grant required improvements and components to advance. Our basic services include time to help train city staff to administer the OSLAD grant, including quarterly reporting and other administrative requirements. We can also provide these services as an additional service if desired. We will then work with Robinson Engineering to document and evaluate the existing site conditions, permitting, and construction requirements.

Next during Design Development, we will finalize the design of the improvements, determine product and material selections, and refine the opinion of probable construction cost and construction strategy. We will then complete Construction Documents as required for competitive bidding and construction.

Finally, during Construction, we will help the city administer the construction contract with the Contractor.

PROJECT TEAM

As principal, I will stay involved throughout the project and oversee our team's work. Mike Wood will be our project manager and lead designer and will be directly responsible for routine project communications with you and the rest of the project team.

We understand that Robinson Engineering will provide civil engineering services directly for the city under a separate agreement. We have coordinated with Sean Kelly at Robinson Engineering, who understands that their scope will include the following services:

- Topographic survey (boundary survey previously completed)
- Required permitting (including SWPPP)
- Utilities (water service, storm sewer)
- Mass grading (detailed grading by RVI)
- Geotechnical
- Electrical
- Structural

We will continue to coordinate with Robinson Engineering throughout the project process.



AUTHORIZATION AND SCHEDULE

The City will receive a Grant Agreement from the IDNR within the first quarter of 2026, and once signed, construction is required to be completed within a 2-year period, by the spring of 2028. The city will be required to submit quarterly reports for reimbursement and to demonstrate consistent progress.

We can begin work within 2 weeks of your authorization and once authorized, we will work with you to establish a detailed project schedule to meet the timeline outlined in the Grant Agreement.

Thank you for the opportunity to submit this proposal for professional services. If acceptable, please provide your authorization by signing at Article 11.

Sincerely,

A handwritten signature in black ink that reads "Tim King".

Tim King, PLA ASLA
Principal
Naperville, IL



PROFESSIONAL SERVICES AGREEMENT

Project Name: Braidwood Town Center Final Design

RVi# 26000797

Client Name: City of Braidwood

Client Address: 141 West Main Street, Braidwood, IL 60408

Based upon our understanding of project requirements and discussions with you, we have developed the following scope of service.

ARTICLE 1. BASIC SERVICES

The Consultant shall provide, for the Basic Fee plus reimbursable expenses, services described in the following phases.

1.1 (TASK 01) PROGRAM, RESEARCH, AND ANALYSIS SERVICES

1. (Virtual Mtg) Conduct a Kickoff Meeting with Client representatives and other project team members confirming:
 - a. Project contacts, communications, and decision-making protocol
 - b. Goals and objectives
 - c. Project site, geographic limits, existing conditions
 - d. Budget
 - e. OSLAD funding requirements
 - f. Schedule
2. Review and summarize applicable development requirements, code, and policy considerations including:
 - a. Zoning code, building code, and ordinance requirements
 - b. Jurisdictional limits, authority, and permitting requirements
 - c. Design and construction requirements and standards
3. Using existing data, boundary and topographic survey information prepared by Robinson Engineering under separate agreement with Client, prepare an Existing Conditions Analysis Plan including:
 - a. Existing site conditions and components
 - b. Adjacent land uses and zoning
 - c. Existing utilities impacted by new improvements
4. Perform a Site Visit to verify the existing conditions information.
5. Prepare and submit a concise Project Program including:
 - a. Administrative considerations (approvals, process)
 - b. OSLAD grant requirements
 - c. Jurisdictional requirements, permits, and processes
 - d. Budget
 - e. Schedule
 - f. Existing conditions
 - g. Project components
6. (Virtual Mtg) Review the Program, Research, and Analysis information with Client representatives and other project team members.

DELIVERABLES:

- Existing Conditions Analysis Plan (11x17 PDF file)
- Project Program (8.5x11 PDF file)

1.2 (TASK 02) GRANT IMPLEMENTATION SERVICES (IDNR OSLAD) – BASIC SERVICES

1. Provide training to Client staff on how to prepare quarterly reporting documentation and IDNR submittal process as required for grant compliance.

2. Provide periodic assistance to Client staff to answer questions and review documentation information.
3. Review final grant reimbursement request information as led by the Client.

DELIVERABLES:

- IDNR Quarterly Reports
- Final Grant Reimbursement Request review (submitted by the Client)

1.3 (TASK 03) DESIGN DEVELOPMENT SERVICES

1. Based on the Phase 1 improvements as included in the OSLAD Grant Application Site Development Plan, Consultant will prepare Design Development Documents including plans, details and supporting information illustrating the final size, geometry, structure, materials, and finishes for the proposed improvements including:
 - a. Gateway
 - b. Plaza/splash pad
 - c. Pergola with seating
 - d. Berm with evergreen screening
 - e. Performance pavilion
 - f. Event lawn
 - g. Picnic shelter
 - h. Game table
 - i. Amenity area (bocce courts, baggo)
 - j. Benches
 - k. Naturalized stormwater detention
 - l. Concrete vendor pads
 - m. Pedestrian pathway
 - n. Prefabricated interpretive sign
2. Collect and review Product Data and Material Samples. Prepare Outline Specifications, including the products, materials, and finishes of each component or system.
3. Prepare a summary of quantities and update the Opinion of Probable Construction Cost.
4. Prepare a Construction Strategy Memorandum and Schedule summarizing:
 - a. Construction phasing
 - b. Required permits
 - c. Construction delivery method (General Contractor, Construction Manager, etc.)
 - d. Client and Consultant roles during construction
 - e. Construction Schedule
 - f. Public relations plan
5. (Mtg) Review the Design Development Documents and Opinion of Probable Cost with Client representatives and other project team members for approval and authorization to proceed.

DELIVERABLES:

- Design Development Documents
- Product and Material Samples, Outline Specifications
- Updated Opinion of Probable Construction Cost
- Construction Strategy Memorandum

1.4 (TASK 04) CONSTRUCTION DOCUMENT SERVICES

1. Based on the Client approved Design Development documents, Consultant will prepare Construction Documents including:
 - a. Cover sheet, project identification, notes, index, and standards
 - b. Existing conditions and removals plan
 - c. Grading plan
 - d. Geometric layout and materials plan
 - e. Planting plan
 - f. Site construction details

- g. Splash pad mechanical and plumbing plan
 - h. Performance pavilion, picnic shelter, and pergola plans (preliminary plans provided by product manufacturer)
- Coordinate and collaborate with work to be prepared by Robinson Engineering under separate agreement with Client:
- i. Alignment, ties, and benchmarks
 - j. Storm water pollution prevention plan (SWPPP)
 - k. Utility plan including water service and storm sewer
 - l. Electrical and lighting plan
 - m. Engineering construction details
2. Prepare and submit the Specifications including:
 - a. Introductory information
 - b. Bidding requirements
 - c. Contracting requirements
 - d. General requirements
 - e. Technical specifications
 3. Update and submit the summary of quantities and Opinion of Probable Construction Cost.
 4. Update and submit the Construction Strategy Memorandum and Schedule.
 5. (Virtual Mtg) Review the Construction Documents with Client representatives and project team members (Pre-Final Review).
 6. Refine the Construction Documents based on input received.
 7. (Mtg) Review the Construction Documents with Client representatives and project team members (Final Review).
 8. Finalize the Construction Documents based on input received, stamp, and submit as required.

DELIVERABLES:

- Construction Drawings
- Specifications
- Opinion of Probable Construction Cost
- Construction Strategy Memorandum and Schedule

1.5 (TASK 05) REGULATORY PERMITTING SERVICES

1. Robinson Engineering under a separate agreement with the Client, will be solely responsible for preparing the official submittal and application, for submitting it to the appropriate regulatory agencies, and for processing it through the administrative approval process. Consultant will provide information to Robinson Engineering as reasonably required for review by applicable regulatory agencies to comply with permitting requirements.
2. Consultant will participate in the permitting review and approval process including:
 - a. Evaluate and respond to regulatory agency review and comments
 - b. Review with the Client, modifications requested by regulatory agencies, and at Client's direction, modify the documents accordingly for re-submission

DELIVERABLES:

- Permit Information Submitted to Robinson Engineering for Permit Submittals
- Response to Regulatory Review Comments and Revisions

1.6 (TASK 06) BIDDING PHASE SERVICES

1. Following the Client's approval of the Construction Documents, Consultant will assist the Client in obtaining bids and in awarding contracts for construction for the Project by issuing Bid Documents including:
 - a. Advertisement and Invitation to Bid
 - b. Project Manual including Instructions to Bidders, Bid forms, sample Contract, General Conditions, and Technical Specifications
 - c. Construction Drawings
2. Prepare a Contractor Invitation List identifying reputable contractors for consideration.
3. Coordinate the bid advertisement with the Client procurement representative and administer the bid letting through the Consultant plan room service.
4. (Mtg) Participate in a Pre-Bid Meeting for interested bidders and issue written Pre-bid Meeting Minutes to all participants.

5. Review Bidders Request for Information (RFI) and issue written Addenda, when appropriate, to all bidders regarding changes to or clarifications of the Bid Documents.
6. (Mtg) Attend the Bid Opening and record bids received.
7. Review the bids, tabulate the results, check bidder references, and issue Award Recommendation.
8. Coordinate with the Client procurement representative to prepare the Construction Contract and issue a Notice to Proceed to the selected Contractor.

DELIVERABLES:

- Issue for Bid Documents
- Contractor Invitation List
- Pre-Bid Meeting Minutes
- Addenda
- Bid Tabulation and Award Recommendation

1.7

(TASK 07) CONSTRUCTION PHASE SERVICES

1. Consultant shall visit the site at intervals appropriate to the stage of construction, to become familiar with the progress and quality of the Contractor's work and to determine if the work is proceeding in general conformance with the Contract Documents. The Consultant will not be required to make exhaustive or continuous on-site observations to check the quality or quantity of the work. The Construction Phase Services will be performed until the time of Final Acceptance, or sixty days after the Date of Substantial Completion, whichever occurs first. The following services will be provided:
2. Prepare and distribute Issued for Construction Documents to the Contractor.
3. (Mtg) Participate in a Pre-Construction Meeting with the Client representatives and the Contractor to review:
 - a. Client, Consultant, and Contractor responsibilities
 - b. Contractor mobilization and logistics
 - c. Temporary measures
 - d. Contractor schedules
 - e. Contractor submittals
 - f. Communications protocol
 - g. Testing, submittal, Request for Information (RFI), and Change Order processes
 - h. Payment procedures
 - i. Contract close-out procedures
4. Visit local nurseries (1 visit) with the Contractor to select specified plant materials.
5. Perform (6) Site Visits and submit Site Observation Reports. Coincidental with periodic site visits, participate in progress meetings at the project site with Client representatives and the Contractor to review:
 - a. Progress of the work
 - b. Contractor schedules
 - c. Contractor submittals, requests, and proposals
 - d. Other observations and clarifications
6. Complete Submittal Reviews and maintain a Submittal Review Log for shop drawings, product data, material samples, and tests which the Contractor is required to submit, but only for the limited purpose of determining their general conformance with the design concept expressed in the Contract Documents. Consultant is entitled to rely on the adequacy of the information provided by other design professionals engaged by the Contractor or independently engaged by the Client to review such submittals. Individual submittal reviews are limited to two (2) per submittal. Consultant review does not include:
 - a. The accuracy or thoroughness of details such as quantities, dimensions, weights, or gauges
 - b. The appropriateness of fabrication or installation processes
 - c. Coordination of the work, with other trades
 - d. Safety precautions
7. Maintain a Request for Information (RFI) Log of Contractor requests for information about the Contract Documents, and with reasonable promptness, prepare Supplemental Instructions that interpret, clarify, or modify the Contract Documents including:
 - a. Additional information
 - b. Drawings
 - c. Specifications
8. Review Contractor Change Order requests with reasonable promptness, issue Requests for Proposal, and prepare and process Client approved Change Orders and maintain a Change Order Log for changes to the work including

minor changes that do not impact the Contract Time or Contract Sum or other changes that may impact the Contract Time or Contract Sum including:

- a. Client initiated changes to the scope of work
 - b. Additional work required because of the discovery of unknown or concealed site conditions at the time the Construction Contract was executed
 - c. Supplemental Instructions
9. Based on periodic observations of the work, review the Contractor's periodic Application for Payment, and prepare Payment Recommendations indicating that to the best of the Consultant's knowledge and belief the Contractor has completed the work represented in the application subject to:
- a. Subsequent review of the work in conformance with the Contract Documents
 - b. The results of subsequent tests and observations
 - c. The correction of minor deviations from the Contract Documents prior to completion
10. Upon the Contractor's request for Substantial Completion:
- a. Review the work for compliance with the Contract Documents
 - b. Prepare a Punch List of deficient or incomplete work, and remaining work to be completed
 - c. Issue a recommendation for Substantial Completion and establishment of the date of Substantial Completion
11. Review Contractor Required Submittals and submit to the Client including:
- a. Operating and maintenance manuals
 - b. As-built record drawings
 - c. Labor and material lien waivers
 - d. Release of surety, if any
 - e. Contractor's final Application for Payment
12. Upon the Contractor's request for Final Acceptance:
- a. Review the work with the Client representative and Contractor to determine conformance with the Contract Documents and completion of the Punch List
 - b. Identify any outstanding items that must be completed prior to issuing Final Acceptance
 - c. Issue a recommendation for Final Acceptance and project close out

DELIVERABLES:

- Site Observation Reports
- Submittal Review Reports
- RFI Responses and Supplemental Instructions
- Change Order Review and Recommendations
- Application for Payment Review and Recommendations
- Substantial Completion Recommendation and Punch List
- Review of Required Contractor Submittals
- Final Acceptance Recommendation

1.8 (TASK 08) GRANT IMPLEMENTATION SERVICES (IDNR OSLAD) – ADD ALTERNATE SERVICES

1. Prepare quarterly reporting documentation (8 total) and submit to the IDNR as required for grant compliance.
2. Coordinate with Client to prepare and submit final grant reimbursement request information.

ARTICLE 2. ADDITIONAL SERVICES

All services requested by the Client that are not listed in Article 1 of this Agreement are considered Additional Services. Additional Services are not included in the Basic Fee and shall be paid for by the Client as set forth in Article 4.2 of this Agreement.

2.1 Additional Services include, without limitation, the following:

1. Providing services other than those set forth in Article 1 of this Agreement.
2. Expert witness services performed in preparing for and serving in connection with public hearings, litigation, arbitration, mediation, and/or negotiations.
3. Public or other presentations beyond those described in Basic Services.
4. Preparation of presentation materials for marketing or purposes other than identified deliverables or in-progress approvals.
5. Revisions to drawings previously provided by Consultant due to changes in the Projects' scope, budget or schedule; instructions that are inconsistent with written approvals or instructions previously given; or enactment or revision of codes, laws, or regulations subsequent to the preparation of such documents.

6. Any consultation, drawings, reports and other work products related to permits, approvals and ordinances; or, review and processing of permits, approvals and ordinances with agencies or municipalities having regulatory controls over the development not described in Basic Services.
7. Preparing drawings, specifications, supporting data and providing other services in connection with change orders to the extent that the adjustment in the basic compensation resulting from the adjusted construction costs is not commensurate with the services required of the Consultant; providing such change orders are required by causes not solely within the control of the Consultant.
8. Providing services made necessary by the default of the contractor, or by major defects or deficiencies in the work of the contractor.
9. Preparation of as-built drawings.

ARTICLE 3. INFORMATION TO BE PROVIDED BY CLIENT

- 3.1 Client shall provide, in a timely manner, all criteria and full information regarding Client’s requirements for, and limitations on, the Project, including without limitation:
1. Legal description and to-scale boundary survey of the property;
 2. All deed restrictions, environmental restrictions, covenants, and all existing or pending municipal, county, state, and federal permits or approvals, and other pertinent information as required during the process;
 3. Topographic survey including 1' contours, tree survey, drainage and flood plain locations, overlay zones or districts, environmental and geotechnical data, utilities, easements, rights-of-way and other existing or proposed physical improvements and impacts of the property. All files to be in AutoCAD format;
 4. Financial/economic information setting forth the budget limitations for the Project;
 5. A geotechnical investigation and report, including foundation design recommendations, will be provided by the Client; and
 6. Designate a representative to serve as the point of contact for the project.

ARTICLE 4. COMPENSATION

4.1 BASIC SERVICES

The Client shall compensate the Consultant as follows:

Lump Sum: Consultant’s compensation shall include the lump sum of \$88,500.00 dollars for Basic Services (the “Basic Fee”), plus the total for Additional Services performed on an hourly basis at the rates set forth in Section 4.4, plus reimbursable expenses as set forth in Section 4.5. Consultant’s total compensation for Basic Services shall be allocated among the various phases of the Project as set forth below and will be billed monthly based on percent of work completed for each phase of the Project, along with Additional Services and reimbursable expenses incurred during the billing period. The amounts indicated do not include amounts resulting from substantial change in the scope of the Project or services. The Client agrees to pay the Consultant the following fees for the Basic Services:

Task 01:	Program, Research, and Analysis Services	<u>\$ 8,500.00</u>
Task 02:	Grant Implementation-Basic Services	<u>\$ 4,500.00</u>
Task 03:	Design Development Services	<u>\$ 21,500.00</u>
<u>Task 04:</u>	<u>Construction Document Services</u>	<u>\$ 50,500.00</u>
	Total Lump Sum Fee:	<u>\$ 85,000.00</u>

Hourly: Consultant’s compensation shall include the total for Basic Services (the “Basic Fee”) and Additional Services performed on an hourly basis at the rates set forth in Section 4.4, plus reimbursable expenses as set forth in Section 4.5. Consultant’s estimated compensation for Basic Services for each phase of the Project is set forth below. The amounts indicated do not include amounts for Additional Services or resulting from substantial change in scope of the Project or services. The Client agrees to pay the Consultant the following estimated fees for the Basic Services:

Task 05:	Regulatory Services	<u>\$ 4,700.00</u>
Task 06:	Bidding Phase Services	<u>\$ 8,500.00</u>
Task 07:	Construction Phase Services	<u>\$ 25,800.00</u>
Task 08:	Grant Implementation-Additional Services	<u>\$ 5,000.00</u>
<u>Task 99:</u>	<u>Reimbursables</u>	<u>\$ 1,000.00</u>
	Total Hourly Fee:	<u>\$ 45,000.00</u>
	<u>Total Lump Sum & Hourly Fee:</u>	<u>\$ 130,000.00</u>

4.2 ADDITIONAL SERVICES

The Client shall pay the Consultant for authorized Additional Services performed, including fees and reimbursable expenses. Fees for Additional Services will be included as a separate item on the monthly billing statement.

4.3 INVOICING AND PAYMENT

Consultant will invoice Client monthly for Basic Services and Additional Services performed, and for reimbursable expenses incurred in accordance with the Terms and Conditions of this Agreement. Amounts invoiced are due and payable ten (10) days following the date of the invoice, at the office of RVi, 1611 West 5th Street, Suite 175, Austin, Texas 78703. Amounts remaining unpaid sixty (60) days following the date of the invoice shall bear interest at the rate of 12.0% per annum, or at the maximum legal rate allowable, which shall be calculated from the date of the invoice. In no event shall Consultant's failure to bill monthly constitute default under the Terms and Conditions of this Agreement. *Consultant retains the right to halt work pending receipt of any overdue payments, and the right to withhold delivery of final work product if Client does not comply with the payment terms above. Client shall pay all costs and expenses, including without limitation, reasonable attorney's fees and expenses incurred by RVi in connection with the collection of overdue accounts of Client.*

The Client's billing contact information is outlined in the attached exhibit "Client's Billing Contacts"

4.4 HOURLY RATES

The following hourly rates shall apply to the fees described herein and any Additional Services requested of the Consultant. The rates set forth below shall be adjusted in accordance with the normal salary review practices of the Consultant.

Principal	\$230.00 - \$350.00
Associate Principal	\$200.00 - \$275.00
Practice Director	\$165.00 - \$275.00
Project Director	\$165.00 - \$260.00
Project Manager	\$145.00 - \$250.00
Landscape Architect (PLA)/Planner (AICP)	\$155.00 - \$250.00
Designer/Planner/Intern	\$95.00 - \$225.00
Technical, Administrative	\$90.00 - \$200.00

4.5 REIMBURSABLE EXPENSES

Reimbursable expenses are in addition to compensation for Basic Services and Additional Services and include expenses incurred by the Consultant in the interest of the Project. Reimbursable expenses include such items as telecommunications, reprographics, computer plots/mapping, deliveries, photography, reproductions; postage; automobile transportation; expenses in connection with out-of-town travel; special consultants; cost of maps, surveys, drawings and reports necessary to conduct the work and not otherwise furnished by the Client; fees paid for securing approval of authorities having jurisdiction over the project; expense of any additional insurance coverage or limits including professional liability insurance requested by the Client in excess of that normally carried by the Consultant and the Consultant's sub-consultants and third-party consultant charges. Reimbursable expenses will be billed at 1.15 times direct cost to the Consultant.

ARTICLE 5. CHANGES

- 5.1 Changes. The Consultant and the Client may make changes to the Agreement at any time, but only by written amendment signed by both parties, or by Client's oral request confirmed by Consultant in writing (or email) indicating its acceptance. If such changes cause an increase or decrease in the Consultants' cost of, or time required for, performance of any services, Consultant shall be entitled to an equitable adjustment in compensation and/or completion time.
- 5.2 Regulatory Changes. In the event that there are modifications or additions to regulatory requirements relating to the services to be performed under the Agreement after the date of execution of the Agreement, the increased or decreased cost of performance of the services provided for in the Agreement and subsequent Proposals shall be reflected in an appropriate written amendment to the Agreement.

ARTICLE 6. RESPONSIBILITIES OF THE PARTIES

- 6.1 Access. Client will provide Consultant with access to the Project site or to any other site as required by Consultant for performance of the Services.
- 6.2 Client shall designate a single person to act with authority on Client's behalf in respect to all aspects of the Project, examine and respond promptly to Consultant's submissions, and give prompt written notice to Consultant whenever it observes or otherwise becomes aware of any defect in the work. If the Client retains a Construction Manager ("CM") for the Project, the Client shall clearly set forth the duties, responsibilities the CM has been assigned by the Client. The Consultant shall be entitled to rely upon the CM's decisions and directions.
- 6.3 Changed Conditions. Consultant shall have the authority to determine the continued adequacy of the Agreement in light of conditions first discovered or information first provided to Consultant after the execution of the Agreement. Should Consultant determine that the Agreement is no longer adequate in light of such conditions, the Consultant shall identify the changed conditions necessitating renegotiation and the Consultant and the Client shall promptly and in good faith enter into renegotiation of the Agreement. If the terms cannot be agreed to, the parties agree that either party has the right to terminate the Agreement.

- 6.4 Permits. Client is responsible for obtaining and complying with all required permits or other approvals of, and for giving any required notices to, all governmental and quasi-governmental authorities having jurisdiction over the Project. Before Consultant performs the Services, Client will provide Consultant evidence satisfactory to Consultant that all required permits or other approvals have been obtained and that all required notices have been given. Client will provide to Consultant copies of any such permits or any such notices, together with any other relevant information that will alert Consultant to the requirements of such permits, approvals, or notifications.
- 6.5 Other Information. Consultant may rely upon commonly used sources of data including but not limited to database searches, publicly available topographic information, GPS coordinates, demographics, and other public information as required. Consultant does not warrant the accuracy of the information obtained from those sources and has not been requested to independently verify such information.
- 6.6 Site Visits. Unless otherwise specifically set forth in the Agreement or a fully executed written Amendment, Client-requested site visits are on an as-requested fee basis for the purpose of visual observation only for general conformance with the Landscape Construction Documents at the time of observation. Client has not retained the Consultant to make inspections or to provide periodic, continuous or exhaustive Project review and observation services. Consultant's site visits do not include any obligation to identify or notify Client of any jobsite safety issues. Consultant is not obligated to conduct any tests in connection with site visits. Consultant at all times reserves the right to make site visits solely for its own collection of information relevant to, and for the benefit of, the performance of its Services.
- 6.7 Construction Exclusion. Consultant's scope of work does not include, and Consultant shall have no authority or responsibility for supervising, directing, performing or controlling any contractor's work, or the means, methods, techniques, sequences, safety measures, or procedures of construction selected by any contractor or subcontractor. Accordingly, Consultant shall have no responsibility or liability for the acts or omissions of any contractor, subcontractor, supplier or any other entity furnishing materials or performing any work on the Project, including, but not limited to, compliance with any applicable law
- 6.8 No Warranty. Consultant and Client acknowledge and agree that Consultant makes no warranties, express or implied, regarding the Services provided in connection with the Project and that the Services provided by Consultant are in the nature of professional services, the essence of which are the provision of advice, judgment, opinion and professional skill.
- 6.9 Estimates of Probable Costs. Client and Consultant agree that any construction cost estimates provided by Consultant are solely for the purpose of providing information for use in revising the Instruments of Service, and that Consultant makes no warranty, express or implied, that any estimates will not differ from bids received from contractors or the negotiated cost of the work. Opinions of cost are based on the experience and judgment of Consultant and are merely opinions. Consultant does not warrant that actual costs will not vary from those opinions because, among other things, Consultant has no control over market conditions. If the fixed limit of construction cost is exceeded by the lowest bona fide bid or negotiated proposal by more than 20%, Consultant will at the Client's request, revise the Contract Documents to comply with the project budget at no additional charge. In any event, Consultant's modification of Instruments of Service shall be its sole responsibility and Client's sole remedy for any difference between Consultant's construction cost estimates and bids received or the negotiated cost of the work.

ARTICLE 7. TERMINATION

- 7.1 This Agreement may be terminated by either party, at any time prior to completion of Consultant's services, upon not less than seven days' written notice, should the other party fail substantially to perform in accordance with the terms of the Agreement through no fault of the party initiating the termination; provided however, that such notice shall state the reason(s) for termination, and such termination shall not be effective if the party to whom the notice is directed, within such seven-day period, fully cures its failure to perform.
- 7.2 If the Client fails to make payments to the Consultant in accordance with the Agreement, such failure shall be considered failure to substantially perform and cause for termination or, at the Consultant's option and upon not less than seven days' written notice, cause for suspension of performance of services without terminating the Agreement. In the event of a suspension of services, the Consultant shall have no liability to the Client for delay, hindrance or damage caused the Client because of such suspension of services. The Consultant shall be paid all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Consultant's services before having to resume services.
- 7.3 If the Project is suspended or the Consultant's services are suspended for more than 90 consecutive days, the Consultant may terminate the Agreement by giving not less than seven days' written notice. Consultant shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Consultant shall be compensated for any expenses incurred in the interruption and resumption of the Consultant's services. The Consultant's fees for the remaining services and the time schedules shall be equitably adjusted.
- 7.4 This Agreement may be terminated by either party, without cause and for its convenience, at any time prior to completion of Consultant's services, upon not less than seven days' written notice to the other party. In the event that a termination by Consultant for cause is later determined to have been wrongful, then the termination shall be deemed a termination for convenience.
- 7.5 In the event of termination not the fault of the Consultant, the Client shall, within fifteen days following the termination, pay Consultant for all services performed prior to termination, together with reimbursable and sub-consultant expenses incurred before termination and all Termination Expenses. Termination Expenses are in addition to compensation for the services of the Agreement and include expenses directly attributable to termination for which the Consultant is not otherwise compensated, plus an amount for the Consultant's anticipated profit on the value of the services not performed

by the Consultant. Client waives any and all claims, causes of action and damages that it has or may have against Consultant arising out of termination not the fault of the Consultant, including termination without cause.

ARTICLE 8. LIMITATIONS OF LIABILITY

- 8.1 Limitation of Liability. Client and Consultant have considered the relative risks and benefits of the Project to both Client and Consultant, and agree to allocate risks such that, to the fullest extent permitted by the law, the total liability of Consultant, its directors, officers, partners, employees, subconsultants and subcontractors (the "Limited Parties"), to Client for any and all injuries, claims, losses, expenses (including attorney's fees and costs), or damages of any nature whatsoever, shall be limited such that the total aggregate liability of the Limited Parties shall not exceed three (3) times the Consultant's total compensation received for services rendered and reimbursable expenses incurred in connection with the Project. This limitation shall apply to any and all liabilities and causes of action, however alleged or arising and regardless of the nature of the fault, unless otherwise prohibited by law. To the extent that any portion of this limitation is prohibited by law, such prohibited portion shall be deemed excluded from this provision, and the remainder shall remain in effect. Moreover, Client further acknowledges and understands that accessibility standards, guidelines and requirements are subject to varying interpretations, and as such, Client hereby expressly waives all claims, causes of action, liabilities and damages arising out of or in any way related to non-compliance with any and all accessibility standards, guidelines and requirements, including, without limitation, those promulgated through, by or under the Americans with Disabilities Act ("ADA"), the Fair Housing Act ("FHA"), and any of their state counterparts.
- 8.2 Reserved.
- 8.3 Delays. Consultant is not responsible for delays or hindrances caused by factors beyond Consultant's reasonable control, including but not limited to delays and hindrances resulting from strikes, lockouts, work slowdowns or stoppages, accidents, acts of God, failure of any governmental or other regulatory authority to act in a timely manner, failure of the Client to furnish timely information or approve or disapprove of Consultant's Services or work product or respond to Consultant's inquiries promptly, or delays caused by faulty performance by the Client or by contractors of any level. When such delays occur, the Client agrees Consultant is not responsible for damages, nor shall Consultant be deemed to be in default of the Agreement. To the extent necessary as caused by any delay, Consultant shall be entitled to an extension of time equal to the delay and an equitable adjustment in compensation.
- 8.4 Project Enhancement. If, due to Consultant's error or omission, any required item or component of the Project is omitted from Consultant's documents, Consultant shall not be responsible for paying the cost to add such item or component to the extent that such item or component would have been otherwise necessary to the Project or otherwise adds value or betterment to the Project. In no event will Consultant be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the Project.

ARTICLE 9. RELATIONSHIP OF PARTIES

- 9.1 Independent Contractor. It is understood that the relationship of Consultant to Client shall be that of an independent contractor. Neither Consultant nor employees of Consultant shall be deemed to be employees of Client.
- 9.2 No Fiduciary Duty. Client recognizes that neither Consultant nor any of Consultant's subconsultants or subcontractors owes any fiduciary responsibility to Client.
- 9.3 Corporate Services. Client agrees that Consultant has entered the Agreement in its corporate capacity, and that all services are provided by Consultant in its corporate capacity. Client agrees that it shall look solely to Consultant in its corporate capacity and not to any of Consultant's directors, officers, partners or employees in any individual capacity with respect to obtaining any remedy.
- 9.4 No Third-Party Beneficiaries. Consultant's work product, including without limitation all services and all Instruments of Service that are provided in connection with the Project, are intended solely for the benefit and exclusive use of the other party, and any benefits arising out of those obligations or any other services performed by Consultant in connection with the Project that may accrue to third parties are entirely incidental. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party. There are no intended third-party beneficiaries to the Agreement.

ARTICLE 10. MISCELLANEOUS PROVISIONS

- 10.1 Merger. The Agreement, including any attachments, represents the entire and integrated agreement between the Client and the Consultant. The Agreement supersedes all prior negotiations, representations or agreements, whether written or oral, and the same shall have no force or effect. The Agreement may be amended only by written instrument signed by both Client and authorized representative Consultant.
- 10.2 Execution. This Agreement may be executed in any number of multiple counterparts, all of which taken together shall constitute one and the same agreement.
- 10.3 Lien Rights. Client grants to Consultant a contractual lien, in addition to all constitutional, statutory and equitable liens that may exist, on the real property identified in the Agreement as the Project location, and on all improvements thereon, to secure payment for all debts owed, now or in the future, to Consultant by Client, arising from services provided and reimbursable expenses and sub-consultant costs incurred by Consultant in connection with the Project. Client grants Consultant the authority and right to file a copy of the Agreement in the Deed Records of the county or counties where the Project is located to give notice of Consultant's lien rights. If Client is not an owner of the real property or improvements at the Project location, then Client hereby assigns to Consultant, to the extent of Consultant's services on the Project, Client's lien rights under the relevant state law, including without limitation, Chapter 53 of the Texas Property Code.

10.4 Instruments of Service.

1. All designs, drawings, specifications, documents, calculations, and other work products, whether in hard copy or electronic form, prepared by the Consultant are Instruments of Service, and such Instruments of Service, as well as the concepts, designs, and ideas expressed in the Instruments of Service are for use solely with respect to the Project. The Consultant is deemed the author and owner of the Instruments of Service, regardless of whether or not services are completed, and Consultant shall retain all common law, statutory and other reserved rights, including copyrights.
2. Upon full payment by Client to Consultant under this Agreement Consultant grants to the Client a non-exclusive license to reproduce and utilize the Consultant's Instruments of Service: (i) to complete the development or construction of the Project, as applicable; (ii) for reference in operating, maintaining and repairing the Project; and (iii) for reference in undertaking any future alteration, improvement, addition or renovation of the Project. Absent full payment by Client under this Agreement, Consultant grants no rights in Instruments of Service.
3. Reuse, change or alteration of Instruments of Service by the Client or by others acting through or on behalf of the Client is not permitted without the written consent of Consultant. ANY SUCH REUSE, CHANGE OR ALTERATION BY THE CLIENT OR THIRD PARTIES IS AT THEIR OWN RISK AND CLIENT AGREES TO HOLD HARMLESS AND INDEMNIFY THE CONSULTANT, ITS OFFICERS, PARTNERS, EMPLOYEES, AND SUBCONSULTANTS FROM ALL CLAIMS, DAMAGES, LOSSES, EXPENSES AND COSTS (INCLUDING ATTORNEYS' FEES), INCLUDING, BUT NOT LIMITED TO, CLAIMS FOR CONSULTANT'S ALLEGED NEGLIGENCE, ARISING OUT OF OR RELATED TO SUCH REUSE, CHANGE OR ALTERATION.

10.5 Attorney's Fees If any action or proceeding relating to this Agreement or the enforcement of any provision of this Agreement is brought against any party hereto, the prevailing party shall be entitled to recover reasonable attorneys' fees, costs and disbursements (in addition to any other relief to which the prevailing party may be entitled).

10.6 Governing Law. The Agreement shall be governed by and construed in accordance with the laws of the State of Illinois.

10.7 Venue. Consultant and Client agree that the venue of any action under the Agreement shall be exclusively in the 12th Judicial Circuit Court of Illinois in Will County, IL.

10.8 Severability. If any provision of the Agreement is held to be illegal, invalid or unenforceable under present or future laws, such provision shall be fully severable, and the Agreement shall be construed and enforced as if such illegal, invalid or unenforceable provision is not a party hereof, and the remaining provisions shall remain in full force and effect. In lieu of any illegal, invalid or unenforceable provision, there shall be added automatically as a part of the Agreement, a provision as similar in terms to such illegal, invalid or unenforceable provision as may be possible and be legal, valid and enforceable.

10.9 Construction of Agreements. The parties acknowledge that each party and, if it so chooses, its counsel have reviewed and revised the Agreement and that the normal rule of construction to the effect that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of the Agreement or any amendments or exhibits.

10.10 Successor and Assigns. Neither Client nor Consultant shall assign, sublet, or transfer this interest in the Agreement without the written consent of the other. Client's representative signing Agreement warrants that he or she has full authority to bind Client to the Agreement. Nothing in this provision restricts Consultant's ability to hire subcontractor(s) in connection with the services to be provided.

10.11 Reserved.

10.12 Survival of Provisions. Termination of the Services for any reason whatsoever shall not affect (a) any right or obligation of any party that is accrued or vested prior to such termination, and any provision of the Agreement relating to any such right or obligation shall be deemed to survive the termination of the Services or (b) any continuing obligation, liability or responsibility of Consultant and of Client which would otherwise survive termination of the Services.

10.13 Reserved.

10.14 Reserved.

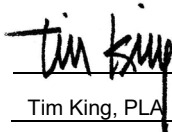
ARTICLE 11. APPROVED AND ACCEPTED

Client approves and accepts the Agreement and authorizes Consultant to commence work upon Consultant's receipt of the properly executed and signed Agreement and specific amendments. If the Agreement is not executed by Client within thirty (30) days of the date tendered, it shall become invalid unless: (1) Consultant extends the time in writing; or (2) at the sole option of Consultant, Consultant accepts Client's oral, email or other written authorization to proceed with services, in which event the terms of the authorization shall be deemed to include all the terms of this Agreement. Consultant's performance of the services under such authorization shall be in reliance on the inclusion and incorporation of all the terms of the Agreement in the authorization.

RVi Planning + Landscape Architecture, Inc.

City of Braidwood

Signature: _____



Signature: _____

Printed Name: Tim King, PLA

Printed Name: _____

Title: _____
Principal
Date: _____
March 3, 2026

Title: _____

Date: _____



CLIENT'S BILLING CONTACTS

Monthly invoices will be sent **by email** per the information provided by the Client below:

Name: _____

Title: _____

Invoicing address: _____

Telephone Number: _____

Fax Number: _____

Email Address: _____

Due date for timely processing of invoices: _____

If a special invoice is required, please attach a sample to the executed Professional Services Agreement.

Computer Check Proof List By Dept
3/24/2026

<u>Fund/Department</u>		<u>Dept Total</u>
Total for 00 - I Liability	NCPERS	\$ 64.64
	AFLAC	\$ -
Fund 01 - General Fund		\$ 64.64
Employee's deduction		-
Total for Dept 00:		\$ 258.56 Warehouse Direct
		\$ 750.00 Appraisal-Warehouse
Total for Dept 50: Administration		21,433.71
		-
Total for Dept 51: Zoning		4,380.86
		\$ 500.00 Bobs Advanced
Total for Dept 52: Police Dept		48,048.08
	MOE-included 150 Insu	-
Total for Dept 53: Street Dept		6,751.92
		-
Total for Dept 54: Code Enforcement/Animal Control		\$ -
Total for Dept 55: ESDA		172.94
		\$ -
Total for Dept 57: Public Property & Buildings		1,690.09
Total for Dept 58: Recreation/Town Center		\$ -
Credit for Departments		
Subtotal for Fund 01		\$ 84,050.80
Fund 02 - Enterprise Fund		
Total for 00 - I Liability	IEPA Loan Payable	\$ -
Total for 13 - Capacity Use Fees		\$ -
Total for 22 - Special Assessment		\$ -
Total for 26 - Garbage		-
Total for 70 - Water/Sewer Dept	MOE-included 150 Insura	64,153.10
Liability Insurance		\$ -
**ARPA - Grant-Pontiac Bank transfer		\$ -
**01-50-519-200		
Fund 03 - Motor Fuel Tax		4,458.64
Fund 05 - Debt Service	IEPA Loan	\$ -
Fund 08 - Liability Audit		\$ -
Fund 09 - Liability Insurance		\$ -
		-
Fund 13 - TIF 3		\$ -
		-
Fund 20 - Police Forfeiture		\$ -
TOTAL FOR ALL FUNDS:		\$ -
Manual Check Total	Fed Forfeiture Acc	\$ -
GRAND TOTAL:		\$ 152,662.54

Accounts Payable

Computer Check Proof List by Vendor

User: accountspayable
 Printed: 03/12/2026 - 4:02PM
 Batch: 00003.03.2026

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
Vendor: 3-25	ADVAPPR ADVANCED APPRAISAL APPRAISE-VACANT LAND-199 E MAIN/AD	750.00	03/24/2026	Check Sequence: 1 01-50-512-003	ACH Enabled: False
	Check Total:	750.00			
Vendor: 160738	BOBSADV BOB'S ADVANCED AUTO & TIRE PARTS PARTIAL OWED-10.22.25/ESDA	500.00	03/24/2026	Check Sequence: 2 01-55-537-000	ACH Enabled: False
	Check Total:	500.00			
Vendor: IN628681	WAREHOI WAREHOUSE DIRECT COPIER LEASE CNS5809-01 1/16-2/15/25 CITY	129.28	03/24/2026	Check Sequence: 3 01-50-526-000	ACH Enabled: False
Vendor: IN628681	WAREHOI WAREHOUSE DIRECT COPIER LEASE CNS5809-01 1/16-2/15/25/WAI	129.28	03/24/2026	Check Sequence: 3 02-70-526-000	ACH Enabled: False
	Check Total:	258.56			
	Total for Check Run:	1,508.56			
	Total of Number of Checks:	3			

Accounts Payable

To Be Paid Proof List

User: accountspayable
 Printed: 03/20/2026 - 4:14PM
 Batch: 00202.03.2026

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
AEP ENERGY AEPENRGY 3-26	3/12/2026	4,458.64	0.00	03/24/2026				No	0
03-53-515-001	Utilities - Gas/Electric				0756266293 0 MAIN LITE RT/23 LINCOLN 2/5-3/6/26				
	3-26 Total:	4,458.64							
	AEP ENERGY Total:	4,458.64							
ALLEGRA COAL CITY ALLEGRC	2/11/2026	112.84	0.00	03/24/2026				No	0
144269	01-52-527-000 Printing				FALSE ALARM WARNING NOTICE/POLICE				
	144269 Total:	112.84							
144631	01-51-527-000 Printing	140.00	0.00	03/24/2026				No	0
	144631 Total:	140.00			HEARING SIGNS/ZONING				
	ALLEGRA COAL CITY T	252.84							
AMAZON CAPITOL SERVICES AMAZON	2/24/2026	41.60	0.00	03/24/2026				No	0
*** 14D3-HGTY-6:	01-50-529-000 Office Supplies				2 STAPLES/CITY HALL				
*** 14D3-HGTY-6:	2/24/2026	341.51	0.00	03/24/2026				No	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
02-70-552-000 Tools/Equipment									
	14D3-HGTY-6X64 Total:	383.11			ROTARY HAMMER BIT,FUSE/RGRIVETTI				
17JT-MDYC-TTH7	2/12/2026	18.85	0.00	03/24/2026				No	0
01-52-529-000 Supplies					3PK IPHONE SCREEN PROTECTOR/POLICE				
	17JT-MDYC-TTH7 Total	18.85							
17M4-LP9Q-X6JQ	2/11/2026	28.37	0.00	03/24/2026				No	0
01-52-529-000 Supplies					PRINTER LABELS/POLICE				
	17M4-LP9Q-X6JQ Total:	28.37							
1CF9-MD13-3JNK	2/17/2026	133.98	0.00	03/24/2026				No	0
01-50-529-000 Office Supplies					RESCUE MASK,HAND SOAP/CITY HALL				
	1CF9-MD13-3JNK Total:	133.98							
1DTN-KDVG-LXQ	2/20/2026	344.78	0.00	03/24/2026				No	0
01-50-550-000 Equipment					DESK RISER,DUAL MONITOR,CABLE MGMT/ADMIN				
	1DTN-KDVG-LXQ Total:	344.78							
1FRG-RL76-DYT3	2/19/2026	42.99	0.00	03/24/2026				No	0
01-50-529-000 Office Supplies					STORAGE CART/ADMIN				
	1FRG-RL76-DYT3 Total:	42.99							
1GRH-7HLN-CD9Y	2/10/2026	39.97	0.00	03/24/2026				No	0
01-50-550-000 Equipment					ELECTRIC HEATER/ADMIN				
	1GRH-7HLN-CD9Y Total	39.97							
1HFV-DV7T-1667	3/6/2026	89.88	0.00	03/24/2026				No	0
01-52-512-500 Misc - expenditures					PORTABLE CAMPING COT/POLICE				
	1HFV-DV7T-1667 Total:	89.88							
1HHL-QFNV-4WY1	3/5/2026	13.71	0.00	03/24/2026				No	0
01-50-529-000 Office Supplies					NO SMOKING SIGN-DRIVE UP/CITY HALL				

Invoice Number Account Number	Invoice Date	Amount	Quantity	Payment Date	Description	Task Label	Type	PO #	Close PO	Line #
1HHL-QFNV-4WYD Total		13.71								
1L6T-DC6N-DK6G	3/10/2026	1,376.98	0.00	03/24/2026	LAPTOP & MOUSE S. WEAVER/ADMIN				No	0
01-50-550-000 Equipment										
1L6T-DC6N-DK6G Total:		1,376.98								
*** 1V4M-PJTW-9	3/13/2026	74.27	0.00	03/24/2026	MISC SUPPLIES/CITY HALL				No	0
01-50-529-000 Office Supplies										
*** 1V4M-PJTW-9	3/13/2026	49.74	0.00	03/24/2026	TIMECARDS/WATER				No	0
02-70-529-000 Office Supplies										
1V4M-PJTW-9MX9 Total		124.01								
1V6X-C1V4-CH9G	2/19/2026	91.03	0.00	03/24/2026	TRIPLE MONITOR,MAGNETIC FILE HOLDER/CITY H				No	0
01-50-529-000 Office Supplies										
1V6X-C1V4-CH9G Total:		91.03								
1V6G-GTQ7-IDH1	2/11/2026	32.94	0.00	03/24/2026	LAPTOP CHARGER/ESDA				No	0
01-55-552-000 Tools/Equipment										
1V6G-GTQ7-IDH1 Total:		32.94								
1VJK-PRKG-H7QR	2/20/2026	100.97	0.00	03/24/2026	LAPTOP CHARGER,TONER/POLICE				No	0
01-52-512-500 Misc - expenditures										
1VJK-PRKG-H7QR Total		100.97								
1WFD-RD4T-9NDR	2/10/2026	23.74	0.00	03/24/2026	ADJ CUFF BLOOD PRESSURE/ADMIN				No	0
01-50-550-000 Equipment										
1WFD-RD4T-9NDR Total		23.74								
1WYW-Y9K9-WNF	3/5/2026	45.88	0.00	03/24/2026	MISC SUPPLIES/ADMIN				No	0
01-50-529-000 Office Supplies										
1WYW-Y9K9-WNKH Tot		45.88								
1Y1M-MC4I-C7HW	3/5/2026	26.59	0.00	03/24/2026	USB WIRED KEYBOARD/POLICE				No	0
01-52-512-500 Misc - expenditures										

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
1Y1M-MC4J-C7HW Tota		26.59							
1YFX-T9P9-9HRP	3/9/2026	47.11	0.00	03/24/2026				No	0
01-52-512-500 Misc - expenditures					PAPER PLATES,BOWLS/POLICE				
1YFX-T9P9-9HRP Total:		47.11							
1YKQ-D3FQ-DFP1	3/4/2026	254.99	0.00	03/24/2026				No	0
02-70-529-000 Office Supplies					RESCUE MASK,HAND SOAP/CITY HALL				
1YKQ-D3FQ-DFP1 Total:		254.99							
AMAZON CAPITOL SER		3,219.88							
B&F CONSTRUCTION CODE SERVICES INC									
BFCNST	3/12/2026	2,788.00	0.00	03/24/2026				No	0
22124					FEBRUARY INSPECTIONS/TRAVEL/ZONING				
01-51-427-005 Zoning Inspectors									
22124 Total:		2,788.00							
B&F CONSTRUCTION C		2,788.00							
BENEFACTORS OF BRAIDWOOD									
EFFAC	3/18/2026	500.00	0.00	03/24/2026				No	0
*** 3-24					FISHING FOR A CURE-PROJECT FIRE BUDDIES				
01-50-528-600 Donations	3/18/2026	500.00	0.00	03/24/2026				No	0
*** 3-24					FISHING FOR A CURE-PROJECT FIRE BUDDIES				
01-52-512-500 Misc - expenditures									
3-24 Total:		1,000.00							
BENEFACTORS OF BRA		1,000.00							

BEXSON, JEFFERY
BEXSON

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
23-1623	3/10/2026	50.00	0.00	03/24/2026				No	0
01-51-427-005 Zoning Inspectors				UNDERGROUND 116 S WALKER-GARAGE/ZONING R					
23-1623 Total:		50.00							
25-4661	3/10/2026	50.00	0.00	03/24/2026				No	0
01-51-427-005 Zoning Inspectors				FINAL 459 N SCHOOL/ZONING					
25-4661 Total:		50.00							
BEXSON, JEFFERY Total		100.00							
BLUE CROSS BLUE SHIELD OF IL									
BCBSIL									
*** 4-26 A	3/17/2026	726.00	0.00	03/24/2026				No	0
01-50-501-001 Medical/Dental/Life				APRIL D.MORGAN-BAHCC/ADMIN					
*** 4-26 A	3/17/2026	19,469.01	0.00	03/24/2026				No	0
01-52-501-001 Medical/Dental/Life				APRIL MEDICAL/POLICE					
*** 4-26 A	3/17/2026	1,452.00	0.00	03/24/2026				No	0
01-50-501-001 Medical/Dental/Life				APRIL MEDICAL/ADMIN					
*** 4-26 A	3/17/2026	880.95	0.00	03/24/2026				No	0
01-52-501-001 Medical/Dental/Life				MARCH ADDED M.POTTER 1 MONTH					
*** 4-26 A	3/17/2026	-880.95	0.00	03/24/2026				No	0
01-52-501-001 Medical/Dental/Life				APRIL M.POTTER REMOVED					
4-26 A Total:		21,647.01							
BLUE CROSS BLUE SHIE									
BOB'S ADVANCED AUTO & TIRE PARTS									
BOBSADVD									
162927	2/2/2026	685.05	0.00	03/24/2026				No	0
01-52-550-000 Equipment				TOW,LR TIRE,DASH LIGHTS, OIL CHG 2101/POLICE					
162927 Total:		685.05							
162964	2/3/2026	106.78	0.00	03/24/2026				No	0
01-52-550-000 Equipment				RF TIRE REPAIR RC255U/POLICE					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description	Task Label	Type	PO #	Close PO	Line #
Account Number							Reference			
162964 Total:		106.78								
163012	2/3/2026	90.24	0.00	03/24/2026	ROTATE TIRES, OIL CHG 2501/POLICE				No	0
01-52-550-000 Equipment										
163012 Total:		90.24								
BOB'S ADVANCED AUT		882.07								
BRADBURY PLUMBING HEATING AIR ELECTRICAL LLC										
BRADBURY										
54698821	2/11/2026	475.00	0.00	03/24/2026	SLOAN VACUUM BREAKER/POLICE				No	0
01-52-535-001 Maintenance-Building										
54698821 Total:		475.00								
BRADBURY PLUMBING		475.00								
BRAIDWOOD FUEL INC										
BRWDOIL										
2-26	3/17/2026	3,055.25	0.00	03/24/2026	FUEL 2/1-2/28/26 POLICE				No	0
01-52-542-003 Fuel - Gasoline										
2-26 Total:		3,055.25								
BRAIDWOOD FUEL INC		3,055.25								
CASH										
CASH										
356	3/17/2026	34.16	0.00	03/24/2026	REIMBURSE K.OHLROGGE PR LIBERTY DEDUCT NC				No	0
01-50-500-000 Misc Payroll Expenses										
356 Total:		34.16								
CASH Total:		34.16								

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
CASSIDY TIRE-PONTIAC									
CASSTIRE	12/24/2025	797.10	0.00	03/24/2026				No	0
424026727				RECEIVED 3/16/26 - JD 544H/STREETS					
01-53-537-000 Maintenance-Vehicles									
424026727 Total:		797.10							
CASSIDY TIRE-PONTIA		797.10							
CRESCENT ELECTRIC SUPPLY CO									
CRESCENT	1/30/2026	284.58	0.00	03/24/2026				No	0
S513863772.001				GE LAMP/STREETS					
01-53-544-000 Street Lighting									
S513863772.001 Total:		284.58							
S513863772.002	2/2/2026	288.31	0.00	03/24/2026				No	0
01-53-544-000 Street Lighting				INTERMATIC PHOTOCONTROL LIGHT/STREETS					
S513863772.002 Total:		288.31							
CRESCENT ELECTRIC S		572.89							
DEARBORN LIFE INSURANCE COMPANY									
DEARBORN	2/20/2026	94.02	0.00	03/24/2026				No	0
*** 3-25				LIFE INSURANCE/WATER					
02-70-501-001 Medical/Dental/Life	2/20/2026	259.00	0.00	03/24/2026				No	0
*** 3-25				LIFE INSURANCE/POLICE					
01-52-501-001 Medical/Dental/Life	2/20/2026	25.27	0.00	03/24/2026				No	0
*** 3-25				LIFE INSURANCE/ADMIN					
01-50-501-001 Medical/Dental/Life	2/20/2026	53.93	0.00	03/24/2026				No	0
*** 3-25				LIFE INSURANCE/STREETS					
01-53-501-001 Medical/Dental/Life									
3-25 Total:		432.22							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
	DEARBORN LIFE INSUR	432.22							
D'ORAZIO FORD									
DORAZIO	2/4/2026	685.77	0.00	03/24/2026				No	0
RO 231456				GRAY 2021 FORD/POLICE					
01-52-550-000 Equipment		685.77							
	RO 231456 Total:	685.77							
	D'ORAZIO FORD Total:	685.77							
FISHER AUTO PARTS-C.CASSIDY									
FISHER	9/5/2025	174.16	0.00	03/24/2026				No	0
311-646947				BENCHMARK STARTER-2014 GMC SIERRA 311/STRE					
01-53-537-000 Maintenance-Vehicles		174.16							
	311-646947 Total:	174.16							
311-648776	10/16/2025	118.38	0.00	03/24/2026				No	0
01-53-537-000 Maintenance-Vehicles		118.38		DRY ABSRBNT OIL,,RED WHEEL BEARING GREASE/					
	311-648776 Total:	118.38							
311-649888	11/10/2025	-55.62	0.00	03/24/2026				No	0
01-53-537-000 Maintenance-Vehicles		-55.62		CREDIT/STREETS					
	311-649888 Total:	-55.62							
311-651297	2/3/2026	-224.76	0.00	03/24/2026				No	0
02-70-537-000 Maintenance - Vehicles		-224.76		CREDIT RETURN FUEL PUMP ACC/RGRIVETTI					
	311-651297 Total:	-224.76							
311-652355	1/14/2026	41.48	0.00	03/24/2026				No	0
01-53-537-000 Maintenance-Vehicles		41.48		WINTER BLADES/STREETS					
	311-652355 Total:	41.48							
*** 311-652895	1/27/2026	112.86	0.00	03/24/2026				No	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
01-53-537-000 Maintenance-Vehicles									
*** 311-652895	1/27/2026	95.40	0.00	03/24/2026				No	0
01-53-552-000 Tools/Equipment					CHEMICAL-BRAKLEEN/STREETS				
311-652895 Total:		208.26							
311-653063	1/30/2026	236.83	0.00	03/24/2026				No	0
01-50-536-000 Maintenance-Equipment					BATTERY-2024 GMC/ADMIN				
311-653063 Total:		236.83							
311-653146	2/2/2026	26.82	0.00	03/24/2026				No	0
02-70-537-000 Maintenance - Vehicles					DRIVE BELT/RGRIVETTI				
311-653146 Total:		26.82							
*** 311-653155	2/2/2026	24.62	0.00	03/24/2026				No	0
02-70-537-000 Maintenance - Vehicles					DRIVE BELTS-T#301/RGRIVETTI				
*** 311-653155	2/2/2026	-26.82	0.00	03/24/2026				No	0
02-70-537-000 Maintenance - Vehicles					RETURN 653146-DRIVE BELT/RGRIVETTI				
311-653210	2/3/2026	-2.20	0.00	03/24/2026				No	0
02-70-537-000 Maintenance - Vehicles					RETURN-653155-DRIVE BELT/RGRIVETTI				
311-653210 Total:		-25.87							
311-653498	2/10/2026	64.95	0.00	03/24/2026				No	0
02-70-537-000 Maintenance - Vehicles					AUTO TRANS OIL COOLER 311/STREETS				
311-653498 Total:		64.95							
311-653499	2/10/2026	402.36	0.00	03/24/2026				No	0
02-70-537-000 Maintenance - Vehicles					GMC SIERRA 2500 311 A.C COMPSSR/BELT/WATER				
311-653499 Total:		402.36							
311-653530	2/10/2026	-30.00	0.00	03/24/2026				No	0
02-70-537-000 Maintenance - Vehicles					RETURN-653499-A/C COMPSSR/WATER				
311-653530 Total:		-30.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description	Task Label	Type	PO #	Close PO	Line #
Account Number							Reference			
311-653531	2/10/2026	39.35	0.00	03/24/2026	AC FILTER,OIL 5W30 2025 COLORADO/WATER				No	0
02-70-537-000 Maintenance - Vehicles										
311-653531 Total:		39.35								
311-653554	2/10/2026	266.19	0.00	03/24/2026	PWR STEERING PUMP,OIL 311/WATER				No	0
02-70-537-000 Maintenance - Vehicles										
311-653554 Total:		266.19								
311-653611	2/12/2026	37.62	0.00	03/24/2026	OIL DRY ABSORBENT-CAT ROLLER/STREETS				No	0
01-53-537-000 Maintenance-Vehicles										
311-653611 Total:		37.62								
311-653784	2/17/2026	69.96	0.00	03/24/2026	HYDRLIC WIRE HOSE,MALE PIPE-MINI EX/STREETS				No	0
01-53-537-000 Maintenance-Vehicles										
311-653784 Total:		69.96								
*** 311-653944	1/14/2026	451.64	0.00	03/24/2026	OIL-GREASE/WATER				No	0
02-70-537-000 Maintenance - Vehicles										
*** 311-653944	1/14/2026	451.64	0.00	03/24/2026	OIL-GREASE/STREETS				No	0
01-53-537-000 Maintenance-Vehicles										
311-653944 Total:		903.28								
311-654141	2/25/2026	181.86	0.00	03/24/2026	BALDWIN FILTERS-2023 F450 #318/STREETS				No	0
01-53-537-000 Maintenance-Vehicles										
311-654141 Total:		181.86								
FISHER AUTO PARTS-C		2,433.05								
GAS N WASH DIAMOND-EMILY TODD										
GASWSHDM										
6069	2/12/2026	140.00	0.00	03/24/2026	JANUARY 2026 CAR WASH/POLICE				No	0
01-52-537-000 Maintenance-Vehicles										
6069 Total:		140.00								

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description	Task Label	Type	PO #	Close PO	Line #
Account Number							Reference			
6176	3/6/2026	5.00	0.00	03/24/2026	2990 CAR WASH/ESDA				No	0
01-55-537-000 Maintenance-Vehicles										
6176 Total:		5.00								
GAS N WASH DIAMOND		145.00								
GREENWAY MOTORS										
GREENWAY										
285929	2/18/2026	311.52	0.00	03/24/2026	REPAIRS 23-DODGE CHGR/POLICE				No	0
01-52-550-000 Equipment										
285929 Total:		311.52								
GREENWAY MOTORS T		311.52								
GRYGIEL, NICK										
GRYGIELN										
8044236	3/18/2026	307.39	0.00	03/24/2026	CLOTHING AMAZON N.GRYGIEL/STREETS				No	0
01-53-506-000 Uniforms										
8044236 Total:		307.39								
GRYGIEL, NICK Total:		307.39								
GULDEN & ASSOC CONSULTING										
GULDENAC										
INV-000118	3/5/2026	7,705.00	0.00	03/24/2026	JANUARY CONSULTING/ADMIN				No	0
01-50-512-003 Other Professional Services										
INV-000118 Total:		7,705.00								
GULDEN & ASSOC CON		7,705.00								
HACH COMPANY										

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
HACH 14900606 02-70-536-102 Maintenance-Svc. Agree-Sewer	3/5/2026	5,632.00	0.00	03/24/2026	SERVICE,CONTROLLER SRV,PROBES/RGRIVETTI			No	0
14900606 Total:		5,632.00							
HACH COMPANY Total:		5,632.00							
HAWKINS INC HAWKINS *** 7353727	3/6/2026	1,140.75	0.00	03/24/2026	CYL CHLORINE/RGRIVETTI			No	0
02-70-562-101 Chemicals-Water *** 7353727	3/6/2026	3,260.50	0.00	03/24/2026	FERRIC CHLORIDE/RGRIVETTI			No	0
02-70-562-102 Chemicals-Sewer									
7353727 Total:		4,401.25							
HAWKINS INC Total:		4,401.25							
HERITAGE FS INC HERITAGE 32019485	3/12/2026	922.99	0.00	03/24/2026	DIESEL FUEL/STREETS			No	0
01-53-542-000 Fuel - Diesel									
32019485 Total:		922.99							
HERITAGE FS INC Total:		922.99							
HUMANA INSURANCE CO HUMDENTL *** 575645816	3/13/2026	55.03	0.00	03/24/2026	APRIL DENTAL/LIFE/VISION/WATER			No	0
02-70-501-001 Medical/Dental/Life *** 575645816	3/13/2026	11.64	0.00	03/24/2026	APRIL D.MORGAN-BAHCC/ADMIN			No	0
01-50-501-001 Medical/Dental/Life *** 575645816	3/13/2026	1,332.99	0.00	03/24/2026	APRIL DENTAL/LIFE/VISION/POLICE			No	0
01-52-501-001 Medical/Dental/Life									

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
*** 575645816	3/13/2026	14.50	0.00	03/24/2026				No	0
01-53-501-001 Medical/Dental/Life				APRIL LIFE/AD&D/STREETS					
*** 575645816	3/13/2026	-118.50	0.00	03/24/2026				No	0
01-50-501-001 Medical/Dental/Life				APRIL REMOVED DENTAL D.MORGAN-BAHCC/ADM					
575645816 Total:		1,295.66							
HUMANA INSURANCE		1,295.66							
HYSEL, PAMELA									
HYSEL									
*** 857218	3/9/2026	165.00	0.00	03/24/2026				No	0
01-50-536-001 Maintenance-Building				CLEANING/CITY HALL					
*** 857218	3/9/2026	185.00	0.00	03/24/2026				No	0
01-52-535-001 Maintenance-Building				CLEANING/POLICE					
857218 Total:		350.00							
*** 857219	3/16/2026	165.00	0.00	03/24/2026				No	0
01-50-536-001 Maintenance-Building				CLEANING/CITY HALL					
*** 857219	3/16/2026	185.00	0.00	03/24/2026				No	0
01-52-535-001 Maintenance-Building				CLEANING/POLICE					
857219 Total:		350.00							
HYSEL, PAMELA Total:		700.00							
ITOUCH BIOMETRICS LLC									
ITOUCHBIO									
8021	2/23/2026	1,980.00	0.00	03/24/2026				No	0
01-52-526-000 Dues/Subscriptions				ANN SOFTWARE MTCE 4/18/26-4/17/27 POLICE					
8021 Total:		1,980.00							
ITOUCH BIOMETRICS L		1,980.00							

JOHN KASPEREK CO INC

AP-To Be Paid Proof List (03/20/2026 - 4:14 PM)

*** means this invoice number is a duplicate.

Invoice Number	Account Number	Invoice Date	Amount	Quantity	Payment Date	Description	Task Label	Type	PO #	Close PO	Line #
KASPJ	*** 3793	3/11/2026	3,179.25	0.00	03/24/2026	BUDGET, GL, BANK REC, PAYROLL, AUDIT				No	0
01-50-512-001	Accounting Services										
*** 3793	*** 3793	3/11/2026	1,653.21	0.00	03/24/2026	BUDGET, GL, BANK REC, PAYROLL, AUDIT				No	0
01-53-512-001	Accounting Services										
*** 3793	*** 3793	3/11/2026	3,179.25	0.00	03/24/2026	BUDGET, GL, BANK REC, PAYROLL, AUDIT				No	0
01-52-512-001	Accounting Services										
*** 3793	*** 3793	3/11/2026	1,271.70	0.00	03/24/2026	BUDGET, GL, BANK REC, PAYROLL, AUDIT				No	0
01-51-512-001	Accounting Services										
*** 3793	*** 3793	3/11/2026	3,433.59	0.00	03/24/2026	BUDGET, GL, BANK REC, PAYROLL, AUDIT				No	0
02-70-512-001	Accounting Services										
	3793 Total:		12,717.00								
	JOHN KASPEREK CO IN		12,717.00								
KANKAKEE TRUCK & EQUIP INC	KKKTRK										
181610	181610	3/2/2026	44.00	0.00	03/24/2026	500 SERIES RED NON-OPTIC LENS/STREETS				No	0
01-53-537-000	Maintenance-Vehicles										
	181610 Total:		44.00								
	KANKAKEE TRUCK & E		44.00								
MENARDS BRADLEY	MENARDS										
32811	32811	2/6/2026	114.00	0.00	03/24/2026	GREEN TREATED/STREETS				No	0
01-53-540-000	Maintenance - Signs										
	32811 Total:		114.00								
	MENARDS BRADLEY T		114.00								
MENARDS JOLIET	MENARDJ										

Invoice Number	Account Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #	
Description		Reference									
18881	02-70-529-000 Office Supplies	2/2/2026	78.18	0.00	03/24/2026	HAND SOAP,OILER,TOILET CLEANER/RGRIVETTI			No	0	
18881 Total:			78.18								
18952	01-53-537-000 Maintenance-Vehicles	2/3/2026	61.89	0.00	03/24/2026	PAPER TOWELS,DEF,WNDSHLD WASH/STREETS			No	0	
18952 Total:			61.89								
*** 19289	02-70-508-000 Sewer Testing	2/9/2026	12.13	0.00	03/24/2026	HYDRO PEROXIDE,DISTILLED WTR/RGRIVETTI			No	0	
*** 19289	02-70-552-000 Tools/Equipment	2/9/2026	16.98	0.00	03/24/2026	WRENCH/PAINT BRUSH SET/RGRIVETTI			No	0	
19289 Total:			29.11								
20935	02-70-508-000 Sewer Testing	3/9/2026	13.80	0.00	03/24/2026	DISTILLED WATER/RGRIVETTI			No	0	
20935 Total:			13.80								
21128	02-70-535-000 Maintenance - Building	3/12/2026	218.00	0.00	03/24/2026	GARAGE HEATER/RGRIVETTI			No	0	
21128 Total:			218.00								
MENARDS JOLIET Total			400.98								
MENARDS MORRIS	MENARDSM	2/25/2026	44.98	0.00	03/24/2026	PURPLE DEGREASER/STREETS			No	0	
*** 68973	01-53-537-000 Maintenance-Vehicles	2/25/2026	55.07	0.00	03/24/2026	MISC PARTS/STREETS			No	0	
68973 Total:			100.05								
69582	01-57-535-300 R&M-Route 66 Park	2/6/2026	607.99	0.00	03/24/2026	BASE CABINETS,HOSE-ZOO			No	0	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
69582 Total:		607.99							
*** 70016	3/13/2026	114.06	0.00	03/24/2026				No	0
01-57-535-300 R&M-Route 66 Park				REPAIR ZOO ANIMALS					
*** 70016	3/13/2026	26.66	0.00	03/24/2026				No	0
01-53-529-000 Miscellaneous Supplies				PAPER TOWELS, TP/STREETS					
*** 70016	3/13/2026	26.66	0.00	03/24/2026				No	0
02-70-529-000 Office Supplies				PAPER TOWELS, TP/STREETS					
70016 Total:		167.38							
MENARDS MORRIS Tot		875.42							
MIDWEST SALT									
MIDWESTS									
*** 454674	1/21/2026	2,978.82	0.00	03/24/2026				No	0
02-70-567-001 Salt				COARSE SALT/RGRIVETTI					
454674 Total:		2,978.82							
02-70-567-001 Salt	3/13/2026	2,927.90	0.00	03/24/2026				No	0
458647				COARSE SALT/RGRIVETTI					
458647 Total:		2,927.90							
02-70-567-001 Salt	3/20/2026	2,797.92	0.00	03/24/2026				No	0
458777				COARSE SALT/RGRIVETTI					
458777 Total:		2,797.92							
MIDWEST SALT Total:		8,704.64							
MUNICIPAL COLLECTIONS OF AMERICA INC									
MCOA									
72739	1/31/2026	67.41	0.00	03/24/2026				No	0
01-52-512-003 Other Professional Services				BRMUN2/POLICE					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
73115	72739 Total:	67.41							
01-52-512-003	2/28/2026 Other Professional Services	67.41	0.00	03/24/2026				No	0
	BRMUN2/POLICE								
73115	73115 Total:	67.41							
	MUNICIPAL COLLECTI	134.82							
	NCPERS GROUP LIFE INS-MEMBER BENEFITS								
NCPERS									
3919042026	3/17/2026	64.64	0.00	03/24/2026				No	0
01-00-202-017	Life Insurance				APRIL 2026 EMPLOYEE LIFE DEDUCTION				
	3919042026 Total:	64.64							
	NCPERS GROUP LIFE IN	64.64							
NICOR GAS									
NICOR									
2-26 E	2/26/2026	240.21	0.00	03/24/2026				No	0
01-57-515-001	Utilities-Depot/FP/Rte66/AL				3914527 07-47-80-9521 4 112S CENTER 1/27-2/26/26				
	2-26 E Total:	240.21							
3-26 A	3/4/2026	298.60	0.00	03/24/2026				No	0
02-70-515-001	Utilities - Gas/Electric				2984594 44-27-84-8243 3 90IN SCHOOL 2/2-3/3/26				
	3-26 A Total:	298.60							
3-26 B	3/4/2026	1,327.58	0.00	03/24/2026				No	0
02-70-515-001	Utilities - Gas/Electric				4029784 56-81-20-2000 8 902N SCHOOL 2/2-3/3/26				
	3-26 B Total:	1,327.58							
3-26 C	3/4/2026	1,653.60	0.00	03/24/2026				No	0
02-70-515-001	Utilities - Gas/Electric				3076871 38-35-81-2000 4 908N SCHOOL 2/2-3/3/26				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
3-26 C Total:		1,653.60							
3-26 D	2/23/2026	665.99	0.00	03/24/2026				No	0
01-57-515-001 Utilities-Depot/FP/Rte66/AL				4455838 22-43-55-8455 6 11IN CENTER 1/27-2/26/26					
3-26 D Total:		665.99							
3-26 F	2/23/2026	61.84	0.00	03/24/2026				No	0
01-57-515-001 Utilities-Depot/FP/Rte66/AL				4599230 11-66-17-1660 2 15IN FRONT 1/27-2/26/26					
3-26 F Total:		61.84							
NICOR GAS Total:		4,247.82							
PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC									
PITNEY									
*** 3107651828	2/9/2026	81.17	0.00	03/24/2026				No	0
01-53-550-000 Equipment				0041373041 POSTAGE LEASE 12/30/25-3/29/26 STREET					
*** 3107651828	2/9/2026	81.17	0.00	03/24/2026				No	0
01-52-550-000 Equipment				0041373041 POSTAGE LEASE 12/30/25-3/29/26 POLICE					
*** 3107651828	2/9/2026	81.17	0.00	03/24/2026				No	0
02-70-552-000 Tools/Equipment				0041373041 POSTAGE LEASE 12/30/25-3/29/26 WATER					
*** 3107651828	2/9/2026	81.16	0.00	03/24/2026				No	0
01-51-550-000 Equipment				0041373041 POSTAGE LEASE 12/30/25-3/29/26 ZONINC					
*** 3107651828	2/9/2026	81.17	0.00	03/24/2026				No	0
01-50-550-000 Equipment				0041373041 POSTAGE LEASE 12/30/25-3/29/26 ADMIN					
3107651828 Total:		405.84							
PITNEY BOWES GLOBAL									
POMPS WHOLESale-JOLIET									
POMP S									
411207912	1/21/2026	541.08	0.00	03/24/2026				No	0
01-52-550-000 Equipment				TIRE/POLICE					
411207912 Total:		541.08							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description	Task Label	Type	PO #	Close PO	Line #
Account Number							Reference			
411208266	1/27/2026	428.48	0.00	03/24/2026	TIRES/POLICE				No	0
01-52-550-000 Equipment										
411208266 Total:		428.48								
411209613	2/3/2026	146.16	0.00	03/24/2026	TIRE/POLICE				No	0
01-52-550-000 Equipment										
411209613 Total:		146.16								
POMPS WHOLESALE-JO		1,115.72								
PONTIAC TOURISM										
RCC										
RCC2026	2/23/2026	400.00	0.00	03/24/2026	RED CARPET FESTIVAL PARTICIPATION FEE				No	0
01-50-527-300 Route 66-Variou Expenses										
RCC2026 Total:		400.00								
PONTIAC TOURISM To		400.00								
POSTMASTER - PERMIT #14										
POSTMAS2										
3-2026	3/18/2026	370.00	0.00	03/24/2026	ANNUAL PERMIT #14 BULK WATER BILLS				No	0
02-70-526-000 Dues/Subscriptions										
3-2026 Total:		370.00								
POSTMASTER - PERMIT		370.00								
POSTMASTER BRAIDWOOD										
POSTMAST										
2111	3/11/2026	3,000.00	0.00	03/24/2026	WATER BILLS OCT-APRIL/WATER				No	0
02-70-525-000 Postage										
2111 Total:		3,000.00								

*** means this invoice number is a duplicate.

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number	Description					Reference			
POSTMASTER BRAIDW		3,000.00							
RAY OHERRON									
O HERRON	2/16/2026	779.87	0.00	03/24/2026				No	0
2461836	ARMOR-A.HARVEY/POLICE								
01-52-506-002 Uniforms/ Union									
2461836 Total:		779.87							
RAY OHERRON Total:		779.87							
RED'S THREADS & SAFETY									
REDSTHSF									
1703	2/27/2026	135.00	0.00	03/24/2026				No	0
01-55-506-000 Uniforms	HI-VIS ZIP HOODIE,JACKET-N.GRYGIEL/ESDA								
1703 Total:		135.00							
RED'S THREADS & SAFE									
135.00									
SISTEK SALES INC									
SISTEK									
163538	3/2/2026	352.88	0.00	03/24/2026				No	0
01-53-537-000 Maintenance-Vehicles	LAWN MOWERS/STREETS								
163538 Total:		352.88							
163621	3/6/2026	289.99	0.00	03/24/2026				No	0
01-53-552-000 Tools/Equipment	ADJ HEDGE TRIMMER/STREETS								
163621 Total:		289.99							
SISTEK SALES INC Total		642.87							
STEWART SPREADING INC									

Invoice Number	Account Number	Invoice Date	Amount	Quantity	Payment Date	Description	Task Label	Type	PO #	Close PO	Line #
SSPREAD											
4659		2/20/2026	32,836.86	0.00	03/24/2026					No	0
	02-70-563-100 Sludge Testing/Disposal					2026 FALL BIO-SOLIDS HAULING/RGRIVETTI					
	4659 Total:		32,836.86								
	STEWART SPREADING		32,836.86								
	TELETECH COMMUNICATIONS INC										
TELETECH											
110677		2/28/2026	258.76	0.00	03/24/2026					No	0
	01-50-514-000 Telephone					PHONES 2/1-2/28/26 CITY HALL					
	110677 Total:		258.76								
110678		2/28/2026	258.76	0.00	03/24/2026					No	0
	01-52-514-000 Telephone					PHONES 2/1-2/28/26 POLICE					
	110678 Total:		258.76								
*** 110734											
02-70-514-000 Telephone		2/28/2026	71.29	0.00	03/24/2026					No	0
*** 110734											
01-53-514-000 Telephone		2/28/2026	71.29	0.00	03/24/2026					No	0
	01-53-514-000 Telephone					PHONES 2/1-2/28/26 STREETS					
	110734 Total:		142.58								
	TELETECH COMMUNIC		660.10								
ULINE											
ULINE											
205182752		3/9/2026	4,311.94	0.00	03/24/2026					No	0
	01-50-701-000 Capital Outlay-Vehicles/Equip.					CONF TABLE, CHAIRS, TABLE/CITY HALL					
	205182752 Total:		4,311.94								
	ULINE Total:		4,311.94								

Invoice Number	Account Number	Invoice Date	Amount	Quantity	Payment Date	Description	Task Label	Type	PO #	Close PO	Line #
VESTIS											
VESTIS											
*** 6030496835		2/20/2026	30.12	0.00	03/24/2026	UTILITY/STREETS				No	0
01-53-535-000 Maintenance-Building						UTILITY/STREETS					
*** 6030496835		2/20/2026	35.63	0.00	03/24/2026	MATS/CITY HALL				No	0
01-50-536-001 Maintenance-Building						MATS/CITY HALL					
	6030496835 Total:		65.75								
*** 6030500901		3/6/2026	30.12	0.00	03/24/2026	UTILITY/STREETS				No	0
01-53-535-000 Maintenance-Building						UTILITY/STREETS					
*** 6030500901		3/6/2026	35.63	0.00	03/24/2026	MATS/CITY HALL				No	0
01-50-536-001 Maintenance-Building						MATS/CITY HALL					
	6030500901 Total:		65.75								
	VESTIS Total:		131.50								
WESCOM											
WESCOM											
20260404		3/2/2026	12,613.27	0.00	03/24/2026	APRIL 2026 DISPATCH SERVICE/POLICE				No	0
01-52-512-000 Dispatch services											
	20260404 Total:		12,613.27								
	WESCOM Total:		12,613.27								
WILL COUNTY RECORDER											
WCRECRDR		2/5/2026	213.00	0.00	03/24/2026	LIENS/WATER				No	0
02-70-512-003 Other Professional Services											
	Total:		213.00								
	WILL COUNTY RECORDER		213.00								

Invoice Number **Invoice Date** **Amount** **Quantity** **Payment Date** **Task Label** **Type** **PO #** **Close PO** **Line #**
Account Number **Description** **Reference**

Report Total:
 151,153.98

+1508.54

 152662.54

ORDINANCE NO. 26-20

ORDINANCE AMENDING THE WATER AND SEWER SERVICE RATES FOR 2026

WHEREAS, Section 86-197 of the City of Braidwood Code of Ordinances provides that Each May 1, each of the water and sewer rates shall increase by four percent;

WHEREAS, the Mayor and Corporate Authorities for the City have determined that is in the best interest of the City and its utility uses to increase the water and sewer rates by two percent on May 1, 2026, instead of four percent.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BRAIDWOOD AS FOLLOWS:

SECTION 1. WATER AND SEWER RATE INCREASE

That on May 1, 2026, the water and sewer rates shall increase by two percent, not four percent. On each May 1 thereafter, rate increases shall be governed by Section 86-197 of the City of Braidwood Code of Ordinances.

SECTION 2. SEVERABILITY

If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect

SECTION 3. REPEALER

Any policy, resolution, or ordinance that conflicts with the provisions of this ordinance shall be and is hereby repealed to the extent of such conflict.

SECTION 4. EFFECTIVE DATE

This ordinance shall be in full force and effect from and after its passage, approval, publication, and filing with the City Clerk as provided by law.

PASSED this ____ day of _____, 2026 with ____ members voting aye, ____ members voting nay, the Mayor voting _____, with ____ members abstaining or passing and said

vote being:	AYE	NAY	ABSTAIN	ABSENT
Commissioner Elizabeth Dixon	_____	_____	_____	_____
Commissioner Warren Wietting	_____	_____	_____	_____
Commissioner James Mikel	_____	_____	_____	_____
Mayor Todd Lyons	_____	_____	_____	_____
Commissioner Dale Walsh	_____	_____	_____	_____

APPROVED THIS ____ day of _____, 2026.

Mayor

ATTEST:

City Clerk



Resolution for Maintenance Under the Illinois Highway Code

Table with 5 columns: District, County, Resolution Number, Resolution Type, Section Number. Values: 1, Will, 26-4, Original, 27-00000-00-GM

BE IT RESOLVED, by the Council of the City of Braidwood Illinois that there is hereby appropriated the sum of Six Hundred Eighty-Four Thousand and 00/100 Dollars (\$684,000.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 05/01/26 to 04/30/27

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that City of Braidwood shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Sarah Weaver City Clerk in and for said City of Braidwood in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the Council of Braidwood at a meeting held on 03/24/26

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this March, 2026

(SEAL, if required by the LPA)

Clerk Signature & Date

Empty box for Clerk Signature & Date

APPROVED

Regional Engineer Signature & Date Department of Transportation

Empty box for Regional Engineer Signature & Date



Maintenance Engineering to be Performed by a Consulting Engineer

Local Public Agency	County	Section Number
City of Braidwood	Will	27-00000-00-GM

The services to be performed by the consulting engineer, pertaining to the various items of work included in the estimated cost of the maintenance operations (BLR 14222), shall consist of the following:

PRELIMINARY ENGINEERING shall include:

Investigation of the condition of the streets or highways for determination (in consultation with the local highway authority) of the maintenance operations to be included in the maintenance program; preparation of the maintenance resolution (BLR 14220 for municipalities and counties), maintenance estimate of cost and, if applicable, proposal; attendance at meetings of the governing body as may reasonably be required; attendance at public letting; preparation of the contract, quotations, and/or acceptance (BLR 12330) form. Also, preparation of the maintenance expenditure statement which must be submitted to IDOT within 3 months of the end of the maintenance period.

ENGINEERING INSPECTION shall include:

Furnishing the engineering field inspection, including preparation of payment estimate for contract, material proposal and/or deliver and install proposal and/or checking material invoices of those maintenance operations requiring engineering field inspection. For operations requiring material testing ensure the testing is completed by a qualified firm.

For furnishing preliminary engineering, the engineer will be paid a base fee PLUS a negotiated fee percentage. Only one base fee can be charged per maintenance period. For furnishing engineering inspection, the engineer will be paid a negotiated fee percentage. The negotiated preliminary engineering fee percentage for each maintenance group shown in the "Schedule of Fees" shall be applied to the total estimated costs of that group. The negotiated fee for engineering inspection for each maintenance group shall be applied to the total final cost of that group for the times which required engineering inspections. In no case shall this be construed to include supervision of the contractor operations.

SCHEDULE OF FEES

Total of all Maintenance Operations:

<= \$20,000 Base Fee

 > \$20,000 Base Fee = \$1,250.00

PLUS					
Maintenance Engineering Category	Preliminary Engineering		Engineering Inspection		Operation(s) to be Inspected
	Maximum Fee %	Negotiated Fee %	Maximum Fee %	Negotiated Fee %	
I	NA	NA	NA	NA	NA
IIA	2%	2%	1%		No
IIB	3%		3%		NA
III	4%		4%		NA
IV	5%	5%	6%	6%	Yes

The LPA certifies that the selection of the ENGINEER was performed in accordance with the Local Government Professional Service Selection Act 50 (ILCS 510/1-510/8) and procedures outlined in Chapter 5 of the DEPARTMENT's Bureau of Local Roads and Streets Manual.

BY:

Local Public Agency Signature & Date

Title

Mayor

BY:

Consulting Engineer Signature & Date

3/19/2026

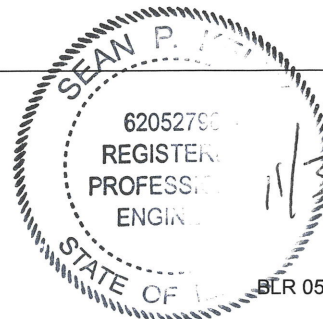
Title

Municipal Engineer

P.E. Seal & Date

Approved:

Regional Engineer, IDOT Signature & Date





Local Public Agency General Maintenance

Submittal Type

Estimate of Maintenance Costs

District Estimate of Cost For

Local Public Agency	County	Section Number	Maintenance Period	
			Beginning	Ending
City of Braidwood	Will	27-00000-00-GM	05/01/26	04/30/27

Maintenance Items

Maintenance Operation	Maint Eng Category	Insp. Req.	Material Categories/ Point of Delivery or Work Performed by an Outside Contractor	Unit	Quantity	Unit Cost	Cost	Total Maintenance Operation Cost
1. HMA Street Resurfacing Section 27-00000-01-GM	IV	Yes	Contract	L Sum	1	\$410,000.00	\$410,000.00	\$410,000.00
2. Snow & Ice Control Bulk Rock Salt	I	No	State Salt Purchase Program	Ton	800	\$91.25	\$73,000.00	\$73,000.00
3. Street Light Energy Cost	I	No	Electricity	Monthly	12	\$9,583.33	\$114,999.96	\$115,000.00
4. Material Purchases								
	IIA	No	Asphalt/Cold Patch	Ton	20	\$100.00	\$2,000.00	\$2,000.00
	IIA	No	Concrete	CY	40	\$75.00	\$3,000.00	\$3,000.00
	IIA	No	Culvert Pipe	Foot	100	\$50.00	\$5,000.00	\$5,000.00
	IIA	No	Aggregate (CA-6, CA-7, etc)	Ton	250	\$60.00	\$15,000.00	\$15,000.00
Total Operation Cost								\$623,000.00

Estimate of Maintenance Costs Summary

	MFT Funds	RBI Funds	Other Funds	Estimated Costs
Maintenance				
Local Public Agency Labor				
Local Public Agency Equipment				
Materials/Contracts(Non Bid Items)	\$213,000.00			\$213,000.00
Materials/Deliver & Install/Materials Quotations (Bid Items)				
Formal Contract (Bid Items)	\$410,000.00			\$410,000.00
Maintenance Total	\$623,000.00			\$623,000.00

Estimated Maintenance Eng Costs Summary

	MFT Funds	RBI Funds	Other Funds	Total Est Costs
Maintenance Engineering				
Preliminary Engineering	\$22,250.00		\$4,000.00	\$26,250.00
Engineering Inspection	\$24,600.00			\$24,600.00
Material Testing	\$5,000.00			\$5,000.00
Advertising				
Bridge Inspection Engineering				
Maintenance Engineering Total	\$51,850.00		\$4,000.00	\$55,850.00
Total Estimated Maintenance	\$674,850.00		\$4,000.00	\$678,850.00

Remarks

Preliminary Engineering is \$1,250 base fee + 5% of \$410,000 + 2% of \$25,000

Estimate of Maintenance Costs

Submittal Type

Local Public Agency	County	Section	Maintenance Period	
			Beginning	Ending
City of Braidwood	Will	27-00000-00-GM	05/01/26	04/30/27

SUBMITTED

Local Public Agency Official Signature & Date

Title

County Engineer/Superintendent of Highways Signature & Date

APPROVED

Regional Engineer Signature & Date
Department of Transportation

IDOT Department Use Only

Received Location Received Date Additional Location?

WMFT Entry By

Entry Date